

# May 28, 2024, Planning Workshop Committee Meeting Minutes

Call to Order - 6:30 p.m. Council advertises Planning Workshop Meetings as performing general business. In attendance: Mayor Quairolì, Justin Shuey, Madisyn Breiner, Rick Kline, Tom Keefer, Jay Young and Mariah Mauser; Secretary.

Planning Workshop Committee Meeting Minute Approval – **A motion made by Rick Kline seconded by James Young to approve April 22, 2024, Planning Workshop Committee Meeting minutes. Motion carried.**

## COMMITTEE REPORTS/PROJECT UPDATES

**SPECIAL GUESTS** – None

**PUBLIC COMMENT** – Elizabeth Yingst discussed parking issues on Swatara creek drive.

**MAINTENANCE** –

Approval of curb painting 30ft from stop sign on Swatara Creek Drive.

**A motion made by James Young seconded by Rick Kline to approve painting both curbs 30 ft from stop sign at the end of Swatara creek drive.**

Discuss/Approve Invoice- Yordy& Boltz Spraying of the trees & mulch from Park and Rec. fund. **A motion made by Tom Keefer seconded by Rick Kline to approve invoice from Boltz Tree Farm and Nursery to mulch & spray Founders Park trees and mulch paid from the park and rec. fund not to exceed \$275.00.**

**PERSONNEL** – No Report.

**COST REDUCTION & FINANCES** –

Update - Certificate of Deposit/PLGIT. Rick Kline gave an update on the purchase 100,000 from the general fund into PLIGIT CD account 5.45% for 360 Days.

**CODES & CODE ENFORCEMENT** –

Discuss/ Approve IPMC Code Enforcement personnel and approve rate.

Council Approved IPMC Code Enforcement personnel Dependable Construction Code Services at a rate of \$63.00 per violation / re-inspection fee and sixty per hour for court costs, no charge for mileage.

**A motion made by Tom Keefer seconded Madisyn Breiner to approve DCCS as Code Enforcement for approved rates till December 31<sup>st</sup>, 2024.**

Update on 146 W Market Street; extended another 30 days for next Inspection.

Update on 133 E Queen Street. Some progress reported on code violation by Mayor Quairolì.

**GRANTS** –

902 Recycling Grant Fund. No New Report

**ORDINANCES** –

Rental Ordinance – No Report.

Dumpster Ordinance – No Report.

Discuss Burn & Recycle Ordinances- No Report.

Key Lock Box – Update

**INFRASTRUCTURE IMPROVEMENTS** –

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Council reviewed cost update from L-H & Assoc., Inc. regarding engineering expenses for Market St. project.

### ***PARKS, RECREATION & EVENTS –***

Discuss/Approval of Huey carnival 2025 May 12<sup>th</sup>-17<sup>th</sup> (Tom) **A motion made by Tom Keefer seconded by Justin Shuey to approve Huey Carnival in the Jonestown Community Park May 12<sup>th</sup> – 17<sup>th</sup> 2025.**

Rick Kline gave a update on phase two of playground project.

### ***NEW BUSINESS –***

Discuss/Approval temporary speed humps. **A motion made by Madisyn Breiner seconded by Rick Kline to approve temporary speed bumps and signage paid from the General Fund not to exceed \$1500.00.**

Approve adding Mariah Mauser to the Lowes, Home Depot, Wex & Jonestown Bank (Elan Financial) Charge Cards **A motion made Tom Keefer seconded by Rick Kline to approve.**

Appoint Signatories to Jonestown Bank to include Mariah Mauser. **A motion made Justin Shuey seconded by Madisyn Breiner to approve Mariah Mauser & Tom Keefer as signatories and to remove Jodi Swisher and Joan Keefer.**

Add Mariah Mauser to Reed's Locksmith Arm/Disarm system; send paperwork to Reed's. **A motion made Tom Keefer seconded by Rick Kline to approve Mariah Mauser to Reed's Locksmith Arm/Disarm System**

Add Mariah Mauser as the borough contact for Keystone Collections **A motion made Tom Keefer seconded by Justin Shuey to approve Mariah Mauser as borough contact personnel for Keystone Collections.**

Appoint Mariah Mauser as Right to Know Officer **A motion made Tom Keefer seconded by Justin Shuey to approve Mariah Mauser as Right to Know Officer.**

Appoint Mariah Mauser as Borough Secretary/ Treasurer **A motion made Tom Keefer seconded by Rick Kline to approve Mariah Mauser as Secretary/ Treasurer.**

Approval of "New" office hours (7:30 am -3:30 pm) **A motion made by Tom Keefer seconded by Justin Shuey to approve new office hours Monday through Friday 7:30am – 3:30pm.**

Change Mariah Mauser to Contact Name on PA One Call **A motion made Tom Keefer seconded by Madisyn Breiner to approve Removal of Joan Keefer and add Mariah Mauser for PA One Call.**

### ***OLD BUSINESS –***

Need to fill Zoning Hearing Board Member due to Jay Young's position on council.

Discuss/ Approve Handicap Parking for 115 West Market Street. (Review Guidelines)  
**Council Decided to decline handicap parking.**

On motion and second, Council adjourned at 7:35 p.m.

Respectfully submitted,

Mariah Mauser, Secretary/Treasurer