

# March 3, 2020 Council Meeting

The regular meeting of Jonestown Borough Council was held on the above date, beginning at 7:00 p.m., with President Robin Wolferd presiding. Council attending: Rick Kline, Tyler Longenecker, Tom Keefer, and Jeff Schott. Council Members Don Raiger and Kathy Price were excused. Also attending were Mayor Joe Quairolì, Attorney Colleen Gallo, Engineering Representative; Stacy Longenecker, Assistant Secretary/Treasurer; Kim Longenecker & Secretary/Treasurer; Joan Keefer.

## **APPROVAL - MINUTES/TREASURER'S REPORT**

**A motion was made by Rick Kline, seconded by Tom Keefer, to approve the February 4, 2020 Council Meeting Minutes. Motion carried.**

**A motion was made by Jeff Schott, seconded by Rick Kline, to approve the Treasurer's Report for the month ending February 29, 2020. Motion carried.**

**SPECIAL GUESTS** – Jamie Carl came to discuss the Fall Fest she is planning for Saturday, October 3, 2020 in the Park. The rain date will be Saturday, October 10, 2020. This event is not a Parks and Rec event, but all the proceeds will be donated to the Park Fund. Jamie checked with Swatara Township & their Fall Fest will be Saturday, September 26, 2020 so the events will not conflict. She is planning to have wine vendors again this year who will hold all liability & be responsible for serving alcohol. As per Colleen's recommendation, Joan will contact our liability insurance carrier to make sure alcohol can be served in the Park. **A motion was made by Tyler Longenecker, seconded by Tom Keefer, to approve Jamie Carl to host Fall Fest in the Park on Saturday, October 3, 2020, rain date on 10/10/2020. Motion carried.**

**PUBLIC COMMENT** – None.

**MAINTENANCE** – Rick Kline, Supervisor – (*budget report attached to minutes*) Rick Kline reported as follows:

- Borough Maintenance Expenses for February 2020 - \$208.21
- Rick reported we should be expecting an insurance check for \$5,000 to replace the mower damaged in the fire, and another check for \$17,985.67 for contents destroyed in the fire.
- Rick researched purchasing a new lawn mower that was damaged in the fire. **A motion was made by Rick Kline, seconded by Tom Keefer, to purchase a new Hustler lawn mower from Power Pro Equipment for \$11,833 minus \$1,500 for the trade-in of the X-Mark stand up mower. Motion carried.**
- Rick plans for street sweeping to occur in April. **A motion was made by Rick Kline, seconded by Tom Keefer, to have North Lebanon Township perform street sweeping in the Borough in April 2020 at a cost not to exceed \$3,000. Motion carried.**

**BOROUGH ENGINEERING REPRESENTATIVE** – Stacy Longenecker (*report also attached to minutes*). During the past month Light-Heigel & Associates, Inc. (LHAI) has been involved in the following items of interest to the Borough:

**Maintenance Garage** – The plans, specifications and contract documents will be finalized so that bids can be opened at the April Council Meeting.

**FEMA Map & Ordinance Update – Zoning Map Update** – Light-Heigel can prepare the GIS mapping needed for the floodplain ordinance for \$1,089. Once the Borough has the map, a Planning Commission meeting must be held for their review and comment. Joan should schedule the meeting for early April, as this must be done and approved to give to the county by 7/6/2020. Council decided to check with the county to see if it would be less expensive for them to prepare the map instead of Light-Heigel. **A motion was made by Tom Keefer, seconded by Rick Kline, to have a GIS map prepared for the floodplain ordinance at a cost not to exceed \$1,089. Motion carried.**

**MAYOR** – Joe Quairolì – Joe has been working with Cleona Borough Police to start patrolling the Borough. They will start later this week. They can also help enforce “no parking” signs during street sweeping in April. The State Police have been approved to do radar speed enforcement on Market Street. They will start by giving out warnings for the first 60 days, then will issue tickets for speeders after that time period. Joe is working with the EMA coordinator and has an upcoming meeting scheduled for 3/9/2020 to discuss the Borough's emergency plan. The Northern Lebanon Fire and Emergency Services wants to have a parade through town on 5/2/2020 to celebrate the housing of their newest piece of equipment. Joe will meet with them on 3/19/2020 to discuss road closings for this parade. Joe reported he will be performing a wedding in the Park on 4/11/2020.

