

March 25, 2019 Planning Workshop Committee Meeting Minutes

Call to Order @ 7:00 p.m. Planning Workshop Committee Meetings are advertised as performing general business.

Roll Call – In attendance; *Rick Kline, Don Raiger, Tom Keefer, Robin Wolferd, Jeff Schott & Kathy Price.*

Meeting Minute Approval – A motion was made by Don Raiger, seconded by Rick Kline, to approve Planning Workshop Committee Meeting minutes from February 25, 2019. Motion carried.

New Business – Council to ratify the sidewalk repair extension given to 32 W. Market St. A motion was made by Rick Kline, seconded by Tom Keefer, to ratify the approval for an extension for sidewalk repairs given to 32 West Market Street. Motion carried. Jeff Schott opposed.

Council - request for a decision to approve/disapprove purchasing a toilet for the Park bathroom. A motion was made by Rick Kline, seconded by Don Raiger, to approve purchasing a toilet for the Park bathroom, at a cost not to exceed \$150.00. Motion carried. Motion rescinded.

A motion was made by Rick Kline, seconded by Don Raiger, to approve purchasing a toilet for the Park bathroom, at a cost not to exceed \$165.00. Motion carried.

Council to ratify approval to advertise for a part-time maintenance worker – Executive session following meeting. A motion was made by Kathy Price, seconded by Rick Kline, to ratify the approval to advertise for a part-time maintenance worker, at a cost not to exceed \$70.00. Motion carried.

Council to ratify approval for the Jonestown Legion to hold an Easter Egg Hunt in the Jonestown Park on April 20, 2019. A motion was made by Kathy Price, seconded by Rick Kline, to ratify the approval to allow the Jonestown Legion to hold an Easter Egg Hunt in the Jonestown Park on April 20, 2019 from 9:00 a.m. to 12:00 p.m. Motion carried.

Council - request approval for use of the Borough meeting room to LVRT, for a meeting on 4/30/2019. A motion was made by Tom Keefer, seconded by Rick Kline, to approve Lebanon Valley Rail Trail to hold a meeting in the Borough meeting room on 4/30/2019. Motion carried.

Council to ratify approval for the Youth Soccer team to use the lower field by S. Mill St., starting 3/25/19 through 6/1/2019. Monday to Thursday from 5 to dusk are the times for practices. A motion was made by Tom Keefer, seconded by Rick Kline, to ratify the approval for Northern Lebanon Youth Soccer team to use the lower field by S. Mill St., starting 3/25/19 through 6/1/2019. Monday to Thursday from 5 to dusk are the times for practices; contingent upon providing an Insurance Certificate and nets to be taken down at the end of the season. Motion carried.

Discussion held, and a decision on participating in the “Day of Caring” – April 27, 2019; list of projects.

Council to ratify approval to have Swatara Township send letter to representatives, in regard to the State Police Tax. A motion was made by Tom Keefer, seconded by Jeff Schott, to ratify the approval to have Swatara Township send letter to representatives, in regard to the State Police Tax. Motion carried.

Discussion and decision to permit the Junior Legion Baseball signs fundraiser – permission to hang signs on the Spittle Field fence. A motion was made by Don Raiger, seconded by Tom Keefer, to permit the Junior

Legion Baseball League to hang signs from their fundraiser, on the Spittle Field fence; contingent upon them agreeing to remove them at the end of the season. Motion carried.

Discussion and decision to donate to Matthews Public Library. Council agreed not to donate in 2019, as they did not provide for donations in the 2019 borough budget.

