

June 1, 2021

A meeting of Jonestown Borough Council was held on the above date, beginning at 7:00 p.m., with President Robin Wolferd presiding. Council members attending: Rick Kline, Don Raiger, Tom Keefer and Jeff Schott. Also attending: Mayor Joe Quairolì, Attorney Colleen Gallo, Engineering Representative; Erik Harmon, Assistant Secretary/Treasurer; Kim Longenecker & Secretary/Treasurer; Joan Keefer. Absent: Tyler Longenecker

APPROVAL - MINUTES/TREASURER'S REPORT –

A motion was made by Rick Kline, seconded by Tom Keefer, to approve the May 4, 2021 Council Meeting Minutes. Motion carried.

A motion was made by Tom Keefer, seconded by Rick Kline, to approve the Treasurers Report, month ending May 31, 2021. Motion carried.

COUNCIL MEMBER APPOINTMENT – A motion was made by Rick Kline, seconded by Tom Keefer, to approve adopting Resolution #2021-07 to appoint Nick Becker as Council Member. Motion carried. All paperwork was completed, and Nick Becker was sworn in by taking the Oath of Office from Mayor Quairolì.

MAINTENANCE – Rick Kline, Supervisor – (budget report attached to minutes) Rick Kline reported the following: Monthly expenses for May - \$ 75.73.

Request to ratify additional expenses for street signs purchased from Miller Municipal for \$933.70, originally approved for \$800.00. **A motion was made by Tom Keefer, seconded by Don Raiger, to approve the additional cost of \$133.70 to purchase signs from Miller Municipal. Motion carried.**

Rick Kline will ask the contractor for a quote for additional emergency lights, next time he is here to install lights.

BOROUGH ENGINEERING REPRESENTATIVE – Erik Harmon (report attached to minutes). During the past month Light-Heigel & Associates, Inc. (LHAI) has been involved in the following items of interest to the Borough:

Maintenance Garage – The maintenance garage man door & frame were re-painted.

LHAI is waiting for more information from the Contractor, in regard to gutters being installed on the rear of the building.

West Chestnut Street - Possible DGLVR Application – LHAI prepared and sent a concept ruff plan schematic & draft cost opinion for a potential grant application; communicating with LCCD. LCCD recently rec'd an application from another municipality for a DGLVR Grant.

West Blackberry Street CDBG Project - The Highway Occupancy Permit has been issued to the borough.

The Redevelopment Authority advertised the invitation for bids. The bid opening is scheduled for June 14, 2021.

South Fisher Street Paving Project – Rick Kline & Erik Harmon were present when bids were opened Thursday, 5/27/2021. The apparent lowest responsible bidder was Construction Masters Services, LLC @ \$31,038.00. Bids may be held for 45 days from the opening, allowing the borough to wait until July 11th. Erik Harmon suggested waiting until the W. Blackberry St. Paving Project bid results are in for council to make a decision. The projected cost at this time for the W. Blackberry St. project is \$230,000.00.

Park Trails (Paving) - LHAI is waiting for preliminary budget from a contractor to pave remaining trails; all except the pavilion entrance towards Hazel St. which connects to the Safe Routes to School path. Erik Harmon updated council on the scope of work, giving an estimate of \$44,000. Erik estimates 'total' costs to be \$50,000. Discussion followed. Council decided to divide the project into two phases. **A motion was made by Tom Keefer, seconded by Rick Kline, to approve Erik Harmon to prepare bids for the Park Trails Paving Project. Motion carried.**

Kim Longenecker will be receiving information from Erik Harmon to submit the Hotel Tax Grant application.

40 & 42 West Market Street (Curb & Sidewalk Replacement) – LHAI has been communicating with the Contractor regarding an application for replacing curb & sidewalk at 40-42 West Market Street. LHAI recommends council approve the permit conditioned upon receipt of application fees & pre-construction meeting with the Contractor. Erik Harmon gave the contractor the ordinance & spoke to him about scope of work. **A motion was made by Tom Keefer, seconded by Jeff Schott, to approve the 40-42 W. Market Street curb & sidewalk replacement permit, waiving curb fee, conditioned upon receipt of application fees & pre-construction meeting with the Contractor. Motion carried.**

Erik Harmon reported the possibility of placing a stop sign on N. Highland Drive @ W. Swatara Drive; northwest corner, for speed control. A traffic study needs done, & the borough has to meet the warrant (crash history, traffic volume, etc.). Stop signs are not to be used for speed control. Erik Harmon does not believe the borough will not meet the warrant

at this location. Mayor Quairola presented pictures/information on speed humps. Discussion followed. This will be placed on the next Planning Workshop agenda.

MAYOR – *Joe Quairola* – Mayor Quairola reported the progress made about barking dog/complaints in Twin Creeks Development. Cleona Police Officers are working on resolving the issue. Discussion followed.

Mayor Quairola reported kids are hanging around St. John's Church; causing problems. The PA State Police have been contacted, making recommendations to the church & borough.

