

# January 22, 2024, Planning Workshop Committee Meeting Minutes

Call to Order - 6:30 p.m. Council advertises Planning Workshop Meetings as performing general business. In attendance: Justin Shuey, Madisyn Breiner, Rick Kline, Tom Keefer, Joe Quairoli, Jeff Schott, Donnette Quairoli, Jay Young and Joan Keefer; Secretary.

Planning Workshop Committee Meeting Minutes Approval – December Planning Workshop meeting cancelled. November Planning Workshop meeting minutes approved; January 2, 2024, Council meeting.

## **COMMITTEE REPORTS/PROJECT UPDATES**

***SPECIAL GUESTS*** – None.

***PUBLIC COMMENT*** – None.

***MAINTENANCE*** – No report.

***PERSONNEL*** – Mayor Quairoli requested amending the agenda to allow for an executive session following the meeting regarding a personnel issue. **A motion made by Tom Keefer seconded by Donnette Quairoli, to approve amending the agenda to allow for an executive session following the meeting regarding a personnel issue. Motion carried.**

***COST REDUCTION & FINANCES*** – No report.

***CODES & CODE ENFORCEMENT*** – No report.

***GRANTS*** – Justin Shuey reported information regarding the Community Heart & Soul Grant. Council agreed to place this on the February 26 Planning Workshop Committee meeting agenda.

***ORDINANCES*** – No report. The committee continues progress on following:

- ✓ Dumpster Ordinance
- ✓ Rental Ordinance
- ✓ Solar Panel Zoning Ordinance
- ✓ Updating Ordinances (Ongoing)

***INFRASTRUCTURE IMPROVEMENTS*** – No report.

***PARKS, RECREATION & EVENTS*** – Rick Kline opened discussion regarding another signature is needed for signing a new resolution for the DCNR George H. Kaufman Jonestown Park Playground Addition & Trail Expansion Project because the original signee is no longer on council. Rick Kline requested approval to sign Resolution # 2024-03. **A motion made by Rick Kline seconded by Madisyn Breiner, to approve sign a new resolution # 2024-03, applying for the DCNR George H. Kaufman Jonestown Park Playground Addition & Trail Expansion Project. Motion carried.**

***NEW BUSINESS*** – Karla Farrell, KSF & Associates LLC presented information regarding the Chesapeake Bay Trust G3 charrette which included:

- Introduction of anyone new to the group.
- Plan for meeting in springtime including Master Plan for a green community park: Founders Park.
- Review project schedule and milestones. Plans are to be finalized by the end of June 2024.
- Review findings: objectives, Chesapeake Bay goals to reduce stormwater runoff & increase green space. SWOT Analysis: strengths, weaknesses, opportunities, & threats reviewed at first meeting.
- Review site plan.
- Charette planning; expected actions and outcomes.
- Preview of placemaking exercise completed by the public.
- Invitation strategy: ways to include the public; possibility of meeting on the first day of Spring!
- Next Steps/Action items.

Discussion continued. All in attendance presented ideas for Founders Park.

***OLD BUSINESS*** – No report.

On motion and second, Council adjourned into executive session at 7:43 p.m.

Respectfully submitted,

Joan Keefer, Secretary/Treasurer