

Jonestown Borough Council held meeting on the above date, beginning at 6:30 p.m., President Tom Keefer presiding. Council members attended: Madisyn Breiner, Rick Kline, Jeff Schott & Jay Young. Also attending: Attorney Colleen Gallo, Engineer; Stacey Longenecker, Secretary/Treasurer; Mariah Mauser

APPROVAL - MINUTES/TREASURER'S REPORT - A motion made by Rick Kline, seconded by Madisyn Breiner, to approve December 23, 2024, Planning Workshop Meeting Minutes. Motion carried. A motion made by Tom Keefer, seconded by Rick Kline, to approve December 3, 2024, Council Meeting Minutes. Motion carried.

A motion made by Madisyn Breiner, seconded by Jay Young, to approve Treasurer's Report, as presented to council, month ending December 31, 2024. Motion carried.

SPECIAL GUESTS – Chief of Cleona Police Jeffrey J. Farneski: updated council on new equipment on cruisers. Along with suggestions for unregistered & uninspected vehicles in our ordinances.

PUBLIC COMMENT – Sharon Mehaffey had some concerns regarding the water run off at Market Street and Fisher Street every year it is a sheet of ice when it freezes. Another concern she had is the dumpster at 236 W Market Street is always overflowing and trash is being blown all through town.

Re-Appointment:

A motion made by Rick Kline, seconded by Jeff Schott, to Appoint 2025 Borough Secretary/Treasurer as Mariah Mauser. Motion carried.

A motion made by Rick Kline, seconded by Jeff Schott, to Appoint 2025 Borough Depository Bank – Jonestown Bank and Trust Company. Motion carried.

A motion made by Rick Kline, seconded by Jeff Schott, to Appoint 2025 Borough Signatories (Tom Keefer, Donnette Quairoli, Rick Kline & Mariah Mauser) for Jonestown Bank & Trust Borough Accounts. Motion carried.

A motion made by Rick Kline, seconded by Jeff Schott, to Appoint 2025 Solicitor – Barley Snyder, Attorneys at Law. Motion carried.

A motion made by Rick Kline, seconded by Jeff Schott, to Appoint 2025 Engineer – Light-Heigel & Associates, Inc. Motion carried.

A motion made by Rick Kline, seconded by Jeff Schott, to Appoint 2025 Code Enforcement Officers – Dependable Construction Code Services. Motion carried.

A motion made by Rick Kline, seconded by Jeff Schott, to Appoint 2025 Annual Auditor – Garcia, Garman & Shea PC. Motion carried.

A motion made by Rick Kline, seconded by Jeff Schott, to Appoint 2025 Zoning Officers – Lebanon County Planning Department. Motion carried.

A motion made by Rick Kline, seconded by Jeff Schott, to Appoint 2025 Tax Collector - Lebanon County Treasurer's Office. Motion carried.

A motion made by Rick Kline, seconded by Jeff Schott, to Appoint UCC Board of Appeals; 2025 – John R. Poff, Rick Horst & Pat Brewer; Alternate: Carrie Boyer. Motion carried.

A motion made by Rick Kline, seconded by Jeff Schott, to Appoint Mariah Mauser as 2025 Jonestown Borough Right to Know Officer. Motion carried.

A motion made by Rick Kline, seconded by Jeff Schott, to Appoint Tom Keefer Right- to -Know Officer Alternate. Motion carried.

A motion made by Rick Kline, seconded by Jeff Schott, to Appoint Joan Keefer for Secretary Pro Tem. Motion carried.

A motion made by Rick Kline, seconded by Madisyn Breiner, to Appoint Keystone Municipal Collections; 2025- current & delinquent EIT Collections. Opposed Jeff Schott. Motion carried.

MAINTENANCE – Jay Young, Supervisor –

- A motion made by Jay Young, seconded by Tom Keefer, to Purchase Can-Am Defender Model DPS HD10 from Brooks Powersports at cost not to exceed \$20K paid from the General Fund. Motion carried.

