

February 2, 2021

A WebEx meeting of Jonestown Borough Council was held on the above date, beginning at 7:00 p.m., with President Robin Wolferd presiding. Council members attending: Rick Kline, Tyler Longenecker, Don Raiger, Tom Keefer, Jeff Schott and Kathy Price. Also attending: Mayor Joe Quairoli, Attorney Colleen Gallo, Engineering Representative; Erik Harmon, Assistant Secretary/Treasurer; Kim Longenecker & Secretary/Treasurer; Joan Keefer.

APPROVAL - MINUTES/TREASURER'S REPORT - A motion was made by Kathy Price, seconded by Jeff Schott, to approve the January 5, 2021 Council Meeting Minutes. Motion carried.

A motion was made by Rick Kline, seconded by Don Raiger, to approve the Treasurers Report, month ending January 31, 2021. Motion carried.

SPECIAL GUESTS

Missy Swoyer joined the meeting requesting Council's approval for a "Trunk or Treat Easter Event", asking council if there is a place in the borough large enough to hold the event, by following CDC guidelines. The tentative date for the event is March 27, 2021. **A motion was made by Tyler Longenecker, seconded by Jeff Schott, to approve allowing Missy Swoyer to begin the planning process for an Easter Trunk or Treat Event, either in the Park or elsewhere. Motion carried.** Tyler Longenecker stated Missy Swoyer can communicate with him & Tracey Charest for planning this event.

Mike Ritter joined the meeting requesting Council consider placing a dog park in the Jonestown Park. Robin Wolferd stated, due to liability, and past recommendations by Jonestown Borough Solicitor, Colleen Gallo, council decided not to move forward with approval for a dog park.

Robin Wolferd opened discussion in regard to 2021 plans for the Annual Block Party coordinated by Stacy Schott. Discussion followed. **A motion was made by Kathy Price, seconded by Don Raiger, to approve allowing Stacy Schott to move forward with preliminary planning for the Annual Block Party; providing she stays within the CDC guidelines. Motion carried.** Robin Wolferd will contact Stacy Schott on the decision.

PUBLIC COMMENT – None

MAINTENANCE – Rick Kline, Supervisor – (budget report attached to minutes) Rick Kline reported as follows:

- Monthly expenses for January = \$ 93.29
- Rick Kline requested approval to submit the August 2021 – July 2022 Salt Contract through Costars; due date is March 15, 2021. **A motion was made by Rick Kline, seconded by Don Raiger, to approve submitting the August 2021 – July 2022 Salt Contract through Costars. Motion carried.**
- Tom Keefer opened discussion about snow removal at some intersections in the borough, and possibly asking Swatara Township on availability to remove snow. Rick Kline will check with Swatara Township. Mayor Quairoli offered to help this Friday, if needed.

BOROUGH ENGINEERING REPRESENTATIVE – Erik Harmon (report attached to minutes). During the past month Light-Heigel & Associates, Inc. (LHAI) has been involved in the following items of interest to the Borough:

- **Maintenance Garage** – LHAI communicated with the contractor regarding their schedule. The contractor plans to work on the maintenance garage tomorrow. Erik Harmon checked on the progress of the west (back) wall of the building, and saw only half of the wall was sided. The change order specifically states siding is to be on the entire back wall. Erik Harmon will let Rick Kline know of the outcome from when he contacted the contractor about the wall. Erik Harmon's report included overhead doors are to be installed later this week.
- **Spring Court DGLVR Project** - LHAI began the field survey required for preparation of construction plans. Erik Harmon plans to advertise in early March, & hopefully open bids at the April meeting.
- **West Blackberry Street CDBG Project** - LHAI began the field survey required for the preparation of construction plans. Erik Harmon plans to advertise in early March, & hopefully open bids at the April meeting. Erik Harmon stated discussion is necessary with the property owners living on Spring Court. Vegetation needs removed within the right of way, & interruption of free access to their driveways may occur during construction. Tom Keefer suggested council approve having Erik Harmon attend an infrastructure planning committee meeting on February 10, 2021 @ 6:00 p.m. to further discuss & appoint a council member to visit those property owners about removing vegetation & accessing their driveways. **A motion was made by Rick**

Kline, seconded by Robin Wolferd, to approve having Erik Harmon attend the infrastructure planning committee meeting on February 10, 2021 at 6:00 p.m. Motion carried.

- **Park Planning Meeting** - LHAI attended the Park & Rec Committee meeting on 1/27/2021 & began preparing concept plans for park development & a potential DCNR grant application.
- **NLCA Street Opening** – After receiving the street opening application from Northern Lebanon Sewer Authority last month, LHAI completed a technical review, providing comment to the Borough.
- **Highland Drive Pavement Repair** - LHAI communicated with the contractor regarding pavement repair specifications. The contractor reached out to Erik Harmon to discuss the scope of repairs, and Erik provided him with repair specifications. Plans are to complete the repair work as soon as weather permits.

