

September 23, 2019 Planning Workshop Committee Meeting Minutes

Call to Order @ 7:00 p.m. Planning Workshop Committee Meetings are advertised as performing general business.

Roll Call – In attendance; *Rick Kline, Don Raiger, Tom Keefer, David Charest (arrived @ 8:43), Robin Wolferd, Mayor Quairolì and Jeff Schott.* Absent; *Kathy Price*

Meeting Minute Approval – A motion was made by Rick Kline, seconded by Don Raiger, to approve the Planning Workshop Committee Meeting minutes from August 26, 2019. Motion carried.

New Business

Council held discussion in regard to budgeting, and enacting a fire tax. Council agreed to place the fire tax discussion on the Council meeting agenda for October 1, 2019, to refer to Colleen Gallo, Borough Solicitor.

In regard to a pavilion rental on 9/22/2019; cancelled due to a death in the family, the rental payment of \$100.00 will be transferred for their rental scheduled in 2020.

Robin Wolferd announced Kathy Price requested resigning from the Park, Recreation & Events Committee. Robin Wolferd removed Kathy Prince from the Park, Recreation & Events Committee. Jamie Carl agreed to continue on the committee as chairperson for events. Tracey Charest agreed to return to the committee.

Robin Wolferd opened discussion on the cost of the holiday ornaments. They sell for \$10.00/ea., & council agreed to continue selling them at that price.

Robin Wolferd opened discussion to decide on cancelling the carriage ride at the tree lighting ceremony. Council reviewed the contract. The carriage holds up to 7 persons, and 2 hours may not be enough time to offer rides to everyone attending the event. Council decided to have Robin Wolferd contact the owner of the carriage ride and discuss the cancelation policy. **A motion was made by Jeff Schott, seconded by Don Raiger, to authorize Robin to sacrifice the deposit of \$250.00 on the carriage ride. Motion carried.**

Robin Wolferd encouraged council to join the PRE meeting this Wednesday and help finalize the 2019 events, and to re-organize the PRE Committee. Discussion continued.

Council agreed to advertise a 'special' Park, Recreation & Events Committee meeting on Monday, October 7, 2019. **A motion was made by Rick Kline, seconded by Jeff Schott, to authorize advertising a special Park, Recreation & Events meeting on Monday, October 7, 2019 @ 6:30 p.m. to plan 2019 events; at a cost not to exceed \$100.00. Motion carried.**

A motion was made by Tom Keefer, seconded by Jeff Schott, to approve the Trick or Treat rain date to be Friday, November 1, 2019. Motion carried.

A motion was made by Rick Kline, seconded by Tom Keefer, to ratify the approval for Jonestown Elementary School's Freedom walk through the Park on Wednesday, September 11, 2019. Motion carried.

A motion was made by Rick Kline, seconded by Jeff Schott, to ratify the approval for Jonestown Elementary School's use of the J2 T-ball field on Friday, September 27, 2019. Motion carried.

Council decided to table the approval of Resolution No. 2019-6; to Establish Protocol for IPMC Fees & Costs. This item will be placed on the October 1, 2019 Council Meeting Agenda.

Old Business

Tom Keefer gave updates as follows:

City of Lebanon Authority (COLA), project on E. Market St, will have all cuts milled by the end of this week, and holes (temporarily covered) will be open until Monday, September 30, 2019.

In regard to the brick work, crossing Mulberry St., on the north side of E. Market St., the handicap ramps might not be funded by City of Lebanon Authority.

Penn DOT is closing out their permits, therefore the borough may need to apply for permits, if necessary.

Penn DOT might not place handicap ramps at Mulberry St. & King St. at this time.

The COLA project stone patches on Market St. will be cleaned up by the end of October. Erik Harmon will schedule a meeting with Aungst, COLA representative, Tom Keefer & himself. Tom Keefer will contact council with the scheduled date & time.

The paving project on E. Chestnut St. was scheduled to begin today; but has not started.

To complete the project, a few areas along S. King St. need to be finished.

The application for the Redevelopment Authority of the County of Lebanon was submitted on 9/7/19.

Planting 4 trees in the Park was previously approved at a cost not to exceed \$1,500.00. The total cost to plant 4 trees is \$1,274.00. Tom Keefer also got an estimate to replace a tree outside the borough office at a cost of \$368.75 and requested approval for the additional cost to replace this tree. **A motion was made by Rick Kline, seconded by Don Raiger, to approve the additional cost; not to exceed \$200.00, and include replacing the tree outside the borough office. Motion carried.**

A motion was made by Tom Keefer, seconded by Rick Kline, to approve dedicating Wednesday nights, 5PM to dusk as Pickle Ball Clinic nights only, from the month of April through September. Motion carried.

A motion was made by Don Raiger, seconded by Robin Wolferd, to approve purchasing 4 signs to place at the tennis courts stating they are for tennis and pickle ball only, at a cost not to exceed \$500.00, paid from the Park Fund account. Motion carried.

Tom Keefer suggested one of the benches at 49 West Market St. be placed in memory of Mr. Showers, vs. a bench in the Park. Monies were donated in memory of Mr. Showers from family & friends. Tom Keefer will contact his daughter, Bobbi Jo Seyfert, to ask permission.

The Personnel Committee recommended council agree ending discussions on jointly hiring a municipal manager with East Hanover Township. **A motion was made by Don Raiger, seconded by Jeff Schott, to agree in ceasing discussions with East Hanover Township in regard to jointly hiring a municipal manager. Motion carried.**

Rick Kline opened discussion in regard to contacting J-Rock to help elderly borough residents to bring green waste to the green waste yard. Discussion followed.

Upon motion and second, Council adjourned at 8:50 p.m.

Respectfully submitted,
Joan Keefer, Secretary/Treasurer