

March 22, 2021 Planning Workshop Committee Meeting Minutes

Call to Order @ 6:30 p.m. Planning Workshop Committee Meetings are advertised as performing general business.

Roll Call – In attendance; *Don Raiger, Kim Longenecker; Assistant Secretary, Tom Keefer, Joan Keefer; Secretary, Robin Wolferd, Mayor Quairolì, Kathy Price and Jeff Schott.*

Planning Workshop Committee Meeting Minute Approval – A motion was made by Tom Keefer, seconded by Rick Kline, to approve the February 22, 2021 Planning Workshop Committee Meeting minutes. Motion carried.

New Business – Request to ratify email approval for Colleen Gallo to work with Lebanon County Planning on zoning for 157 E Market Street. A motion was made by Don Raiger, seconded by Kathy Price, to approve Colleen Gallo to work with Lebanon County Planning on zoning for 157 E Market Street. Motion carried.

Request to ratify approval to advertise meeting on 3/25/21 @ 7 PM for the SR-72 Working Group/Bridge Detour Project. A motion was made by Rick Kline, seconded by Tom Keefer, to approve advertising a meeting on 3/25/21 @ 7 PM for the SR-72 Working Group/Bridge Detour Project. Motion carried.

Discussion on Resolution; ACT 108 of 2020; Approving Activities for Workers Compensation/changes to Workers Comp Act regarding Volunteer Fireman. Council agreed to have a resolution typed; ready for approval, at next council meeting.

Ratify approval to erect a Flagpole outside the centerfield fence of the Spittle Field; fully funded by the Jonestown American Legion. A motion was made by Tom Keefer, seconded by Rick Kline, to approve erecting a Flagpole outside the centerfield fence of the Spittle Field; fully funded by the Jonestown American Legion. Motion carried.

Request approval for Jonestown Elementary 5th Grade Celebration in Jonestown Park on June 4, 2021, including use of the pavilion from 8 AM to 3 PM. A motion was made by Rick Kline, seconded by Robin Wolferd, to approve Jonestown Elementary 5th Grade Celebration in Jonestown Park on June 4, 2021, including use of the pavilion from 8 AM to 3 PM. Motion carried.

Mayor Quairolì opened discussion in regard to Huey's Amusements Contract; expressing concerns on a few items & terms listed (trash disposal, permits, electric supply, bathroom facilities, grounds clean-up, etc.). Council agreed to have Mayor Quairolì contact Tyler Longenecker to further discuss these concerns.

Mayor Quairolì opened discussion in regard to Lee Samuelson's request for a permit to discharge a firearm on his property. Varmints & groundhogs are digging under a shed on the property. After discussion, council agreed not to allow Mr. Samuelson to discharge a firearm on his property. Mayor Quairolì suggested amending the current ordinance, stating 'a prior written permit to do so is received from the Mayor'. The ordinance committee will address this at next meeting.

Discussion opened in regard to a request: Joel Guldin requested playing live music during Easter Sunday service beginning @ 6:30 a.m. Easter Sunday. A motion was made by Tom Keefer, seconded by Rick Kline, to approve Joel Guldin's request to play live music during Easter Sunday service beginning @ 6:30 a.m. Easter Sunday. Kathy Price abstained. Jeff Schott opposed motion as stated. Motion carried.

PA Act 129 Phase III of FirstEnergy Pennsylvania Programs Ending May 2021. Funding is available for recent upgrades. Tom Keefer requested council's approval to apply for the funding. A motion was made by Rick Kline, seconded by Kathy Price, to approve applying for funding through the PA Act 129 Phase III of FirstEnergy Pennsylvania Programs, Ending May 2021. Motion carried. Discussion followed.

A brief discussion was held about 2 people sleeping in the laundromat & sitting along the sidewalks in the square.

Robin Wolferd reported calling the State Police last night after seeing a car in the Park parking lot on the cameras, and four people walking around the Park. The people left before the police arrived.

Old Business – Open discussion/approval for Northern Lebanon Little League’s request to use Jonestown Park ballfields. A Certificate of Insurance & schedule were received. Discussion followed. Council agreed to appoint Tyler Longenecker as contact person for NLLL using & maintaining the ball fields. **A motion was made by Tom Keefer, seconded by Jeff Schott, to approve Northern Lebanon Little League’s request to use Jonestown Park ball fields. Motion carried.**

Request to approve Payment #4 to Woodland Contractors for maintenance garage repairs/fire claim in the amount of \$27,620.30; contingent upon receiving payroll records. Payroll records were just received by email late this afternoon. **A motion was made by Don Raiger, seconded by Robin Wolferd, to approve making Payment #4 to Woodland Contractors for maintenance garage repairs from fire claim, in the amount of \$27,620.30. Motion carried.**

Tom Keefer gave an update on SWA Keystone 10 million trees partnership program; Steph Harmon, Lebanon County Conservation District. Discussion followed. **A motion was made by Tom Keefer, seconded by Rick Kline, to approve moving forward with the SWA Keystone 10 million trees partnership program; contingent upon the planting area near wetlands being allowed. Motion carried.** Tom Keefer asked for a council member to head the program/volunteer.

At this time, there is no update on Day of Caring, scheduled for April 17, 2021.

Kim Longenecker updated council on DCNR Grant; Project Management process for the children’s (2 to 5 years old) playground near the pavilion & volleyball court in Jonestown Park. Kim Longenecker also reviewed the budget process.

Tom Keefer opened discussion in regard to the Budget & Finance Committee’s recommendations below:

Beginning Balance as of March 3, 2021 = \$215,190.79

Committed funds:

Transfer grant to Infrastructure for Spring Court project	\$40,000.00
Fire replacement - contents	\$15,470.02
Fire replacement - building	\$43,135.55
2021 Workers Comp / LCB License shortage	\$ 6,600.00
Brush Cutter	\$ 6,000.00
Tarp system for dump truck	\$ 1,788.00
Line Painter	<u>\$ 4,000.00</u>

Total committed funds = \$116,993.57

Balance in general fund= \$98,197.22

Other considerations:

Transfer money to Capital improvement fund -	\$10,000.00	
Transfer money to Infrastructure fund -	\$20,000.00	
Transfer money to Capital Improvements (truck lease pymts. 2021-2025)		- \$40,000.00

Balance in general fund = \$28,197.22

This recommendation keeps the budget clean cut, & not appear to be over budget. Council decided to take time to review this plan, & place it on the next Council Meeting scheduled April 6, 2021.

Robin Wolferd updated council on Northern Lebanon Fire & Emergency Services budgeting for the new ladder truck. The cost of the ladder truck increased \$200,000.00. Discussion followed. Union Township plans to schedule a meeting, with the involved municipalities, to further discuss this issue.

Tom Keefer opened discussion on the American Rescue Plan Act of 2021; Federal Coronavirus Relief Package, & specific items the funding is intended for.

Payment made on leased vehicles will be placed on April 6, 2021 Council Meeting Agenda.

Upon motion and second, Council adjourned at 7:47 p.m.

Respectfully submitted,

Joan Keefer, Secretary/Treasurer