

October 27th, 2025, Jonestown Borough Planning Workshop Committee Meeting Minutes

Call to Order - 6:30 p.m. Council advertises Planning Workshop Meetings as performing general business. In attendance: Jay Young, Danel Shuman, Donnette Quairoli , Jeff Schott, Madisyn Breiner, Jeff Schott, Amber White, Mayor Quairoli and Mariah Mauser; Secretary.

COMMITTEE REPORTS/PROJECT UPDATES

SPECIAL GUESTS – No Report.

PUBLIC COMMENT – No Report.

MAINTENANCE – Jay Young was looking for approval for the cost to have Light-Heigel to prepare basic plans and specifications for the sink hole at the property at 144 Creek View Drive. Borough Administrator Mariah Mauser shared two documents regarding this same sinkhole issue from 2015. Council would like it if both borough engineer and solicitor would review previous documents before council approves basic plans. Jay Young Also discussed Leaf Vac Services to residents.

MAYORS REPORT: Mayor Quairoli attended the peace pole ceremony in the park on October 25th with the rotary club.

SECRETARY/ TREASURER- Mariah Mauser presented 2026 Meeting dates that she would like to get approval for advertising for November council meeting. Dan Shuman discussed changing planning workshop meeting to the 3rd Monday of the month over the last Monday of the month. Requested that Mariah send an email with both drafts of last Monday and the 3rd Monday of the month for planning workshop. Mariah Also Discussed the second reading of the budget and would like to get approval at November council meeting. She also discussed with council what coverage they would like to have on the leaf vac. At this time council would like to add it to borough property insurance. Jay Young and Mariah Mauser discussed Meeting with PennDOT Regarding the winter partnership on November 6th at 9am. Jay would like if him and Maintain worker Craig could attend the meeting. Mariah Also updated council on the bridge construction on West Market Street to start in November and finish the first week of December.

INFRASTRUCTURE IMPROVEMENTS – Mayor Quairoli updated council on the crosswalk poles and signs on which he is currently working.

GRANTS – Madisyn Breiner expressed some concerns regarding the Engineering cost in the 2025 budget how the current grant she is chasing is going to be additional engineering costs and does not feel applying for this grant would be in the best interest at this time. She would like to meet with the little league and see what financial position they would be in to assist with their current request for the grant.

PARKS, RECREATION & EVENTS – No Report.

PERSONNEL – Mayor Quairoli discussed with council the Borough Manger position. As he is currently working on the job description. Dan Shuman and Jeff Schott raised some concerns regarding this position and feel council should change the Borough Administrative position job description. Mayor Quairoli is going to contact Colleen Gallo Regarding this position.

COST REDUCTION & FINANCES – No Report.

ORDINANCES – Council would like to approve the Modification of the firearm ordnance at the November planning workshop meeting.

CODES & CODE ENFORCEMENT – No Report.

NEW BUSINESS – No Report.

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OLD BUSINESS – Dan Shuman discussed with council to write a letter to the Jonestown legion in the matter of having a meeting with them regarding field usage and the utility issue that they would like to have an agreement written up. **A motion made by Donnette Quairolli seconded by Justin Shuey, to have Colleen Gallo write a letter to Jonestown Legion in the matter of field usage and utility. Motion Carried.**

Council adjourned at 8:08 p.m.

Respectfully submitted,

Mariah Mauser, Secretary/Treasurer