

## June 25, 2018 Planning Workshop Committee Meeting Minutes

**Call to Order @ 7:00 p.m.**

**Planning Workshop Committee Meetings are advertised as performing general business.**

**Roll Call** – In attendance – *Rick Kline, Don Raiger, Tom Keefer, David Charest, Robin Wolferd, Mayor Sellers, Roy Lefever & Melissa Reynolds.*

**Approval of Meeting Minutes** – A motion was made by Roy Lefever, seconded by Rick Kline to approve the Planning Workshop Committee Meeting minutes from May 29, 2018. Motion carried.

**Special Guests** – Ann Bennett, a resident of Jonestown Borough shared interest to place a bee garden in the Borough, requesting permission. Discussion followed. Council decided to table discussion until July Planning Workshop Committee meeting.

David Charest and Don Raiger took their Oath of Office for the appointed positions as Council Members, and therefore were sworn in by Mayor Sellers.

Robin Wolferd opened discussion, reviewing and appointing council members to committee assignments & council member assignments.

**A motion was made by Roy Lefever, seconded by Melissa Reynolds to appoint Don Raiger as Council President, Pro Tem. Motion carried.**

**A motion was made by Melissa Reynolds, seconded by Tom Keefer to appoint Robin Wolferd, Melissa Reynolds, Roy Lefever & Joan Keefer as Jonestown Borough Signatories. Motion carried.**

**Northern Lebanon Fire & Emergency Services** – Robin stated NLFES gave their five year budget to council, requesting the Borough help fund a new engine in 2020. Council planned to budget in 2019 and 2020 to help with funding. NLFES may possibly purchase a new engine in 2019, instead of 2020, if they receive a grant. In 2022, NLFES also plans to purchase a ladder truck, costing the three involved municipalities \$28,000 each. Robin stated the borough needs to budget \$26,900 for 2019. Council decided to place this item on the next Planning Workshop agenda.

### New Business

**Maintenance Report** – Roy Lefever presented council with Richie Deibert's presentation on crosswalks and traffic calming, and requested approval on the method and costs to paint all crosswalks, 2 stop bars & the crosshatched areas. The cost for all painting = \$6,610.00. Council decided to table this until July 3, 2018 Council meeting.

Roy reported the skid loader needs repairs, and presented costs to council. (Report attached to minutes). Mayor Sellers stated his brother has a 2005 Caterpillar skid loader for sale at a cost of \$25,000.00. Discussion followed. **A motion was made by Roy Lefever, seconded by Melissa Reynolds to spend up to \$500.00, to take the skid loader to Jonestown AG for a diagnosis; paid from the General Fund. Motion carried.**

Council decided to have the cinder blocks behind the maintenance shed removed very soon.

Tom Keefer recommended having maintenance trim the grass growing over the park trails off before they are sealed. This was on a previous agenda, to perform after school was out in 2018.

Discussion was opened in regard to replacing 6 trees in the park that have died or fallen. Council was in question as to the decision made at a past meeting. Joan was to check the minutes and bring information back to council.

Robin opened discussion about an email council received from Colleen Gallo. Discussion continued in regard to the North Lebanon Township Police regarding speeding problems in the borough and patrolling in the Park.

Robin Wolferd opened discussion in regard to an email received from a resident about an event they planned July 4, 2018. Robin contacted Colleen Gallo, and she sent samples of a 'conduct of special events' ordinance for review. Robin will forward the email to council, along with the ordinance samples. Discussion followed.

Melissa opened discussion in regard to a request from Julie; representative from the Kids Running Series. Julie would like to address council to hold a running event in the Park. Council agreed to have Julie attend a meeting to share information with council and present her request.

Mayor Sellers reported to council about vandalism in Jonestown Park. Discussion followed.

Roy opened discussion in regard to maintenance collecting green waste from residents, and requested council's opinion. Joan shared a policy which council prepared a few years ago on collecting green waste. Council agreed, unless a request is received from a resident, following a storm, maintenance will not be collecting green waste in the borough.

### **Old Business**

Robin reported the Northern Lebanon Rotary requested not closing the pavilion garage doors. Council agreed. Discussion followed.

Mayor Sellers opened discussion in regard to the macadam bump curbing repair on W. Chestnut St. Roy Lefever will contact Richie in regard to repairs to the bump.

Robin opened discussion on the town banners. Council agreed Richie can take the banners down in August. Letters will be sent to the businesses who sponsored banners, once they are taken down, stating they may pick up their banner at the borough office. Discussion followed.

Council held discussion on additional security cameras being placed in the park, at the green waste yard and in the maintenance shop. And council may possibly place a wireless camera on the Spittle Baseball Field. Discussion followed.

Roy Lefever opened discussion on replacing light bulbs in the park with LED bulbs. The maintenance department's bucket truck broke down; but once it is repaired, the bulbs will be put in the lights that are out. Tom Keefer followed the discussion, updating council on replacing all the park lights with LED bulbs, and possible cost savings. Council reviewed electric invoices for the park. Discussion followed.

Council continues to search for a resident to fill the open position, as an alternate, on Jonestown Borough's Zoning Board.

Council discussed the 2018 donations. **A motion was made by Tom Keefer, seconded by Roy Lefever to approve donating \$250.00 to the Northern Lebanon Alumni Band's scholarship fund. Motion carried.** Discussion followed.

Meeting was adjourned at 9:16 p.m.

Respectfully submitted,  
Joan Keefer