

June 24, 2019 Planning Workshop Committee Meeting Minutes

Call to Order @ 7:00 p.m. Planning Workshop Committee Meetings are advertised as performing general business.

Roll Call – In attendance; *Rick Kline, Don Raiger, Tom Keefer, David Charest, Robin Wolferd, Mayor Joe Quairola, Jeff Schott and Kathy Price.*

Meeting Minute Approval – A motion was made by Tom Keefer, seconded by David Charest, to approve the Planning Workshop Committee Meeting minutes from May 28, 2019. Motion carried.

New Business – Brief discussion held about Jonestown Borough not having fireworks this year, and posts on the Facebook page.

Request to sign payment application for East Swatara Drive Road Reconstruction Project, and approval to submit 90% of the total payment to Landis C. Deck & Sons. **A motion was made by David Charest, seconded by Kathy Price, to approve signing payment application and pay 90% = \$91,323.84, to Landis C. Deck & Sons, for the E. Swatara Drive Reconstruction invoice, and hold 10% = \$10,147.09, until deficiencies identified during the final inspection have been corrected to the Borough's satisfaction. Motion carried.**

Ratify approval for Sam Bates, NL Little League, to host a baseball tournament in the Park from July 5th to July 13th; noting the Lebanon after School Program is July 5th (Friday) from 11:30 AM – 4:30 PM. **A motion was made by Tom Keefer, seconded by Jeff Schott, to approve Sam Bates, NL Little League, to host a baseball tournament in the Park from July 5th to July 13th. Motion carried.**

Request to approve \$250 in additional costs for street signs. **A motion was made by David Charest, seconded by Kathy Price, to approve the \$250 additional costs for street signs in the Borough; paid from the General Fund. Motion carried.**

Request for approval to order 4 detour signs and 2 litter signs for boat launch area. **A motion was made by David Charest, seconded by Don Raiger, to approve purchasing 4 detour signs and 2 litter signs (boat launch area), at a cost not to exceed \$250.00. Motion carried.** Discussion followed.

Information was given to Council in regard to end of school year bonuses for the Crossing Guards. Discussion followed. **A motion was made by Jeff Schott, seconded by Tom Keefer, to approve giving each full time Crossing Guard (4) an end of the year bonus; \$100 each. Motion carried.**

Council held discussion and decided to complete a credit application for LB Water. Don Raiger, Robin Wolferd and Joan Keefer will complete the application after tonight's meeting.

Signatories signed paperwork for the Jonestown Borough Union Township Recreational Grant Fund account @ Jonestown Bank & Trust.

Discussion was held in regard to continuing plans for a Halloween Dance in the Park, scheduled 10/26/2019 from 6 PM to 8 PM. Discussion will continue at the Park, Recreation & Events Committee meeting this Wednesday. Kathy Price will then bring recommendation back to council.

Discussion was held in regard to the Jonestown Fall Festival event scheduled 9/28/2019 from 5 PM to 9 PM. Kathy Price requested having Robin Wolferd and Don Raiger attend the Park, Recreation & Events Committee meeting this Wednesday to further discuss the procedure for events.

Old Business – Discussion was held in regard to using the Recreational Funding from Union Township as a match for additional DCNR Grant funding. Tom Keefer contacted Lori Yeich from DCNR, and Lori said the funds may be used towards additional grants; but may not happen within the year of the Union Twp. contract. Tom will contact Lori Yeich to check availability for a grant, and report back to council. Discussion continued in regard to future projects in Jonestown Park.

Mayor Quairol, Rick Kline and Tom Keefer met with Paul Bowman from Met-Ed about getting electric service to the 49 West Market Street Parking Lot for lighting the holiday tree. This will cost up to \$100. Plans are to place a pole on the southwest corner of the parking lot, and run the electric source underground. Tom will have an electrician give an estimate for placing electric underground. An arborist will be giving a cost estimate to plant a spruce tree on the lot. **A motion was made by Kathy Price, seconded by David Charest, to approve proceeding with installing a pole, contact an electrician, and move forward with plans to plant a tree on the 49 W. Market St. parking lot. Motion carried.**

Council reviewed/discussed the email received from Sherry Capello about the ambulance services meeting held today. A meeting is scheduled for this Thursday with six municipalities. A committee will be formed, which will include one representative from each municipality.

Don Raiger gave an update on the "JonestownPA.gov" domain. Don will let Council and Mayor know when the transfer is complete. Discussion continued about keeping the Jonestown Borough & Community Facebook page after the Borough website is up and running.

The Borough Personnel Committee and E. Hanover Township Supervisors will schedule a meeting to further discuss a municipal agreement for jointly hiring a Borough Manager.

Rick Kline gave an update on searching for a Gator for the Maintenance Department. Costs are close to \$20,000.

Tom Keefer gave an update on costs to install key fobs in the borough building. Two estimates were received:

Choice Communications = \$8,829.25

Reed's Lock and Access Control Systems, Inc. = \$7,865.91

Discussion continued. **A motion was made by Rick Kline, seconded by David Charest, to approve having Reed's Lock and Access Control Systems, Inc. install the key fob system; paid from the General Fund, at a cost not to exceed \$8,500. Motion carried.**

Tom Keefer gave an update on widening Esther Drive. Zion Cemetery Committee voted not to allow the Borough a two foot extension of the cemetery land to widen Esther Drive. All cemetery committee members voted no, with the exception of two members. As per their request, let it be noted for the record, Thomas and Patricia Keefer voted to allow the two foot extension.

Robin Wolferd requested having a plan to prevent flooding in the borough building. Discussion continued.

Rick Kline updated council on the King St. Paving Project and the Park Trails Project.

Upon motion and second, Council adjourned at 8:22 p.m.

Respectfully submitted,
Joan Keefer