

October 5, 2021

A meeting of Jonestown Borough Council was held on the above date, beginning at 7:00 p.m., with President Don Raiger presiding. Council members attending: Rick Kline, Nick Becker, Tom Keefer, Donnette Quairol, Jeff Schott and Justin Shuey. Also attending: Mayor Joe Quairol, Attorney Colleen Gallo, Engineering Representative; Erik Harmon, Secretary Treasurer; Joan Keefer and Assistant Secretary/Treasurer; Jennifer Walker.

APPROVAL - MINUTES/TREASURER'S REPORT

A motion was made by Donnette Quairol, seconded by Justin Shuey, to approve the September 7, 2021, Council Meeting Minutes. Motion carried.

A motion was made by Justin Shuey, seconded by Rick Kline, to approve the Treasurers Report, month ending September 30, 2021. Motion carried.

A motion was made by Donnette Quairol, seconded by Justin Shuey, to approve rescinding the Financial Report by removing the earmark of \$25,000.00 for the Fisher Street Project, in the Capital Improvements Fund. Motion carried.

MAINTENANCE – *Tom Keefer, Supervisor – (budget report attached to minutes)* Tom Keefer reported the following: Monthly expenses for September = \$ 00.00

Request for approval to sell the borough trailer on Municibid to highest bidder. **A motion was made by Tom Keefer, seconded by Rick Kline, to approve selling the borough trailer to the highest bidder on Municibid for \$5,100.00. Motion carried.**

A request for approval to purchase a smaller trailer, from the proceeds of selling the larger trailer, at a cost not to exceed \$3,000.00. **A motion was made by Tom Keefer, seconded by Rick Kline, to approve selling the borough trailer to the highest bidder on Municibid for \$5,100.00. Motion rescinded.** This item will be placed on the next Planning Workshop Agenda.

BOROUGH ENGINEERING REPRESENTATIVE – *Erik Harmon (report attached to minutes).* During the past month Light-Heigel & Associates, Inc. (LHAI) has been involved in the following items of interest to the Borough:

South Fisher Street – Construction was completed. Erik reported the contractor sent the borough an application for payment (\$29,683.20), recommending payment be submitted upon receipt of the required material certifications and signed notice of completion form. **A motion was made by Tom Keefer, seconded by Donnette Quairol, to approve submitting payment of \$29,683.20, from the Liquid Fuels Fund, conditioned upon receipt of the required material certifications and signed notice of completion form. Motion carried.**

Maintenance Garage – Erik reported a reminder to consider quotation for installation of roof gutters and downspout on the rear of the maintenance garage. **Motion was made to approve payment for Spout replacement by Tom Keefer, motion was seconded by Nick Becker. Approval is to be paid out of General Funds, not to exceed \$650.00. Motion carried**

Park Trails – We wait for a schedule from the contractor.

Market Street Planning (TASA Application) - Final Application for moving forward with Market Street project was approved. **A motion was made by Tom Keefer, seconded by Rick Kline, to approve proceeding with the final application for the Market Street Planning, by submitting the TASA application. Jeff Schott and Justin Shuey voted no. Motion carried.**

A motion was made by Jeff Schott, to amend for former motion to proceeding, regarding the entire plan but proceed with the application for the perimeter of the square portion only. Motion failed. Mayor Quairol recommended council commit from which funds monies are coming from for this project. Discussion continued. Colleen Gallo suggested requesting letters of support from Union and Swatara townships, to help achieve funding for Market Street project. Erik Harmon will send these letters.

West Blackberry Street CDBG – Erik Harmon reported walk through was Completed. Project timeline was Reviewed and Accepted.

East Swatara Drive (DGLVR Project Audit) – Erik Harmon and Tom Keefer attended Planning Meeting; Report of project was Approved. Still waiting on Traffic Impact. Project estimated to begin in 18 months. Erik Harmon opened discussion regarding the Rt. 72 bridge replacement project and detour plans. Erik Harmon spoke to Jon Fitzkee about the Wal-Mart Distribution Center construction. Jon Fitzkee will send the traffic impact study to Erik Harmon.

Erik reported the sidewalk next to Swatara Coffee will be getting a permit retroactive from date of replacement.

MAYOR – *Joe Quairol* – Mayor Quairol updated council on the code enforcement training and expenses. Joe reported officiating a wedding ceremony this past Saturday.

SOLICITOR – *Colleen Gallo; Reilly, Wolfson Attorneys at Law* – Adopt Ordinance # 2021-01, Snow Emergency Ordinance; Properly advertised for adoption. **A motion was made by Justin Shuey, seconded by Donette Quairol, to Adopt Ordinance # 2021-01, Snow Emergency Ordinance. Motion carried.**

Adopt Ordinance # 2021-02, PMRS Ordinance revision; Properly advertised, attaching the proper agreement. **A motion was made by Donnette Quairol, seconded by Jeff Schott, to Adopt Ordinance # 2021-02, PMRS Ordinance revision. Motion carried.**

Colleen reported a reminder that a letter from East Hanover Twp. - Fireman's Relief Fund Audit – 2021, was still needed. **A motion was made by Tom Keefer, seconded by Donnette Quairol, to have Colleen Gallo prepare a letter to the Fireman's Relief Fund, requesting a budget for the borough's yearly donation. Motion carried.**

Colleen reported a reminder if Tax increase is coming in the next fiscal year, paperwork needs to begin.

SECRETARY – *Joan Keefer* – No report.

ASSISTANT SECRETARY – *Jennifer Walker* – No report.

MS4 – No Report.

INFRASTRUCTURE IMPROVEMENTS – *Tom Keefer, Mayor Quairol & Rick Kline* – No report.

GRANTS – *Jeff Schott, D. Querol & Justin Shuey* – No report.

PARK & RECREATION – *Nick Becker* – No report.

PERSONNEL – *Rick Kline, Don Raiger & Mayor Quairol* – No report.

COST REDUCTION AND FINANCES – *Don Raiger, Tom Keefer, & D. Quairol* – Request was made to approve the 1st reading of the 2022 Budget. **A motion was made by Donnette Quairol, seconded by Justin Shuey, to approve the 1st reading of the 2022 Budget, as presented to council. Motion carried.**

CODES & CODE ENFORCEMENT – *Mayor Querol, Justin Shuey & Tom Keefer* – The committee will schedule a meeting and bring recommendations back to council.

ORDINANCE COMMITTEE – *Jeff Schott, Mayor Querol & Nick Becker* – Opened discussion regarding Jonestown Elementary School & how it is zoned. Discussion continued from the 9/7/2021 council meeting.

NEW BUSINESS – **A motion was made by Tom Keefer, seconded by Rick Kline, to approve Elite Baseball LLC use of the Spittle Ballfield for tournaments, and funds received by the borough forwarded to the Jonestown Jr. Legion Baseball League. Motion carried.**

OLD BUSINESS – Discussion regarding CTI Networks informative emails Don Raiger sent to council. Don will continue sending emails to council as he receives further information.

Don Raiger reported checking with vendors regarding codification of ordinances. Discussion left for future Planning Workshop meetings.

Discussion regarding possible future consideration for I Pad use by council members.

Reminder of possible change to Code Classification.

Discussion held about the security cameras not working properly.

Upon motion and second, Borough Council meeting adjourned at 8:24 pm

Respectfully submitted,

Jennifer Walker, Assistant Secretary/Treasurer