

September 7, 2021

A meeting of Jonestown Borough Council was held on the above date, beginning at 7:00 p.m., with President Don Raiger presiding. Council members attending: Rick Kline, Nick Becker, Donnette Quairoli, and Jeff Schott. Also attending: Mayor Joe Quairoli, Attorney Colleen Gallo, Engineering Representative; Erik Harmon, Assistant Secretary/Treasurer; Kim Longenecker. Council Member Tom Keefer and Secretary Joan Keefer were excused.

APPOINTMENT OF COUNCIL MEMBER VACANCY

Justin Shuey was in attendance to fill the vacancy on council. **A motion was made by Rick Kline, seconded by Nick Becker to approve Resolution # 2021-09 appointing Justin Shuey as a council member to fill the vacancy as a result of Tyler Longenecker. Motion carried.** Upon approval, Mayor Joe Quairoli swore in Justin Shuey with the oath of office.

APPROVAL - MINUTES/TREASURER'S REPORT

A motion was made by Donnette Quairoli, seconded by Rick Kline, to approve the August 3, 2021, Council Meeting Minutes. Motion carried.

A motion was made by Rick Kline, seconded by Jeff Schott, to approve the Treasurers Report, month ending August 31, 2021. Motion carried.

SPECIAL GUESTS – Pat Patteson from River of Life Church addressed council regarding a request to use the band shell and concession stand. His church wants to hold a community outreach event at the park on October 10, 2021, from 3pm until dusk. Council agreed to waive fees related to renting the concession stand. **A motion was made by Rick Kline, seconded by Donnette Quairoli, permitting River of Life Church to use the concession stand and bank shell on 10/10/21 for the purpose of a community outreach event. Motion carried.** Mr. Patteson will provide the Borough a copy of liability insurance.

Pastors Caitlin Kurtz, Roben Root, and Alan Smith were in attendance representing the Jonestown Council of Churches. Jeff Waltermeyer was also in attendance regarding the same topic. They wanted to discuss the issue of the town's youth needing activities to do instead of causing trouble throughout town. The pastors came up with a plan that will utilize the fellowship hall at St. John's UCC as a community center. An outside agency will run the community center and provide activities and support for kids in Jonestown. They have also planned an event on 10/15/2021 to raise awareness of homelessness. The event will take place in St. John's parking lot and attendees will be able to sleep outside to mimic what it's like to be homeless. There will also be a food drive at the United Methodist Church across the street during the event. The Council of Churches wants the support of the Borough and to team up to help promote these events and help the youth.

MAINTENANCE – *Tom Keefer, Supervisor – (budget report attached to minutes)* Rick Kline reported the following: Monthly expenses for August - \$189.90.

Rick Kline reported the highest offer received for the bobcat on Municibid was \$6,200. **A motion was made by Rick Kline, seconded by Donnette Quairoli to sell the old bobcat for \$6,200, in 'as is' condition, to the highest offer on Municibid and accept only cashier's check or cash as payment. Motion carried.**

Rick Kline reported that the trailer will be traded in.

BOROUGH ENGINEERING REPRESENTATIVE – *Erik Harmon (report attached to minutes).* During the past month Light-Heigel & Associates, Inc. (LHAI) has been involved in the following items of interest to the Borough:

Maintenance Garage – The gutters on the maintenance building still have not been installed. Erik recommended the Borough get a quote from another contractor who will install them. Erik will work with the Borough to get the quotes and report back at the next meeting.

Fisher Street Paving Project – Letters have been sent to residents who will be affected by construction, and the construction should start the week of 9/20/2021.

Park Trails (Paving) – Woodland Contractors is working to get dates for completion of the project.

Market Street Planning (TASA Application) - A representative from PennDOT will contact the Borough to review the application. The meeting should occur sometime in September.

West Martin Street CDBG Application – Light Heigel prepared the cost estimate for the grant. The Borough is working on getting the income surveys completed.

West Blackberry Street CDBG – Erik has been in contact with Dan Lyons from the Redevelopment Authority regarding the grant. Erik will contact the contractor directly to schedule a preconstruction meeting, hopefully for next week. PennDOT's section of the project should be completed by 10/15/2021.

MAYOR – *Joe Quairol* – Mayor Quairol is setting up an appointment with Camp Hill Borough to see how they handle code enforcement issues and get ideas on software that might help the Borough.

SOLICITOR – *Colleen Gallo; Reilly, Wolfson Attorneys at Law* – Colleen Gallo asked for an update on the violations at 333 West Market Street. Mayor Quairol reported that DEP and the County Zoning officers were closely monitoring the issues and will keep up with the progress.

