

July 23, 2018 Planning Workshop Committee Meeting Minutes

Call to Order @ 7:00 p.m. - Planning Workshop Committee Meetings are advertised as performing general business.

Roll Call - In attendance - *Rick Kline, Don Raiger, Tom Keefer, David Charest, Robin Wolferd & Roy Lefever.*

Approval of Meeting Minutes - A motion was made by Rick Kline, seconded by David Charest to approve the Planning Workshop Committee Meeting minutes from June 25, 2018. Motion carried.

Special Guests - Pastor Ken Dotterman and Tom Kotay, representatives from Lebanon Evangelical Free Church presented council with a report/questions (attached to minutes) and opened discussion in regard to the J-Rock Project scheduled for Friday, August 24th, Saturday, August 25th and Sunday, August 26, 2018. Twenty to thirty adults plan volunteer on Friday and Saturday, for Jonestown Borough; followed by a service and carnival on Sunday. Discussion continued in regard to Leb-E-Free Church volunteers helping families in the area perform jobs around their homes. A certificate of insurance will be provide to the borough office for the event.

Robin contacted Rob Taylor, NLFES Fire Chief. Northern Lebanon Fire & Emergency Services is staying within the same budget previously presented to the borough. They do not plan to go outside the budget and request additional funding.

New Business - Robin updated council in regard to the reptile event, which was previously planned, as cancelled. A request was made to ratify Hershey Zoo America to perform a Reptile Event in the park pavilion, Monday, July 30, 2018. Park, Rec & Events Committee plans to use funds already approved by council. A total amount of \$1,000 was previously approved, and the event will cost \$300.00. A motion was made by Roy Lefever, seconded by Tom Keefer to approve having the Hershey Zoo Reptile Event on Monday, July 30, 2018. Motion carried.

Robin updated council in regard to the Ingram Micro Community Service Project request. Roy Lefever volunteered to be the point of contact.

Robin updated council in regard to Union Township making a decision on adopting the International Property Maintenance Code. Union Township is only interested in adopting Chapter 7; but not the entire ordinance. Discussion followed. Robin would like to see the Events Ordinance completed, recommending the Ordinance Committee schedule meetings and plan for preparing ordinances. Tom Keefer and David Charest volunteered to be on the ordinance committee. Robin Wolferd decided to no longer be on the Ordinance Committee, since others were interested. Tom Keefer requested being on the Code Enforcement Committee. Discussion continued in regard to council members contacting the solicitor and engineer as needed. Council decided as long as the expenses are within the budget, council members may contact the solicitor and the engineer.

Approval was requested for permission given to the River of Life Church of God to hold a pig roast at the Park Pavilion on Sunday, September 2, 2018, as approved the past several years. A motion was made by Roy Lefever, seconded by David Charest to allow the River of Life Church of God to hold a pig roast at the Park Pavilion on Sunday, September 2, 2018, as approved the past several years. Motion carried.

A request was made to ratify approval to have Blatt & Tillett repair the 2008 Ford F-550 4x4. A motion was made by Tom Keefer, seconded by David Charest to approve paying Blatt & Tillett for the repairs made to the 2008 Ford F-550 4x4 truck at a cost of \$2,478.18; paid from the General Fund. Motion carried.

Discussion was opened in regard to Joanna Guldin-Noll's email for Zion's Lutheran Church to do a service project. Tom Keefer will contact Joanna to discuss the project. Council decided to see at the end of August what 'jobs' may be given as part of this project.

Discussion was opened in regard to the washed out Park trails from heavy rains, and what council decides to keep them in operation, until they are paved. This item may be included in the Ingram Micro Project. Roy & Tom will meet with Richie to look at the trails and make a final decision as to needed repairs.

Old Business - Discussion was opened in regard to placing a Bee Garden in the Park. David Charest researched the best possible spot to place the garden as behind the borough building, in the wetland area. Council decided to place this on the August Council meeting agenda.

Council decided to use Richie Deibert's budgeted allowance for placing the pipe on West Chestnut Street.

An update was given by Roy Lefever in regard to the West Chestnut St. macadam bump curb. The curb has been repaired.

Discussion was opened in regard to purchasing a skid loader/bobcat. Council reviewed a list, from Richie Deibert, of the jobs performed by maintenance, using the skid loader. Tom Keefer will research purchasing a skid loader, and report back to council.

Robin read a text from Mayor Sellers in regard to his response about the park trails. Mayor Seller's text stated if bark mulch is used on the trails, it will wash off the trails during the next heavy rains. Council decided to use bark mulch, as there is no additional cost using the bark mulch from the green waste yard.

Tom Keefer gave an update on additional cameras and where they will be placed in the park and garage, and moving the camera that is already in the pavilion to the opposite end. Discussion followed. Council decided to begin placing cables for the cameras.

Tom Keefer updated council on Replacing 7 remaining LED street lights. Five lights located in the Jo-Del-Co development of Jonestown will cost \$440.00/each; totaling \$2,220.00. The two other streetlights, located on Hillcrest Drive will cost a total of \$600.00. **A motion was made by Roy Lefever, seconded by Rick Kline, to approve purchasing 5 lights for the Jo-Del-Co development, and 2 lights located on Hillcrest Drive, at a cost not to exceed \$4,000.00; paid from the General Fund. Motion carried.**

Robin read a letter to council from Greater Lebanon Refuse Authority, in regard to the waste management revision process. They are searching for a representative from council to be on the advisory committee. Don Raiger volunteered to participate on the advisory committee. Don was given the letter.

Robin reported to council she will not be attending the budget meeting scheduled September 11, 2018. Discussion followed.

Discussion was opened in regard to renting a skid loader, at a cost of \$250 - \$300 per day. Council did not make a decision at this time.

Tom Keefer gave an update on the Park LED lights. Discussion followed. **The motion previously made by Roy Lefever, seconded by Rick Kline, to approve purchasing 5 lights for the Jo-Del-Co development, and 2 lights located on Hillcrest Drive, at a cost not to exceed \$4,000.00; paid from the General Fund has been rescinded.** Council decided to get a total cost for doing all of the lights; street lights and park lights combined, before making a final decision.

Joan Keefer updated council on researching sealing the Safe Routes to School project, as requested. On June 5, 2018, at council meeting a motion was made by Tom Keefer, to approve purchasing material to seal the SRTS path, out of the maintenance budgeted allowance.

Joan Keefer updated council on researching the purchase of 6 trees in the park that have died or fallen. On April 3, 2018, at council meeting, Tom Keefer made a motion, seconded by Roy Lefever, to approve purchasing 6 trees, at a cost not to exceed \$1,500.00, to replace the dead or fallen trees in the Park; paid from the Park Fund.

Robin Wolferd requested recessing into executive session.

Council recessed into executive session @ 8:47 p.m.

Council returned into regular session @ 9:11 p.m.

Upon motion and second, Council adjourned at 9:11 p.m.

Respectfully submitted,
Joan Keefer