

October 22, 2018 Planning Workshop Committee Meeting Minutes

Call to Order @ 7:00 p.m. - Planning Workshop Committee Meetings; advertised as performing general business.

Roll Call – In attendance – Rick Kline, Don Raiger, Tom Keefer, David Charest, Robin Wolferd, Mayor Quairoli & Melissa Reynolds.

Approval of Meeting Minutes – A motion was made by Melissa Reynolds, seconded by Rick Kline, to approve the Planning Workshop Committee Meeting minutes from September 24, 2018. Motion carried.

Special Guests – Camp Hill Borough's Zoning & Codes Officer, Chris Miller presented information to council in regard to the International Property Maintenance Code. Chris works with municipal solicitors, and recommended council contact Kerry Rohland, Manager at Cleona Borough for his recommendation. The first step, Chris said, is council needs to adopt the code, after being reviewed by Colleen Gallo, and then have Colleen prepare an ordinance for collection fees. Once the code is adopted, there will be hearing, and 30 day review period. Once the code goes into effect, Chris suggested having a session with council, at a Planning Workshop meeting, to proceed. Chris gave council a rate of \$55.00 per property, plus mileage (which includes visits to the property and possible court attendance). Chris left his contact information for council, and answered questions.

Public Comment – John Koval addressed council requesting help in resolving a problem on his property. Trash and old furniture are being dumped on a secluded area of his property. Discussion followed. Council will check with the solicitor for recommendations. John left his contact information. Council stated they are willing to work with John to help solve this problem.

Former Mayor George Kaufman gave an update on the newly formed Jonestown Historical Society. They are working on acquiring a 501 c 3, and asked the 250th Anniversaries Group to pass their funds, of approximately \$8,000.00, along to the Society; \$3,000.00 for the 501 c 3, and placing the remaining funds of approximately \$4,800.00 towards the J-1 Ballfield Lights Fund. The committee consists of Tracey Charest, Kim Longenecker, Bob Hoffman, Melanie Schaeffer, Thomas B. Keefer, and George Kaufman, Chairperson.

Christmas Lights and Christmas tree – Tom Keefer requested help with checking/replacing the bulbs on the snowflake lights, putting up the snowflake lights, and putting up the Christmas tree. Tom stated the committee no longer has a chairperson. Robin Wolferd asked if there was anyone willing to donate a tree. There were a few people who have trees for the Borough. Robin opened discussion in regard to purchasing an artificial tree in the future. Discussion followed. Tom stated the problem is more with finding volunteers. Rick Kline volunteered to help with installing the snowflake lights. Melissa volunteered to help check/replace the snowflake lights, along with her mother, and Mr. Dennison. Melissa mentioned contacting the Council of Churches as a way to get volunteers. David Charest mentioned J-Rock as a possibility. Council discussed other possible options for finding volunteers. Tom had two volunteers, at this time, to help install the snowflake lights. Robin asked if there were any other council members interested in being on the Christmas Lights Committee.

New Business – Discussion was opened in regard to the open position on council. Joan stated this Thursday is 30 days since the resignation was accepted. When a resignation is received, council has 15 days to accept the resignation, and an additional 30 days to appoint a new member.

Council needed to appoint a Secretary Pro-Tem due to Richie Deibert's resignation. Council decided to appoint Kim Longenecker as Secretary Pro-Tem. If Kim Longenecker is not available, Don Raiger will fill in as Secretary Pro-Tem. Mayor Quairoli stated he would be willing to appoint Donnette Quairoli, if she accepts, as a council member. This will prevent having to schedule a vacancy board meeting.

Robin requested council approve hiring a substitute Crossing Guard – Sharon Heck. **A motion was made by David Charest, seconded by Don Raiger, to approve hiring Sharon Heck as a substitute Crossing Guard. Motion carried.**

Robin Wolferd requested approval to purchase new flashing light stop signs for Crossing Guards. **A motion was made by Tom Keefer, seconded by David Charest, to approve purchasing flashing light stop signs for the Crossing Guards, at a cost not to exceed \$800.00; paid from the General Fund. Motion carried.** Robin Wolferd will order the stop signs.

Robin Wolferd inquired if council was in favor of having a Christmas dinner for the Borough employees this year. Council decided not to have a dinner.

Robin Wolferd contacted the Crossing Guards to let them know they are not permitted to sit while they are at their posts.

Robin Wolferd opened discussion in regard to an email received on a resolution regarding HR 291; sending EIT monies to the Dept of Revenue, instead of via Keystone Collections. Discussion followed. **A motion was made by David Charest, seconded by Don Raiger, to approve Resolution #2018-6; in support of Current Earned Income Tax Collections, As Defined by Act 32 and Opposition to Legislative Initiatives to Mandate Centralized Services. Motion carried.**

Old Business – Tom Keefer gave an update in regard to receiving land from Mr. & Mrs. Fortna for a parking lot. Discussion followed. A verbal agreement was made, as long as the land included parking space. Discussion followed.

Tom Keefer gave an update on the cameras in the Park. At this time there are some cameras not working. Tom will ask Choice Communications to check the cameras when they come to finish the office entrance security system.

Tom Keefer gave an update on 7 LED Street lights & the LED park lights.

Mayor Quairola reported a resident was in the green waste yard over the weekend taking large stones that belong to the Borough. Discussion followed in regard to possibly fencing the green waste yard, and other possibilities.

Don Raiger gave an update on the "JonestownPA.gov" as a borough requested domain. Don stated a letter needs signed by the Mayor to continue the process.

Melissa Reynolds gave an update in regard to receiving a formal request for a donation from Jonestown Elementary School. At this time, the Borough office did not receive a letter of request.

Melissa Reynolds stated Council decided previously not to participate at this time to contact Angie Foltz, from the Lebanon County Agricultural Land Preservation Board, to attend a meeting.

Discussion was opened in regard to the False Alarm & International Property Maintenance Code; and Knox Box – key box system. Robin Wolferd stated Rob Taylor, Fire Chief, will come to a meeting to address council, in the future. Mayor Quairola explained the process on how a Knox Box works, and the security methods used by the emergency services. Discussion continued.

Joan Keefer reported in regard to the EIT Grumbine Plan for underpaid monies the Borough received yearly; so council can plan for the 2019 budget.

Robin Wolferd gave an update in regard to N.L. Township Police Department increasing hours of patrol in 2019. The total cost for the year, using them 12 hours vs. 8 hours per week would cost a total of \$12,272.00 for the year.

Discussion followed in regard to other options for enforcing speeding in the borough. Mayor Quairolì will check with Cornwall Borough in regard to information on their traffic control trailer, and bring information back to council.

David Charest requested council approve posting on Facebook about welcoming soldiers, as they return home, for the holiday season. Council gave approval.

Tom Keefer reported on December 14th there is a need for volunteers to help with 'Wreaths across America' at the Indiantown Cemetery.

Rick Kline updated council in regard to the Welcome to Jonestown sign on North Lancaster Street. It will be installed this week, and will cost \$368.00 or less, depending on the maintenance department helping to install the sign. **A motion was made by Tom Keefer, seconded by David Charest, to approve having the maintenance department help to install the Welcome to Jonestown sign; at a cost not to exceed \$400.00, paid from the General Fund. Motion carried.**

Rick Kline reported the project on the Highland Dr. pipe will begin this week.

Robin Wolferd reported the mud in the cul-de-sac on Spring Court has been cleaned up.

Upon motion and second, Council adjourned into Executive Session at 9:27 p.m.

Respectfully submitted,

Joan Keefer