Discussion and decision for Jonestown United Methodist Church's request for approval to use the lot at 49 West Market St., Saturday April 20, 2019 for annual children's Easter egg hunt from 8:00AM till approximately noon; providing a Certificate of Liability insurance prior. **A motion was made by Rick Kline, seconded by Kathy Price, to approve allowing Jonestown United Methodist Church to use the lot at 49 West Market St., Saturday April 20, 2019 for annual children's Easter egg hunt from 8:00AM till approximately noon; providing a Certificate of Liability insurance prior to the event. Motion carried.**

Council to ratify approval to proceed with repairs; not to exceed \$500, to fix the dump truck. The estimate to fix the dump truck = \$460; including hydraulic pulley, belts and new alternator. **A motion was made by Rick Kline, seconded by Tom Keefer, to ratify the approval to proceed with repairs to the dump truck, at a cost not to exceed \$500.00. Motion carried.**

Council held discussion about Northern Lebanon County Authority's replacement and location of the trees @ the Spittle Field. Trees had to be removed for their project and they agreed to replace them.

Old Business - Update - Northern Lebanon Rotary - volunteered to clean pavilion before opening. David Charest is contacting Melanie Schaeffer about cleaning the pavilion.

Update - Proposed parking lot grant, including appraisal. Discussion. Council requested placing this on the April 2, 2019 Council meeting.

Tom Keefer gave an update on the E. Swatara Drive LCCD - Dirt, Gravel, and Low Volume Roads (DGLVR) Grant. Three contractors, Erik Harmon, Rick Kline and Tom Keefer recently held a pre-bid meeting for the project.

Update - Discussion on appointing borough resident auditors. Mayor Quairoli will bring information to the April 2, 2019 Council meeting. Paul Bird and Donnette Quairoli are definitely interested in being auditors.

In regard to the International Property Maintenance Code, council did not give formal approval to move forward with the code, and Robin Wolferd asked each council member for input. Discussion followed. **A motion was made by Don Raiger, seconded by Tom Keefer, to approve having Chris Miller move forward with Colleen Gallo to prepare a resolution for the IPMC, provide mailers for sending to residents and set up a public meeting date. Motion carried.** Discussion followed in regard to possibly having auto attendant for phone calls received, relating to code enforcement (BCi Code Compliance). Rick Kline opened further discussion in regard to purchasing a cell phone for the borough office, for use texting BCi Code Compliance.

Discussion was held about the EMS services providing an audit to municipalities.

Don Raiger updated council in regard to the "JonestownPA.gov" domain.

Don Raiger opened discussion about having an account (credit card) with PLIGT (Pennsylvania Local Government Investment Trust). Colleen Gallo is working on compiling information for council.

In regard to the E. Hanover Township municipal agreement to jointly employ a Borough Mngr., the meeting with the Personnel Committee to discuss & bring recommendations to council, needs rescheduled.

Tom Keefer gave an update in regard to the Recreational Funding/Union Township. Tom would like to attend a Union Township meeting to present the letter for proposed projects/costs.

Rick gave an update on the Gator purchase for Maintenance Department. David Charest is getting information on having a sponsor purchase/donate a gator. The approximate cost to purchase a gator is \$13,000 to \$15,000. Discussion followed.

Discussion was held in regard to purchasing key fobs for the borough building.

Jeff Schott opened discussion in regard to a property in Twin Creeks accumulating trash blown from neighboring properties. Discussion followed. This issue will be placed on the April 2, 2019 council meeting agenda.

Robin opened discussion in regard to a letter received on CAD box cards; a new computerized dispatch system, being supported by the borough. This will be placed on the April 2, 2019 Council meeting agenda.

Kathy Price requested being placed on the Grant Committee. Council agreed.

Rick Kline opened discussion in regard to mailboxes being placed on Market and Lancaster Streets. Council agreed to have mailboxes placed at the end of the blocks where yellow lines are painted.

Upon motion and second, Council adjourned into Executive Session at 8:43 p.m.
Council re-entered into Regular Session at 8:54 p.m.

A motion was made by Kathy Price, seconded by Jeff Schott, to set the pay rate for the part-time maintenance work @ \$13.00 per hour, using the Maintenance Worker's job description. Motion carried.

Upon motion and second, Council adjourned at 8:56 p.m.

Respectfully submitted,
Joan Keefer