

## February 7, 2017

The regular meeting of Jonestown Borough Council was held on the above date at 7:00 p.m. with Vice President Robin Wolferd presiding. The following members were in attendance: Todd Anderbery, Joel Lehman, Tom Keefer, Jesse Markle and Roy Lefever. Also attending were Mayor Vince Sellers, Attorney Colleen Gallo, Erik Harmon, Engineer, Richie Deibert (dismissed @ 9:08 p.m.), Maintenance Lead and Joan Keefer, Secretary/Treasurer. No Junior Council Members were present. Excused absence; President Dawn Sellers.

**A motion was made by Roy Lefever, seconded by Jesse Markle, to approve the Council Meeting Minutes from January 3, 2017. Motion carried.**

**A motion was made by Joel Lehman, seconded by Roy Lefever, to approve the Treasurer's Report for the month ending January 31, 2017. Motion carried.**

**SPECIAL GUESTS** – Gregory Flury and Michael Wise, representatives from New York Life Insurance, presented a portable permanent life insurance program available to council and the borough employees. A full explanation of policy coverages was presented. **A motion was made by Joel Lehman, seconded by Todd Anderbery, to authorize signing an agreement and the necessary paperwork for moving forward. Motion carried.**

**PUBLIC COMMENT** – Oriana Spittle, a resident in the borough, expressed her concerns in regards to council making a decision to reduce the speed limit on Market St. She is not in favor of added expenses involved in the speed limit reduction or reducing the speed limit to 25 mph. Discussion followed. Mayor Sellers explained the safety issues involved in regards to vehicle accidents and pedestrians that have been struck by vehicles in the past. Oriana was also not in favor of the striping painted around the turns at the square, or the expenses involved for that project.

Mr. Majors, a resident in the borough, addressed council in regards to the 25 mph speed limit. Mr. Majors is in favor of reducing the speed limit to 25 mph because it will be safer for pedestrians walking. This will make crossing Market Street much safer.

**JUNIOR COUNCIL** – Nicholas Markle addressed council, expressing his interest in becoming a junior council member. **A motion was made by Roy Lefever, seconded by Tom Keefer, to approve having Nicholas Markle join Jonestown Borough as a Jr. Council Member. Motion carried.**

**BOROUGH ENGINEER** – Erik Harmon (report attached to minutes) - **CDBG Grant – J-1 Baseball Dugouts** – Construction is underway. All construction costs are paid by the Lebanon County Redevelopment Authority. The first application for payment was received on 1/24/2017 and was reviewed/approved at the request of the Lebanon County Redevelopment Authority.

**Low Volume Road Maintenance Program – Grant Opportunity - (Chestnut Street Project)** – While preparing the construction documents for the Low Volume Road project, an issue with the 2015 Chestnut Street project was discovered. Further discussion was requested in an executive session, due to possible litigation.

**MS4** – The next meeting of the LCCWA will be held on Wednesday, February 15, 2017 at 1:30 p.m. in the Lebanon County Conservation District building. The borough received an email request, from Ron Fouche, asking if they would have interest in supporting other municipalities, by adding their name to a letter of request being sent to Representatives Ryan, Diamond, Helm and Folmer, asking the contact DEP for an extension on the current MS4 permits. Discussion followed. **A motion was made by Tom Keefer, seconded by Joel Lehman, to approve signing Jonestown Borough to a letter being submitted to Representatives Ryan, Diamond, Helm and Folmer, asking them to request DEP extend the current MS4 permits. Motion carried.**

**Streets & Sidewalks Ordinance** – Erik reminded council L-H is waiting to finalize the Streets & Sidewalks Ordinance, based on councils review.

**Storm Water Management Fee Ordinance & Credit Manual** – Erik reminded council L-h is waiting to finalize the Storm Water Management Fee Ordinance and Credit Manual, based on councils review.

**MAINTENANCE** – Richie Deibert – Discussion was held in regards to approving the 2017-2018 Salt Contract with Costars; setting the order amount of salt to 150 tons.

**A motion was made by Joel Lehman, seconded by Tom Keefer, to submit the salt contract through Costars for ordering 150 tons of salt during the 2017-2018 season. Motion carried.**

Richie requested approval for repairing the plow on the pick-up truck (weld plow and purchase two pin kits); not to exceed \$500.