Colleen Gallo asked for approval to advertise the snow emergency ordinance and to include a range of fines in the wording, not just a first offense fee. **A motion was made by Rick Kline, seconded by Nick Becker, to authorize Colleen Gallo to advertise Ordinance 2021-01 relating to snow emergencies. Motion carried.**

Colleen Gallo recommended that regarding the audit findings in the NLFES Relief Association Audit, that the Borough send a letter to NLFES to find out what steps will be taken so there are no more findings in their audits or find out what is being done so this doesn't happen again.

Colleen Gallo reported that Ordinance 2021-03, changes to the PMRS, had the wrong exhibit attached to it, so she asks for approval to advertise the ordinance with the correct updates. **A motion was made by Donnette Quairol, seconded by Jeff Schott, to authorize Colleen Gallo to advertise updates for Ordinance 2020-03 to include the correct exhibits. Motion carried.**

SECRETARY – *Joan Keefer* – No report.

ASSISTANT SECRETARY – *Kim Longenecker* - Kim Longenecker requested approval for the 2022 MMO for Non-Uniform Pension Plan; 52 weeks = 2,080 hours multiplied by estimated total 2022 payroll of \$80,891.20, multiplied by contracted employer contribution rate of 9% = \$7,280.21 + a \$40 admin fee, totaling \$7,320.21 as the 2022 minimum municipal obligation. **A motion was made by Rick Kline, seconded by Nick Becker, to approve the 2022 MMO amount of \$7,320.21. Motion carried.**

MS4 – No Report.

INFRASTRUCTURE IMPROVEMENTS – *Tom Keefer, Mayor Quairol & Rick Kline* – No report.

GRANTS – *Jeff Schott* – **A motion was made by Donnette Quairol, seconded by Justin Shuey, to approve Resolution #2021-10, to apply for the CDBG Income Survey Grant for Martin Street. Motion carried.** Council has been working on getting surveys completed by residents, but approximately 20 still need to be completed by the due date.

PARK & RECREATION – *No Report*

PERSONNEL – *Rick Kline, Don Raiger & Mayor Quairol* – Will need an executive session to discuss issues.

COST REDUCTION AND FINANCES – *Don Raiger, Rick Kline & Tom Keefer* – Don Raiger reported that the Borough is on track with the budget numbers, barring any overseen expenses. The first budget meeting will be held next week.

CODES & CODE ENFORCEMENT – *Mayor Quairol & Tom Keefer* – Mayor Quairol reported that progress is being made.

ORDINANCE COMMITTEE – *Jeff Schott & Mayor Quairol* – Erik Harmon reminded Council to keep researching how the Jonestown Elementary School is zoned and be prepared for when it sells in the future. Council will add this to future agendas.

NEW BUSINESS – The Lion's Club requests to use the conference room once a month, on a Thursday, from 6pm – 7:30pm. **A motion was made by Jeff Schott, seconded by Nick Becker, to approve the**

Lion's Club access to the meeting room on the 4th Thursday of the month from 6pm – 7:30pm. Motion carried. Joan will set up a key fob and keys for them to get into the building.

The Jonestown Elementary School is holding their annual Freedom Walk on Friday, September 10, 2021. They will be placing patriotic signs that the school kids have decorated throughout the grounds of the school, & they might spill over into the park. **A motion was made by Donnette Quairolì, seconded by Justin Shuey, to allow Jonestown Elementary School to use Borough grounds if necessary to complete their Freedom Walk. Motion carried.**

OLD BUSINESS – President Don Raiger reported the new committee assignments as follows:

Personnel: Raiger, Kline, Mayor Quairolì

Cost Reduction & Finance: Raiger, Keefer, D. Quairolì

Codes & Code Enforcement; Keefer, Mayor Quairolì, Shuey

Grants: Schott, D. Quairolì, Shuey

Infrastructure: Kline, Keefer, Mayor Quairolì

Ordinances: Mayor Quairolì, Schott, Becker

Parks and Recreation: Becker

Upon motion and second, Council adjourned into Executive Session at 8:31p.m.

Council resumed the regular meeting at 8:43pm

A motion was made by Donnette Quairolì, seconded by Justin Shuey, to offer the assistant secretary position to Gloria Brown at \$11 per hour, Monday – Friday from 12:00 – 3:00pm. Motion carried.

Upon motion and second, Borough Council meeting adjourned at 8:46pm

Respectfully submitted,

Kim Longenecker, Assistant Secretary/Treasurer