

## January 25, 2021 Planning Workshop Committee Meeting Minutes

**Call to Order @ 6:30 p.m.** Planning Workshop Committee Meetings are advertised as performing general business.

**Roll Call** – In attendance; *Don Raiger, Tyler Longenecker, Tom Keefer, Joan Keefer, Robin Wolferd, Mayor Quairol, Kathy Price and Jeff Schott.*

**Ratify Re-appointment** – Ratify the email approval to reappoint BCi Code Compliance (Brad Douple & Chris Miller) as Jonestown Borough's Code Enforcement Officers; a 1 year term. **A motion was made by Kathy Price, seconded by Tom Keefer, to ratify the email approval to reappoint BCi Code Compliance (Brad Douple & Chris Miller) as Jonestown Borough's Code Enforcement Officers for a 1 year term. Motion carried.**

**New Business** – Mayor Quairol updated council on Cleona Police Services provided to Jonestown Borough, suggesting Cleona increase their hours in the borough to a max of 12 hours per month. Council previously approved 8-10 hours per month, according to needs. **A motion was made by Don Raiger, seconded by Tyler Longenecker, to approve Cleona Police Services be provided to Jonestown Borough. Motion carried.**

Mayor Quairol reported a substitute Crossing Guard will be turning in her resignation by the end of this week, requesting approval to hire a substitute Crossing Guard from recent applications received when advertising for a full time Crossing Guard. **A motion was made by Robin Wolferd, seconded by Kathy Price, to approve hiring a substitute Crossing Guard from the most recent applications received. Motion carried.**

Tom Keefer reported a portion of the park is actually NLSD property, opening discussion requesting the property be donated back to the borough, before the sale of the Jonestown Elementary School. Mayor Quairol & Don Raiger will begin the process & report back to council.

Rick Kline requested approval to purchase street signs & posts, & 2 'road closed ahead' signs, at a cost not to exceed \$1,500; paid from General Fund/Street Signs. **A motion was made by Tom Keefer, seconded by Rick Kline, to approve purchasing signs & posts, & 2 closed road ahead signs, at a cost not to exceed \$1,500; paid from General Fund/Street Signs. Motion carried.**

Rick Kline requested approval to purchase 2 additional street signs to place on Hill St. just east of N. Lancaster streets; at a cost of \$80. **A motion was made by Don Raiger, seconded by Robin Wolferd, to approve purchasing 2 additional street signs to place on Hill St. just east of N. Lancaster streets; at a cost of \$80. Motion carried.**

Tyler Longenecker plans to get a quote for lights at the 49 W. Market St. lot where the Tree Lighting Event takes place; two facing the Christmas tree, & 1 facing N. Broad St.

Joan Keefer opened discussion about a request for permission, from 'Stuff'D Steaks' to bring their food truck to 172-192 Twin Creeks Drive on 3/11/21 from 5 to 7 p.m. providing an insurance certificate to the borough. Council's decided not to allow the food truck to park at this location, suggesting possibly checking with the Fire Company (Perse) or Jonestown Park, and using their parking lots as a place to bring their food truck.

**Old Business** – Robin Wolferd reported Kim Longenecker researched the invoicing received from Lebanon County Humane Society. Only 1 animal was brought in last year from Jonestown Borough; not six. After the Humane Society Board reviews this information, a new contract will be written. The cost is to be \$50 instead of \$300. Once an adjustment is made, the borough will receive a new contract in the mail, for signing.

Tom Keefer requested approval for Jr. Legion Baseball use of the Spittle field, & possibly the lower park field for overflow parking, to host the Jr. Legion Regionals in 2021. The event will be held July 16th, 17th, 18th & 19th (Friday, Saturday, Sunday & Monday). **A motion was made by Tyler Longenecker, seconded by Rick Kline, to approve Jr. Legion Baseball use of the Spittle field, & possibly the lower park field for overflow parking, to host the Jr. Legion Regionals in 2021. The event will be held July 16th, 17th, 18th & 19th (Friday, Saturday, Sunday & Monday). Motion carried.**

Robin Wolferd requested approve for Northern Lebanon Soccer Club to use the lower field of the Jonestown Park for soccer practices & games. The season starts on April 3, 2021, and finishes May 22, 2021. Practices will begin the week of March 8, 2021 beginning at 5 PM until dusk. **A motion was made by Jeff Schott, seconded by Don Raiger, to approve Northern Lebanon Soccer Club use the Jonestown Park lower field for soccer practices & games. Motion carried.**

Rick Kline opened discussion on the new borough trucks door signage. Discussion followed. Rick Kline will get a few quotes & bring information back to council for a more modern design.

Mayor Quairolì reported a property owner on E. Market St. is unhappy with their sidewalk since City of Lebanon Authority finished replacing the water main. Tom Keefer offered to contact Mike Long to check into this issue.

Robin Wolferd reported a gentleman from the fire company was walking around, looking in Jonestown Park for an area where they could perform fire safety training. (Reported by a suspicious resident).

Tyler Longenecker announced a Parks & Recreation meeting is scheduled for Wednesday, 1/27/21 @ 7:00 PM.

Robin Wolferd & Mayor Quairolì will meet in the borough building Thursday, 1/28/21, to perform Crossing Guard interviews.

Kathy Price updated council on the progress of the municipal funding grant for floodplain expenses. Kathy Price reported waiting for more information from the borough office to continue completion of the grant.

Upon motion and second, Council adjourned at 7:05 p.m.  
Respectfully submitted,

Joan Keefer, Secretary/Treasurer