Mayor Quairola reported possibly having Cleona Police patrol more hours in the borough. At this time the police patrol is 8 to 10 hours per week. Discussion followed. **A motion was made by Tom Keefer, seconded by Rick Kline, to approve increasing the amount of hours for Cleona Police patrol to 16 to 20 hours per week through September 2021. Motion carried.**

Mayor Quairola reported Key Comp can print violation tickets & is working on a cost estimate. Mayor Quairola requested council's input to the list of violations on the ticket. Jeff Schott suggested including snow emergency.

SOLICITOR – *Colleen Gallo; Reilly, Wolfson Attorneys at Law* – Colleen Gallo reported letters were mailed to property owners along Spring Court, in regard to the project termination.

Colleen Gallo reviewed & explained possible options for acquiring land near Jonestown Elementary School from NLSD. Colleen had title searchers research the deeds, and came up with options. A tract of land, owned by the school, includes part of the J-2 baseball field. Jonestown Borough has easement now, to use this land; but if the Elementary School is sold, concern is about what process the borough may have to go through for this tract of land. Colleen Gallo, Rick Kline & Tom Keefer recently met at the site to come up with options. Option 'A' was to continue having use of the land; option 'B' was to own a tract of land located just south of the school parking lot. Discussion followed. Colleen Gallo stated the first thing the borough needs to do is see if Northern Lebanon School District will entertain discussion on these options. Discussion continued in regard to the small cemetery located near the elementary school. Colleen Gallo will have title searchers research the deed for lot 162, near the school.

SECRETARY – *Joan Keefer* – Joan Keefer asked council to review information requested from Greater Lebanon Refuse Authority that will be placed in the County Recycling Guide. Council reviewed the information, & no changes were made.

MS4 – No Report.

INFRASTRUCTURE IMPROVEMENTS – *Tom Keefer, Mayor Quairola & Rick Kline* – The Infrastructure Committee decided to place the following items on the next Planning Workshop Committee meeting agenda:

- Street & sidewalk permit application guidelines
- Prepare guidelines for infrastructure projects
- Fisher Street Paving Project Bids

GRANTS – *Tyler Longenecker & Jeff Schott* - Kim Longenecker reported on the Floodplain Management Reimbursement Grant funds. The borough will be receiving \$794.00 within the next two weeks.

In regard to the Martin Alley CDBG Income Survey Grant, Tom Keefer reported different survey forms need completed by the residents. Lebanon County Redevelopment Authority emailed the new forms to Tom.

PARK & RECREATION – *Tyler Longenecker - Council Representative* – Kim Longenecker reported communicating with Lori Yeich about the Playground Expansion Grant, which is being reviewed at this time.

Request to ratify email approval to purchase supplies for JRock, at a cost not to exceed \$750; paid from the Park Fund. **A motion was made by Jeff Schott, seconded by Tom Keefer, to approve purchasing supplies for JRock, at a cost not to exceed \$750; paid from the Park Fund. Motion carried.**

Rick Kline received an estimate from River Valley to blow mulch onto the Park Playground, at a cost of \$2,397.00. **A motion was made by Rick Kline, seconded by Jeff Schott, to approve having River Valley blow mulch onto the Park Playground at a cost of \$2,397.00; paid from the Park Fund. Motion carried.**

PERSONNEL – *Robin Wolferd, Rick Kline, Don Raiger & Mayor Quairola* – The committee will schedule a meeting.

COST REDUCTION AND FINANCES – *Don Raiger, Rick Kline & Tom Keefer* – No report.

CODES & CODE ENFORCEMENT – *Mayor Quairolì & Tom Keefer* – Discussion was opened in regard to the 133 E. Queen St. Code Case. The borough has judgement, giving them the ability to clean up the property. Colleen Gallo asked council to schedule the date they plan to have a company clean up the property. Colleen will notify the property owner via letter, and recommended having Cleona Police present for clean-up.

In regard to 128 East Market St. property, Colleen Gallo will contact Kim Longenecker once the hearing is scheduled.

ORDINANCE COMMITTEE – *Jeff Schott, Mayor Quairolì, & Robin Wolferd* – The Codes & Code Enforcement Committee has a quarterly meeting scheduled June 17, 2021 @ 6:30 p.m.

Jeff Schott requested the snow emergency ordinance be placed on the Planning Workshop agenda.

NEW BUSINESS – Robin Wolferd placed Nick Becker on Ordinance Committee & Code Enforcement Committee.

OLD BUSINESS – No update on Dieffenbach's Chip Sign (Spittle Field) at this time.

Nick Becker reported Eagle Dumpster has 15-20 & 30 cubic yard dumpsters, & Waste Management has 10-20 & 30 cubic yard dumpsters. Discussion followed. After reviewing the dumpster permit, council decided to add 'no more than a 30 cubic yard dumpster to be placed on the street'.

Upon motion and second, Council adjourned at 8:31 p.m.

Respectfully submitted,

Joan Keefer, Secretary/Treasurer