**A motion was made by Joel Lehman, seconded by Roy Lefever, to approve repairing the plow on the pick-up truck (weld plow and purchase two pin kits), at a cost not to exceed \$500; paid from the General Fund. Motion carried.**

Richie reviewed road projects and costs with council. Repairing West Swatara Drive will cost approximately \$4,678. Repairing E. Hazel Street at the Elementary School will cost approximately \$5,331. Discussion followed.

**MAYOR** – Mayor Sellers gave council an update on Lebanon County Conservation District’s grant for the W. Chestnut Street Project; including added expenses to place sump pumps at two properties and Richie Deibert placing an inlet across N. Broad Street. A lengthy discussion followed in regards to possible options to place a baffle box on W. Chestnut St.

**A motion was made by Jesse Markle, seconded by Roy Lefever, to approve bidding the Lebanon County Conservation District West Chestnut Street Project, with both options discussed for placing a baffle box; a) on the west side of Water St., under the road (possibly having to move the water line), or b) on the west side of Water St., back to the original box; into the middle of the street, & to the baffle box. Motion carried.**

Mayor Sellers requested an executive session in regards to the Storm Water fee.

Mayor Sellers requested approval on a list he emailed/distributed to council about events planned for 2017. **A motion was made by Roy Lefever, seconded by Joel Lehman, to approve the list of events, presented by Mayor Sellers, for 2017; excluding the fireworks, unless the Borough receives a donation commitment of \$4,750, and approving the “Doggie Easter Egg Hunt” scheduled for Saturday, April 8, 2017. Motion carried.**

Mayor Sellers opened discussion on the Streets and Sidewalks Ordinance & permit fees. Discussion followed. **A motion was made by Tom Keefer, seconded by Roy Lefever, to approve having Colleen advertise the Streets and Sidewalks Ordinance for adoption at the March council meeting. Motion carried.** Mayor Sellers will contact Colleen Gallo in regards to the fees involved. Colleen will review the ordinance.

Mayor Sellers requested bids to out for the paving 2017 road projects; N. Broad Street and West Swatara Drive. **A motion was made by Joel Lehman, seconded by Jesse Markle, to approve bidding out the paving projects for 2017; N. Broad Street and West Swatara Drive. Roy Lefever voted No. Motion carried.**

Mayor Sellers updated council on the Fire Company incident report, received by email. Mayor Sellers stated reports will be received monthly.

Mayor Sellers and Richie prepared a three year road repair plan. The plan is available for council to review.

Mayor Sellers updated council on a speed study completed on South Lancaster Street. **A motion was made by Roy Lefever, seconded by Tom Keefer, to approve Mayor Sellers submit a letter to Penn DOT requesting the speed limit be lowered on South Lancaster Street to 25 mph; from Market St. south, to the bridge. Motion carried.** Future plans are to pursue lowering the speed limit on North Lancaster Street.

Mayor Sellers updated council in regards to EIT litigation. Discussion followed.

**SOLICITOR** – Colleen Gallo; Reilly, Wolfson, Sheffey, Schrum & Lundberg – Colleen prepared & advertised the speed limit ordinance; approved at last council meeting. **A motion was made by Joel Lehman, seconded by Roy Lefever, to adopt Ordinance # 2017-1; establishing the speed limit for Market St., boundary to boundary from Swatara Township (west) to Union Township. Motion carried.**

Richie updated council on a drop box being placed outside the borough office, as soon as a Home Depot account is set up; as previously approved by council.

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Richie opened discussion in regards to repairs needed on the pick-up truck. Discussion followed.

Mayor Sellers dismissed Richie from the meeting.

**SECRETARY** – *Joan Keefer* - Joan requested council give prior approval for paying the listing of bills distributed, as in the past, by Secretary/Treasurer. **A motion was made by Joel Lehman, seconded by Roy Lefever, to authorize the Secretary to pre-pay bills from Met-Ed, Verizon, Touchtone Communications; long distance phone, Line Systems; phone service, Sewer & Water, Payroll Tax, Postmaster – Post Office Box (yearly in December), and Richie Deibert's health insurance stipend of \$250.00; paid as payroll, without prior approval, before the due date, so long as the amounts due are consistent with prior month's bills. Motion carried.**

Joan Keefer requested council ratify approval for Todd Anderbery attending ESM training; replacing Richie Deibert. **A motion was made by Roy Lefever, seconded by Tom Keefer, to ratify approval for Todd Anderbery attending ESM training; replacing Richie Deibert. Motion carried.**

Joan requested any additions council has for the Winter Newsletter being sent to Kay Comp by this Thursday.

