

May 22, 2023, Planning Workshop Committee Meeting Minutes

Call to Order - 6:30 p.m. Council advertises Planning Workshop Meetings as performing general business. In attendance: Rick Kline, Tracey Charest, Tom Keefer, Jeff Schott, David Charest, and Joan Keefer; Secretary.

Planning Workshop Committee Meeting Minute Approval – **A motion made by Tracey Charest, seconded by Jeff Schott, to approve April 24, 2023, Planning Workshop Committee Meeting minutes. Motion carried.**

COMMITTEE REPORTS/PROJECT UPDATES

PUBLIC COMMENT – Lori Poorman addressed council regarding opening the green waste yard to residents living outside the borough. Discussion followed. **A motion made by David Charest, seconded by Tracey Charest, to approve opening the green waste yard to 50 residents (no businesses) living outside Jonestown Borough; in either Swatara & Union Township at a fee of \$50 annually plus a onetime fee of \$5 for an access card. Motion carried.**

Regarding Mike Bechtold addressing council for permission to set up a trailer & rent kayaks at the Boat Launch area, a brief discussion was held. Mr. Bechtold called today requesting he be placed on the June council meeting agenda.

MAINTENANCE – Tom Keefer opened discussion for a decision to buy signposts & flashing beacon lights (2) for barricades; at a cost not to exceed \$700.00; paid from General Fund. **A motion made by Rick Kline, seconded by Tracey Charest, to purchase signposts & flashing beacon lights (2) for barricades; at a cost not to exceed \$700.00; paid from General Fund. Motion carried.**

Tom Keefer reported on proceeds from the Carnival this year: \$1,700.00. 49 W. Market St. tree sponsors donation thus far is \$2,800.00.

Discussion opened for approval to sealcoat the basketball court by Asphalt Sealcoating; Mike Peterman at a cost not to exceed \$2,700; paid from the Park Fund. **A motion made by David Charest, seconded by Rick Kline, to sealcoat the basketball court by Asphalt Sealcoating; Mike Peterman at a cost not to exceed \$2,700; paid from the Park Fund. Motion carried.**

Discussion/Decision to rent the Ventrac at a cost not exceeding \$500; paid from the Park Fund. Discussion continued. David Charest & Tracey Charest are scheduled to check on the trees tomorrow. **A motion was made by Tracey Charest, seconded by David Charest, to rent the Ventrac at a cost not to exceed \$500; paid from the Park Fund. Motion carried.**

PERSONNEL – No report.

COST REDUCTION & FINANCES – Tom Keefer reported funding was received in the amount of \$11,000.00 for the 2022 recycling grant.

CODES & CODE ENFORCEMENT – No report.

PLAYGROUND – Rick Kline reported pre-bid meeting was held this morning and attendance is mandatory for contractors who want to place a bid (3 contractors attended). Bids are due June 6, 2023, by 1:00 PM & will be opened at council meeting that same evening.

GRANTS – No report.

ORDINANCES – Discussion opened for approval to advertise the Tree Trimming Ordinance – **A motion made by Jeff Schott, seconded by Tom Keefer, to approve publication of the tree trimming ordinance, as distributed by Colleen Gallo, and as discussed at the prior council meeting. Motion carried.**

The committee continues progress on the following:

- Rental Ordinance (request to re-visit @ Planning Workshop meeting): Discussion opened regarding the Code Enforcement Committee's recent meeting where the committee agreed on items to add to the rental ordinance including inspections. Discussion continued.
- Dumpsters included in an ordinance.

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- Solar Panel Zoning ordinance
- Outdoor Wood Burning Boilers
- Mailbox standards ordinance
- Updating Ordinances (Ongoing)

INFRASTRUCTURE IMPROVEMENTS – No update regarding CFA (Commonwealth Financing Authority) Multimodal grant.

An additional expense of \$8,000.00 was added to the L-H & Assoc., Inc. Engineering expense spreadsheet for TASA (Market St. Project)

No current update on the State Rt 72 bridge closure.

No current update on the Chesapeake Bay Trust funding - phase II Broad Street landscape & Market St. treescape project. Hoping to hear something by the end of July 2023.

Tom Keefer received the cost opinion (\$300,000.00) from Lee Strause for previous paving the green waste area. This amount will be used when applying for the Act 101 Section 902 Recycling Program Implementation & Equipment Grant.

Short discussion regarding the TASA (Market St. Project).

PARKS, RECREATION & EVENTS – Discussion held for decision to have Huey's Carnival May 13-18, 2024. **A motion made by David Charest, seconded by Jeff Schott, to approve Huey's Carnival May 13-18, 2024. Motion carried.**

MISCELLANEOUS – No report.

NEW BUSINESS – Approve Resolution #2023-6, approving operational support activities for participating members of the fire company as follows:

1. Maintaining the Station & Equipment
2. Acting as a Trustee
3. Organizing Fundraisers
4. Providing Information Technology Support
5. Assisting with Recruitment & other Administrative Tasks

This resolution shall automatically continue annually, unless otherwise modified or revoked by resolution.

A motion made by David Charest, seconded by Tracey Charest, to approve Resolution #2023-6, approving operational support activities for participating members of the fire company as follows:

Maintaining the Station & Equipment, acting as a Trustee, Organizing Fundraisers, Providing Information Technology Support & Assisting with Recruitment & other Administrative Tasks. Motion carried.

Rick Kline opened discussion to appoint Bobby Boltz as a member of the Planning Commission, due to Robert England resigning. **A motion made by Rick Kline, seconded by David Charest, to approve appointing Bobby Boltz as a Planning Commission member, due to Robert England resigning. Motion carried.** Council continues searching to fill open positions for Zoning Hearing Board 2nd alternate, Vacancy Board 2nd alternate, terms expiring 2023.

OLD BUSINESS – No update on Council Member Reduction; Mayor Quairoli & Justin Shuey

Upon motion and second, Borough Council Planning Workshop meeting adjourned at 7:02 p.m.

Respectfully submitted,

Joan Keefer, Secretary/Treasurer