BOROUGH ENGINEERING REPRESENTATIVE – Stacie Longenecker, Engineer (*report attached to minutes*). Update on last month's involvement with Light-Heigel & Associates, Inc. on following items of interest to Borough:

TASA Grant –

- In approximately two weeks the plans, including the five-foot curb bump outs; will be completed for Borough review and initial submission to Penn Dot.
- I will be meeting with Dan Lyons of the Redevelopment Authority on January 16th to review the project details and discuss the bidding process.

DCNR Grant – Park –

- Construction is complete. Application for Payment No. 3-FINAL should be paid upon completion of the finished grading and re-seeding.
- Columbia Excavating, the site contractor, was on site on Friday, January 3rd to perform touch up grading along the exterior of the perimeter timbers. Re-seeding will need to be done in the spring.

MAYOR – *Joe Quairolì* – No Report.

SOLICITOR – *Colleen Gallo Barley Snyder Attorneys at Law* – No Reports.

SECRETARY – *Mariah Mauser* –

- **A motion made by Rick Kline, seconded by Madisyn Breiner, to Approve having the secretary/treasurer pay the following list of invoices, without prior approval from council. (if amount due is consistent with previous invoices):**

<i>Telesystem – Phone Service (Monthly)</i>	<i>Verizon Wireless – Cell Phones (Monthly)</i>
<i>Touchtone – Long Distance Phone (Monthly)</i>	<i>USDA – Mortgage (Monthly; electronically)</i>
<i>Postmaster – Post Office Box (Yearly/December)</i>	<i>Postage/Petty Cash – Code Enforcement/office postage</i>
<i>Sewer Bills - (NLCA); pd. quarterly</i>	<i>Water Bills - (COLA); pd. quarterly</i>
<i>Intuit QB – Payroll</i>	<i>CTI Network, Inc. – website hosting</i>
<i>Payroll Tax Bills - (EFTPS, E-tides, PSAB UC, Local & State UC</i>	<i>WEX – Vehicle Fuel – due beginning of month</i>
<i>Lowe’s – Credit card/maintenance purchases/due early in month</i>	<i>Eagle Secure Solutions - Annual subscription/Microsoft 365 Standard & Basic</i>
<i>Met-Ed – All accounts (Monthly) & Met-Ed – Christmas Lights (Yearly January or February)</i>	
<i>Insurances - HA Thomson, SWIF, PIRMA, AmTrust N. America, Inc.) Workers’ comp., liability, bond & auto</i>	

Motion carried.

INFRASTRUCTURE IMPROVEMENTS – *Tom Keefer, Mayor Quairolì & Rick Kline* – Tom Keefer & Rick Kline are working with Lebanon County Conservation District to create a plan to help improve storm water drainage at the Spring Court culvert and possibly obtain funding from LCCD to help offset cost for the project.

GRANTS – *Jeff Schott, Madisyn Breiner & Justin Shuey* –No Report.

PARK & RECREATION – *Madisyn Breiner & Jay Young* –No Report

PERSONNEL – *Mayor Quairolì, Justin Shuey & Madisyn Breiner* – No Report

COST REDUCTION AND FINANCES – *Rick Kline, Donnette Quairolì & Tom Keefer* – No Report

ORDINANCE COMMITTEE – *Jeff Schott & Mayor Quairolì* – No Report

CODES & CODE ENFORCEMENT – *Mayor Quairolì, Tom Keefer & Jay Young* – No Report

NEW BUSINESS –

- **A motion made by Jeff Schott, seconded by Madisyn Breiner, to Approve donation of \$200.00 to Matthews Library paid from the General Fund. Motion carried.**
- Tom Keefer discusses Internal Street & Sidewalk Permits being processed though himself and Jay Young before sending the permits to Light-Heigel & Associates, Inc.

OLD BUSINESS –

- **A motion made by Tom Keefer, seconded by Rick Kline, approved additional cost, not to exceed \$14,000.00 to purchase DCL8031 78HP gas powered leaf vacuum paid from the general fund.**

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Council adjourned at 7:18 p.m.
Respectfully submitted,

Mariah Mauser, Secretary/Treasurer

January 2,2024 Council Meeting Minutes