Joan reported being contacted by the Lebanon County Treasurer, Sallie Neuin in regards to council making a decision not to exonerate eight properties pay the street light and fire hydrant tax. **A motion was made by Tom Keefer, seconded by Jesse Markle, to ratify approval not to exonerate eight properties pay the street light and fire hydrant taxes; as presented to council by the Lebanon County Treasurer, Sallie Neuin. Motion carried.**

A donation request was received from Lebanon County Agricultural Land Preservation Board. Council decided not to donate at this time. Tom Keefer reported speaking to a representative, and she will contact him later this year.

Joan received a request from Pennsylvania 811 for Jonestown Borough to approve, by proclamation, recognizing April as Safe Digging Month. **A motion was made by Joel Lehman, seconded by Roy Lefever, to approve supporting Pennsylvania 811, by signing a proclamation, recognizing the month of April as Safe Digging Month. Motion carried.**

**MS4** – No further report.

**INFRASTRUCTURE IMPROVEMENTS** – *Dawn Sellers, Joel Lehman* – Mayor Sellers reported meeting with the Lebanon Free Church pastor today in regards to volunteers doing several projects in Jonestown Park this coming year.

**LOCAL BUSINESS** – *Dawn Sellers and Roy Lefever* – Roy Lefever reported parking being a problem at several businesses in the borough square.

**GRANTS** – *Mayor Sellers* – Mayor Sellers reported Jonestown Borough will be applying for a \$30,000 grant this year, for park trails.

Robin Wolferd reported receiving complaints on wording on a business sign on Market Street. Discussion followed.

Discussion was opened in regards to ordinance codification. Colleen Gallo explained the codification process to the new council members.

**PARK FACILITIES, GRANTS, RECREATION & EVENTS** – *Robin Wolferd* – No Report.

**PERSONNEL** – *Dawn Sellers & Robin Wolferd* – No Report.

**COST REDUCTION AND FINANCES** – *Joel Lehman, Mayor Sellers* – No Report.

**CODES & CODE ENFORCEMENT** – *Roy Lefever & Mayor Sellers* – Several code enforcement complaints were reviewed/discussed by council. Mayor Sellers will let Joan Keefer know if Scot Adams is to be contacted, and sent to the properties council discussed.

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**ORDINANCE COMMITTEE** – The ordinance committee will be working on a solicitation ordinance at the next meeting.

**OLD BUSINESS** – Mayor Sellers updated council on the North Lebanon Township Police contract. The cost per hour will be \$80.00. The contract will be written as using their services on a month to month basis. Discussion followed. **A motion was made by Joel Lehman, seconded by Tom Keefer, to authorize Colleen Gallo work with North Lebanon Township’s solicitor and construct an inter-municipal agreement for advertising; with a fee structure of \$80.00 per hour. Motion carried.**

Todd Anderbery updated council on acquiring insurance information, requesting this item be placed on the March 7, 2017 council meeting agenda.

Todd Anderbery reported a state auction is being held this Friday morning.

**NEW BUSINESS** – A request was made by the Jonestown Lion’s Club to store files at the borough office. Roy Lefever will contact former Mayor George Kaufman and inquire what the files contained. This item will be placed on the March 7, 2017 council meeting.

Upon motion and second, Council recessed into Executive Session at 9:44 p.m.

Council reentered regular session @ 10:05 p.m.

**A motion was made by Joel Lehman, seconded by Todd Anderbery, to approve Colleen Gallo send a letter to Arthur “Pat” Aungst in regards to an error made in the 2015 construction of the Street Reduction Infiltration Project on West Chestnut Street. Motion carried.**

**A motion was made by Joel Lehman, seconded by Jesse Markle, to approve bidding out the 2017 West Chestnut Street Project; including repairs made from an error that occurred in the depth of the inlet box. Motion carried.**

Upon motion and second, Council adjourned at 10:08 p.m.

Respectfully submitted,  
Joan Keefer  
Secretary/Treasurer