

July 26, 2021 Planning Workshop Committee Meeting Minutes

Call to Order at 6:30 p.m. Planning Workshop Committee Meetings are advertised as performing general business.

Roll Call – In attendance; *Rick Kline, Nick Becker, Don Raiger, Tom Keefer, Mayor Quairoli, Jeff Schott, and Joan Keefer; Secretary.*

Council Member Resignation - A motion was made by Tom Keefer, seconded by Nick Becker, to accept Robin Wolferd's resignation, as of July 26, 2021. Motion carried.

Discussion in regard to appointing a council member to fill the open position.

A motion was made by Tom Keefer, seconded by Jeff Schott, to appoint Donnette Quairoli to fill the open seat on council; contingent upon receiving an affidavit of residency (all necessary paperwork), and formally approving a resolution. Motion carried.

Planning Workshop Committee Meeting Minute Approval – A motion was made by Rick Kline, seconded by Tom Keefer, to approve the June 28, 2021 Planning Workshop Committee Meeting minutes. Motion carried.

New Business

Discussion in regard to having Roy Lefever perform as "Dueling Pianos" in the Park, at a cost not to exceed \$350.00. **A motion was made by Rick Kline, seconded by Tom Keefer, to approve having Roy Lefever perform as "Dueling Pianos" in the Park, at a cost not to exceed \$350.00. Motion carried.**
Date to be determined on availability.

Discussion in regard to Chuck Fager mounting a plaque @ Spittle Field, honoring Ed Spittle. Council agreed on Chuck Fager mounting of a plaque @ Spittle Field, honoring Ed Spittle.

Discussion to appoint Secretary Pro Tem, due to resignation, will be placed on the next Council Meeting Agenda under Personnel.

Council held discussion on giving authorization to Light Heigel & Associates, Inc. to proceed in preparing a cost analysis for the Martin Street paving project. **A motion was made by Tom Keefer, seconded by Rick Kline, to give authorization to Light Heigel & Associates, Inc. to proceed in preparing a cost analysis for the Martin Street paving project. Motion carried.**

Mayor Quairoli presented a project, requesting approval from Council to apply for a Penn Dot TASA funding, for the Jonestown Square Restoration/Beautification Project. A tentative pre-application meeting is scheduled for this Thursday. **A motion was made by Rick Kline, seconded by Nick Becker, to approve moving forward with a pre-application, including costs incurred from Light-Heigel & Associates, Inc. Motion carried.**

Discussion was held on procedures, moving forward, in regard to the Sunshine Act Agenda Requirements.

Request to ratify the approval for repairs to the 2006 lawn mower; new clutch, at a cost not to exceed \$1,300.00, paid from the General Fund. **A motion was made by Tom Keefer, seconded by Rick Kline, to ratify the approval for repairs made to the 2006 lawn mower/new clutch, at a cost not to exceed \$1,300.00; paid from the General Fund. Motion carried.**

Approve signing PennDOT Winter Maintenance Agreement # 3900038768; 2021–2022; year 3 of 5, for \$2,974.69, due 8/2/2021. **A motion was made by Rick Kline, seconded by Nick Becker, to approve signing the PennDOT Winter Maintenance Agreement # 3900038768; 2021–2022; year 3 of 5, for \$2,974.69, due 8/2/2021. Motion carried.**

Approval request from Northern Lebanon Youth Soccer Club to use lower Jonestown Park field for the fall season. Under 6 coed teams. Practice Mon-Fri from 5:30-dusk beginning the week of August 9th. Games: September 11th thru October 30th. Games played Saturday mornings from 9AM-noon. Insurance certificate is provided. **A motion was made by Rick Kline, seconded by Tom Keefer, to approve Northern Lebanon Youth Soccer Club use of the lower Jonestown Park field for the fall season. Motion carried.**

Discussion was held in regard to current Bank Signatories. This item will be tabled until the August 3, 2021 Council meeting.

The card reader at the Green Waste Yard was struck by lightning. The borough is waiting for an estimate to repair the card reader before making a claim to their insurance.

Old Business

Council sent responses to Jeff Schott in regard to the Snow Emergency Ordinance. Discussion followed on snow removal, vehicles allowed on the roads during a snow emergency and providing a map, showing the snow emergency route, which will be available in the borough office. Council decided to purchase additional snow emergency signs.

Council held discussion in regard to having a contractor clean out the Park culverts. **A motion was made by Tom Keefer, seconded by Rick Kline, to approve having the Park culverts cleaned out, at a cost not to exceed \$300.00; paid from the Park Fund. Motion carried.**

Discussion was held in regard to advertising the borough's large vehicle trailer. Lebanon Valley Trailers agreed to purchase the trailer for \$4,500. Council decided to advertise the trailer on Muni-ci-bid, or equivalent, with a reserve held to not less than \$5,000. **A motion was made by Rick Kline, seconded by Tom Keefer, to approve advertising the vehicle trailer on Municibid, or equivalent, with a reserve held to not less than \$5,000.00. Motion carried.**

Tom Keefer requested council give their permission to clean out the park concession stand, using the maintenance monthly spending allowance to pay for landfill fees. Discussion continued on the possibility of receiving a free ice machine for the concession stand.

Upon motion and second, Council adjourned at 7:50 p.m.

Respectfully submitted,

Joan Keefer, Secretary/Treasurer