**SOLICITOR** – *Colleen Gallo; Reilly, Wolfson Attorneys at Law* – A motion was made by Rick Kline, seconded by Jeff Schott, to authorize Colleen Gallo advertise ordinance # 2020-2; amending Employee Pension Plan. Motion carried. A motion was made by Tom Keefer, seconded by Rick Kline, to adopt Resolution # 2020-5; Green Waste Yard Fee Structure. Motion carried. Colleen reported three properties with code violations were served and she will now schedule court hearings. Colleen reminded the Borough that when payment is received from PennDOT for the land purchase, the money must be deposited into the Park Fund.

**SECRETARY** – *Joan Keefer* – Joan asked for approval for the Northern Lebanon Alumni Band to have a concert in the Park. A motion was made by Tom Keefer, seconded by Tyler Longenecker, to allow the Alumni Band to hold a concert in the Park on Friday, August 14, 2020 beginning at 7:00pm. Motion carried. Joan reported the Legion requested approval to use the Park for their Easter Egg Hunt on Saturday, April 11, 2020, but the park pavilion had already been rented for a wedding on that same date and time. Discussion among Council resulted in having Joan contact the Legion and tell them they could not use the park on April 11, 2020, but suggest they pick the weekend prior.

**MS4** – No report.

**INFRASTRUCTURE IMPROVEMENTS** – *Tom Keefer, Mayor Quairola & Rick Kline* – Tom reported the green waste yard project is moving along, and the new signs have been ordered.

**GRANTS** – *Tyler Longenecker, Kathy Price & Jeffrey Schott* – No report.

**PARK, RECREATION & EVENTS** – *Tyler Longenecker, Council Representative* – In order to start receiving funds for the DCNR playground grant, Tom reported that a bank account needs to be setup first.

A motion was made by Tyler Longenecker, seconded by Rick Kline, to purchase playground mulch at Zimmerman Mulch for the park playground at a cost not to exceed \$1,600 to be paid from the Park Fund. Motion carried.

A motion was made by Tyler Longenecker, seconded by Rick Kline, to repair the tennis court poles and nets at a cost not to exceed \$1,300 to be paid from the Park Fund. Motion carried. Tom reported the tennis courts have already started cracking. They were just resurfaced this past fall. Rick is searching for 55-gallon drums to use as trash cans throughout the park. A motion was made by Tyler Longenecker, seconded by Rick Kline, to purchase 55-gallon drums to use as trash cans at a cost not to exceed \$500 paid from the Park Fund. Motion carried.

**PERSONNEL** – *Robin Wolferd, Rick Kline, Don Raiger & Mayor Quairola* – No report.

**COST REDUCTION AND FINANCES** – *Don Raiger, Rick Kline & Tom Keefer* – No report.

**CODES & CODE ENFORCEMENT** – *Mayor Quairola & Tom Keefer* – No report.

**ORDINANCE COMMITTEE** – *Jeff Schott, Mayor Quairola, Robin Wolferd, & Kathy Price* – Don had prepared a proposal from General Code in regard to codification services. Council decided to table discussion to Planning Workshop.

**NEW BUSINESS** – Tom researched the 501c3 status on the Jonestown Anniversaries group that was formed for the 250<sup>th</sup> Anniversary. The 501c3 was revoked in 2015, but Tom found it can be reinstated by filing a 1023EZ form with the IRS. Colleen will have Michelle Calvert from her office reach out to Tom to discuss what needs to happen to reinstate the non-profit status. A motion was made by Tom Keefer, seconded by Jeff Schott, to buy parking markers for North Broad Street at a cost not to exceed \$50 paid from the General Fund. Motion carried.

Discussion was held regarding a sponsored advertisement sign being placed in the outfield of the Legion Ball field.

**OLD BUSINESS** – No report.

Upon motion and second, Council adjourned at 8:07 p.m.

Respectfully submitted,

Kimberly Longenecker, Assistant Secretary/Treasurer