

# October 24, 2022, Special Meeting/Market St. Project & Planning Workshop Committee Meeting Minutes

Call to Order - 6:30 p.m. Council approves advertising Planning Workshop Meetings to perform general business.

**Roll Call** – In attendance; *Light-Heigel Representatives: Stacy Longenecker, Lee Strause & John Poff; Rick Kline, Don Raiger, Tracey Charest, Tom Keefer, Mayor Joe Quairolì, Jeff Schott, Donette Quairolì, Joan Keefer; Secretary & Jodi Swisher; Assistant Secretary.*

**Special Public Meeting for discussion regarding the Market Street Project:** Four residents/business owners from Jonestown Borough attended the special public meeting. Lee Strause from Light-Heigel & Associates, Inc. reviewed plans for the Market St. Project, including maps showing the Market Street Improvement Plans, and answered questions from guests. Plan/Report included in the minutes.

**Planning Workshop Committee Meeting Minute Approval** – A motion made by Rick Kline, seconded by Don Raiger to approve September 26, 2022, Planning Workshop Committee Meeting Minutes. Motion carried.

## **Committee Reports/Project Updates:**

**MAINTENANCE** – No report.

**PERSONNEL** – No report.

**COST REDUCTION & FINANCES** – No report.

**CODES & CODE ENFORCEMENT** – No report.

**GRANTS** – No report.

**ORDINANCES** – No report.

**INFRASTRUCTURE IMPROVEMENTS** – Discussion/Approval to adopt a resolution for applying for Multimodal Transportation Grant placed on the November 1, 2022, Council Meeting Agenda.

Discussion/Approval opened for Resolution # 2022-10; including an Intermunicipal Agreement with East Hanover Twp. to assist with preparation, writing & submission of various grant opportunities. **A motion made by Donnette Quairolì, seconded by Jeff Schott to approve Resolution # 2022-10; including an Intermunicipal Agreement with East Hanover Twp. to assist with preparation, writing & submission of various grant opportunities. Motion carried.**

Adopting resolution for applying for Multimodal Transportation Grant scheduled for November 1, 2022, meeting. East Hanover Twp. Officials first must approve the intermunicipal agreement resolution before grant application submitted.

Discussion/Approval opened regarding the second payment request for Blackberry St. Project. **A motion made by Donnette Quairolì, seconded by Don Raiger to approve the second payment request for Blackberry St. Project paid in the amount of \$20,100.57/ per recommendation from Light-Heigel & Associates, Inc. Payment request paid from the Infrastructure Fund. Motion carried.**

Discussion/Approval opened to adopt Resolution # 2022-09; Act 57; local real estate tax collection past due payment waiver resolution. **A motion made by Don Raiger, seconded by Rick Kline to approve adopting Resolution # 2022-09; Act 57, local real estate tax collection past due payment waiver resolution. Motion carried.**

No current report regarding the spreadsheet update from L-H & Assoc., Inc. Engineering expenses to date for TASA.

No current update regarding the State Rt 72 Bridge Closure.

No current update regarding the W. Blackberry stormwater drainage problem.

# October 24, 2022, Special Meeting/Market St. Project & Planning Workshop Committee Meeting Minutes

***PARKS, RECREATION & EVENTS*** – Discussion/Approval opened to ratify expenses incurred for the Fall Festival, at a total cost of \$ 113.45. **A motion made by Donnette Quairolì, seconded by Jeff Schott to approve ratifying expenses incurred from the Fall Festival, at a total cost of \$ 113.45; paid from Park & Recreation Fund. Motion carried.**

Discussion/Approval opened regarding the Christmas Tree Lighting including closing the streets. **A motion made by Donnette Quairolì, seconded by Tracey Charest to approve the Christmas Tree Lighting event, including closing N. Broad St. from W. Market St. to W. Martin St. from 5:00 PM to 9:00 PM. Motion carried.**

Discussion/Approval opened requesting authorization to rent Bucket Truck, at a cost not to exceed \$550.00 for putting up snowflake lights. **A motion made by Tracey Charest, seconded by Rick Kline to authorize renting bucket truck, at a cost not to exceed \$550.00 for putting up snowflake lights; paid from the General Fund. Motion carried.**

Rick Kline gave an update on the DCNR (Department of Conservation & Natural Resources) Playground Grant. A request sent to the Lebanon County Commissioners to file for a one (1) year extension for the DCNR grant.

***MISCELLANEOUS*** – A mailbox ordinance is on the list of ordinances for the Ordinance Committee. The resident inquiring about placement of his mailbox was satisfied with the final decision between made by Mayor Quairolì & himself.

***NEW BUSINESS*** – Discussion/Approval to purchase a display board for the Borough building hallway placed on a future council meeting.

Rick Kline reminded council about a zoom meeting he plans on attending, scheduled Tuesday, October 25, 2022, from 10:00 a.m. to 11:00 a.m. with Julie Cheyney from LCCWA (Lebanon County Clean Water Alliance).

***OLD BUSINESS*** – None to report.

Upon motion and second, Borough Council Planning Workshop meeting adjourned at 7:42 p.m.

Respectfully submitted,

Joan Keefer, Secretary/Treasurer