MAYOR – *Joe Quairolì* – Mayor Quairolì opened discussion in regard to parking/no parking allowed in the square during a Snow Emergency. Mayor Quairolì will review which streets are listed on the Snow Emergency routes. Discussion continued. Colleen Gallo suggested putting an article in the Fall edition of the Jonestown Borough Newsletter. Rick Kline & Mayor Quairolì will write the article.

Mayor Quairolì asked Colleen Gallo for advice on an offensive flag displayed in a resident's yard, asking if the borough may act upon the display. Colleen Gallo said no, this falls under 'Freedom of Speech'.

Jeff Schott suggested adding to the Snow Emergency article, a section stating residents are not to blow snow back onto streets after a snow event.

SOLICITOR – *Colleen Gallo; Reilly, Wolfson Attorneys at Law* – Colleen Gallo gave an update on property code violations & court hearings. The borough attended court for 133 E. Queen St., got an order, & posted it on the property including guidelines. Colleen continues working with the Code Enforcement Committee & Secretary on code cases.

SECRETARY – *Joan Keefer* – No Report.

MS4 – No Report.

INFRASTRUCTURE IMPROVEMENTS – *Tom Keefer, Mayor Quairolì & Rick Kline* – Discussion was opened for council to approve setting up a project with Liquid Fuels for Spring Court. ***A motion was made by Tom Keefer, seconded by Rick Kline, to approve setting up a project with Liquid Fuels for Spring Court.*** Discussion followed in regard to submitting the project. Erik Harmon will check with Scott Lehman on the time period to submit a project to PennDOT/Liquid Fuels.

GRANTS – Kathy Price gave an update on the Municipal Assistance Grant Application. One section on the application needs completed. Kathy Price will give the application to the secretary to type, when it is ready.

PARK & RECREATION – Tyler Longenecker was contacted by Huey's Vending asking for council's approval to hold a food truck/carnival event either on April 15-17 or April 22-24, while following the CDC guidelines. Discussion followed. ***A motion was made by Tyler Longenecker, seconded by Jeff Schott, to approve Huey's vending to hold a food truck/carnival event on April 22-24; time to be determined, as well as what percentage the borough receives from the fundraiser. Motion carried.***

Tyler Longenecker gave an update on the Park Playground Grant Project. Items discussed were remove existing playground, install fitness area, parking along Mill St., plant trees, volleyball court relocated near band shell & put a play area for 2-5 year olds placed near J-1 baseball field.

Robin Wolferd checked the email for the Municipal Funding Grant; floodplain expenses, & a final time to submit the grant is the last day in February.

PERSONNEL – *Robin Wolferd, Rick Kline, Don Raiger & Mayor Quairolì* – Mayor Quairolì requested council accept the resignation from Jennifer Snader; substitute Crossing Guard, as of January 29, 2021. ***A motion was made by Tyler Longenecker, seconded by Kathy Price, to accept the resignation from Jennifer Snader; substitute Crossing Guard, as of January 29, 2021. Motion carried.***

Mayor Quairolì & Robin Wolferd recommended council approve hiring Elaine Aungst as full-time Crossing Guard, & Randy Keller as a substitute Crossing Guard; pending background clearances. ***A motion was made by Robin Wolferd, seconded by Rick Kline, to approve hiring Elaine Aungst as full-time Crossing Guard, & Randy Keller as a substitute Crossing Guard; pending background checks & child abuse clearances. Motion carried.*** Mayor Quairolì will contact both & have them contact the borough office to begin paperwork.

The Repeat Offender fee will be placed on the March 2, 2021 agenda.

COST REDUCTION AND FINANCES – *Don Raiger, Rick Kline & Tom Keefer* – Don Raiger reported a cost reduction & finance meeting is scheduled on February 10, 2021.

CODES & CODE ENFORCEMENT – *Mayor Quairolì & Tom Keefer* – Mayor Quairolì reported progress on codes & code enforcement. Plans are to schedule a Spring meeting for the Code Enforcement Committee, Colleen Gallo, Chris Miller & Brad Douple.

ORDINANCE COMMITTEE – *Jeff Schott, Mayor Quairolì, Robin Wolferd, & Kathy Price* – A meeting is scheduled for the 2nd Thursday in February at 6:30 p.m.

NEW BUSINESS – No Report.

OLD BUSINESS – No further discussion on Jonestown Elementary School being sold in the future.

Tom Keefer sent an email to council in regard to a recycling center in Jonestown Borough. Tom Keefer updated council on information collected to open a recycle center. After discussion, council agreed not to continue this project. Colleen Gallo reminded council the ‘Statement of Financial Interest’ paper is due to the borough office by May 1, 2021.

Tom Keefer asked Mayor Quairolì if there was a meeting scheduled with Swatara Township & the Fire Company about the Rt. 72 Bridge Replacement. No meeting is scheduled at this time.

Upon motion and second, Council adjourned at 8:03 p.m.

Respectfully submitted,

Joan Keefer, Secretary/Treasurer