

January 5, 2026, Council Meeting Minutes

Jonestown Borough Council held meeting on the above date, beginning at 6:30 p.m., president Danel Shuman presiding. Council members attended: Madisyn Breiner, Zayne Hunsicker, Amber White, Justin Shuey, Lynn Kleinfelter & Jay Young. Also attending: Attorney Colleen Gallo, Engineer Representative; Stacy Longnecker: Mayor Schott Secretary/Treasurer; Mariah Mauser

APPROVAL - MINUTES/TREASURER'S REPORT -

A motion made by Justin Shuey, seconded by Madisyn Breiner, to approve December 2, 2025, Council Meeting Minutes. Motion carried.

A motion made by Zayne Hunsicker, seconded by Justin Shuey, to approve Treasurer's Report, as presented to council, month ending December 31, 2025. Motion carried.

SPECIAL GUESTS – No Report.

PUBLIC COMMENT – No Report.

Mayor - Administer of Oath to Newly Elected Council Members

A motion made by Amber White, seconded by Justin Shuey, to elect Dan Shuman as council President for a two-year term. Motion carried.

A motion made by Amber White, seconded by Justin Shuey, to elect James Young as council Vice-President for two-year term. Motion carried.

A motion made by Madisyn Breiner, seconded by Amber White, to elect Justin Shuey as council president pro Tem for two- year term. Motion carried.

A motion made by Amber White, seconded by Justin Shuey, to elect Madisyn Breiner as council Vice-President Pro Tem for two- year term. Motion carried.

A motion made by Amber White, seconded by Justin Shuey, to elect Madisyn Breiner as Council Secretary Pro Tem; two-year term. Motion carried.

Council President proceeds with appointing council members to committee assignments.

Re-appointments-

Appoint 2026 Borough Secretary/Treasurer as Mariah Mauser

Appoint 2026 Borough Depository Bank – Jonestown Bank and Trust Company

Appoint 2026 Borough Signatories (James Young, Madysin Breiner & Mariah Mauser) for Jonestown Bank & Trust Borough Accounts

Appoint 2026 Solicitor – Barley Snyder, Attorneys at Law

Appoint 2026 Engineer – Light-Heigel & Associates, Inc.

Appoint 2026 Annual Auditor – Garcia, Garman & Shea PC

Appoint 2026 Zoning Officers – Lebanon County Planning Department

Appoint Keystone Municipal Collections; 2025 - current & delinquent EIT Collector

Appoint 2026 Tax Collector - Lebanon County Treasurer's Office

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Appoint UCC Board of Appeals; 2026 – John R. Poff, Rick Horst & Pat Brewer; Alternate: Carrie Boyer

Appoint Mariah Mauser as 2026 Jonestown Borough Right to Know Officer

Appoint Jeff Schott Right- to -Know Officer Alternate

Appoint Madisyn Breiner for Secretary Pro Tem

A motion made by Madisyn Breiner, seconded by Amber White, to approve the re-appointments listed above. Motion carried.

MAINTENANCE – No Report.

BOROUGH ENGINEERING REPRESENTATIVE – Stacy Longnecker , Engineer (*report attached to minutes*). Update on last month’s involvement with Light-Heigel & Associates, Inc. on following items of interest to Borough: No Report.

MAYOR – – Mayor Schott Intent to inform marriages.

SOLICITOR – *Colleen Gallo Barley Snyder Attorneys at Law* – No Report.

SECRETARY – *Mariah Mauser* – **A motion made by Madisyn Breiner, seconded by Justin Shuey, to Approve secretary/treasurer to pay following list of invoices, without prior approval from council if amount due is consistent with previous invoices:**

Tele system – Phone Service (Monthly)

Touchtone – Long Distance Phone (Monthly)

Postmaster – Post Office Box (Yearly/December)

Sewer Bills - (NLCA); pd. quarterly

Intuit QB – Payroll

Payroll Tax Bills - (EFTPS, E-tides, PSAB UC, Local & State UC

Lowe’s – Credit card/maintenance purchases/due early in month

Verizon Wireless – Cell Phones (Monthly)

USDA – Mortgage (Monthly; electronically)

Postage/Petty Cash – Code Enforcement/office postage

Water Bills - (COLA); pd. quarterly

CTI Network, Inc. – website hosting

WEX – Vehicle Fuel – due beginning of month

Eagle Secure Solutions - Annual subscription/Microsoft

Met-Ed – All accounts (Monthly) & Met-Ed – Christmas Lights (Yearly January or February)

Insurances - HA Thomson, SWIF, PIRMA, AmTrust N. America, Inc.) Workers’ comp., liability, bond & auto

Motion carried.

A motion made by Madisyn Breiner, seconded by Justin Shuey, to Increase Insurance A Stipend to \$225.00. Motion carried.

A motion made by Madisyn Breiner, seconded by Justin Shuey, to Approve the list below of paid holidays for employees.

New Year’s Day President’s Day Good Friday Memorial Day

4th of July Labor Day Veteran’s Day Thanksgiving Day

Black Friday Christmas Eve ½ Day Christmas Day

Motion carried.

INFRASTRUCTURE IMPROVEMENTS – No Report.

GRANTS – No Report.

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PARK & RECREATION – A motion made by Dan Shuman, seconded by Lynn Kleinfelter, to approve friends of Jonestown’s events for 2026 other than the 9/11 event that will be discussed at a later date. Motion carried.

PERSONNEL – No Report.

COST REDUCTION AND FINANCES – No Report.

ORDINANCE COMMITTEE – No Report.

CODES & CODE ENFORCEMENT – *No Report*

NEW BUSINESS – A motion made by Amber White, seconded by Justin Shuey to approve 250th Independence Day parade. Motion carried.

A motion made by Madisyn Breiner, seconded by Amber White, to approve Legion medallion be added on the three borough signs. Motion carried.

OLD BUSINESS – A motion made by Madisyn Breiner, seconded by Justin Shuey, to approve releasing bond for fisher street laterals. Motion carried.

Executive session

Council adjourned at 9:00 p.m.

Respectfully submitted,

Mariah Mauser, Secretary/Treasurer