

February 24, 2020 Planning Workshop Committee Meeting Minutes

Call to Order @ 6:30 p.m. Planning Workshop Committee Meetings are advertised as performing general business.

Roll Call – In attendance; Rick Kline, Tyler Longenecker, Don Raiger, Tom Keefer, Joan Keefer, Robin Wolferd, Mayor Quairol, Jeff Schott & Kathy Price.

Special Guests – Stacy Schott, 2020 Block Party – Request council ratify their email approval to permit Stacy to hold the 10th Annual Block Party Event on Saturday, May 23, 2020 @ 3:00 p.m. (an additional hour than previous block parties); closing the roads at 1:00 p.m. **A motion was made by Kathy Price, seconded by Tyler Longenecker, to ratify their approval to permit Stacy Schott to hold the 10th Annual Block Party Event on Saturday, May 23, 2020, beginning at 3:00 p.m.; closing the roads at 1:00 p.m. Motion carried.**

Mayor Joe Quairol presented Rick Kreitzer; Swatara Township Board Supervisor, with the 2019 Volunteer of the Year Award. The award was given to Swatara Township for volunteering, and performing snow removal in Jonestown Borough during 2019.

Request was made to submit an event road closure permit to PennDOT for closing the square for the Block Party on May 23, 2020. **A motion was made by Tyler Longenecker, seconded by Jeff Schott, to approve submitting a road closure permit to PennDOT for closing the square for the Block Party on May 23, 2020. Motion carried.**

Planning Workshop Committee Meeting Minute Approval – A motion was made by Tyler Longenecker, seconded by Jeff Schott, to approve the January 27, 2020 Planning Workshop Committee Meeting minutes. Motion carried.

New Business – Approve request on proposal from Jonestown Ag to repair the old bobcat; not to exceed \$5,000. **A motion was made by Rick Kline, seconded by Tyler Longenecker, to approve the request on proposal from Jonestown Ag to repair the old bobcat. (Not to exceed \$5,000). Motion carried.**

Ratify email approval to replace the mower muffler at a cost not to exceed \$550.00; taking funds out of the General Fund (P&R maintain/repair/equip category; 1454.250) **A motion was made by Rick Kline, seconded by Tyler Longenecker, to ratify the email approval to replace the mower muffler at a cost not to exceed \$550.00; taking funds out of the General Fund (P&R maintain/repair/equip category; 1454.250). Motion carried.**

Ratify email approval, as per Colleen's direction, to authorize Joan Keefer to sign over the old vehicle titles. **A motion was made by Don Raiger, seconded by Tyler Longenecker, to ratify the email approval, as per Colleen's direction, to authorize Joan Keefer to sign over the old vehicle titles. Motion carried.**

Discussion was opened in regard to engineering costs for the playground grant, tabled from January Planning Workshop meeting. Council agreed to have the committee plan a budget for this project; using Erik Harmons services.

Discussion was opened in regard to a PADEP targeted radon survey 2020. Radon Division of the Department of Environmental Protection would like to send a letter with an offer for a free radon test kit to residents within the entire municipality. **A motion was made by Don Raiger, seconded by Tom Keefer, to approve allowing the Radon Division of the Department of Environmental Protection send a letter with an offer for a free radon test kit to the residents within the entire municipality. Motion carried.**

Robin Wolferd reported Keena Wolferd is willing to serve on the Jonestown Borough Zoning Hearing Board as an alternate for 2020. **A motion was made by Tom Keefer, seconded by Kathy Price, to appoint Keena Wolferd to serve on the Jonestown Borough Zoning Hearing Board as an alternate for 2020. Motion carried.**

The NL Soccer Club requested use of the south field in Jonestown Park on Monday-Thursday evenings, & Saturday mornings from 9 a.m. - noon. Practice will start mid-March depending on field conditions & end May 30th. **A motion was made by Tom Keefer, seconded by Jeff Schott, to approve NL Soccer Club using the south field of Jonestown Park Monday-Thursday evenings, & Saturday mornings from 9 a.m. - noon with practices starting mid-March, & ending May 30th; contingent upon the nets being removed at the end of the season. Motion carried.**

Tyler Longenecker opened discussion in regard to being contacted by Mr. Tom Kotay to put a plan together for placing a spur trail off of the rail trail, for entering Jonestown Borough. Lebanon County transportation plans are being put together at this time, & this is a good time to present a map to Lebanon County. Tyler Longenecker will put a map together & present it to council for review, before presenting it to the County. Discussion followed.

Old Business – Rick Kline opened discussion in regard to the fire claim, & replacing contents. Rick Kline requested

Council's advice; and presented them with a tracking list, showing items he would like to replace first. Items are the mower, golf cart, cones, signs, etc. Discussion followed.

Tom Keefer requested council review/approve the rules and hours signs for the green waste yard; at a cost not to exceed \$200.00. Discussion followed. **A motion was made by Tom Keefer, seconded by Rick Kline, to approve purchasing the rules and hours signs for the green waste yard, as a cost not to exceed \$200.00. Motion carried.**

Tom Keefer opened discussion in regard to the borough message boards, requesting council to decide on who will place messages on the board, & what messages are put on the board. **A motion was made by Don Raiger, seconded by Kathy Price, to allow the Borough employees manage the content of the two borough message boards during working hours; having content approved by either the Council President or Mayor. Motion carried.**

Tom Keefer talked to the contractor (Lobar Inc. Construction Service) today about the projected date for bridge construction on S. Lancaster St. The projected start date is March 9, 2020. PennDOT will place signs at the bridge at least 2 weeks before the construction begins, showing the start date. Tom Keefer suggested pictures be taken of the borough property, at the construction site, by the maintenance department employees, before construction begins.

Tom Keefer requested council approval to purchase 5 labels for the benches placed at 49 W. Market St.; at a cost not to exceed \$120.00; paid from the Christmas Lights Fund. **A motion was made by Tom Keefer, seconded by Rick Kline, to approve purchasing 5 labels for the benches at 49 W. Market St. at a cost not to exceed \$120.00; paid from the Christmas Lights Fund. Motion carried.**

Tom Keefer opened discussion about contacting the IRS to inquire how to re-organize the Jonestown Anniversaries & Recreation Group; explaining two ways this can be done. Council decided to table this until March Council Meeting; to ask Colleen Gallo for her recommendation.

Robin Wolferd opened discussion in regard to code enforcement violations. Discussion followed.

Tom Keefer asked if council could put a dumpster policy in place. When residents request placing a temporary dumpster at their property, a policy could be given to the resident. Discussion followed. The ordinance committee will look into a policy.

Tom Keefer requested council agree to place markers on the east side of N. Broad St., along the vacant borough property. This will keep vehicles from parking on the grass. Robin Wolferd asked to place this on the March agenda for approval of the cost.

Joan Keefer opened discussion in regard making changes to the header of the borough newsletter. Discussion followed. Council agreed to the sample provided.

Joan Keefer shared Colleen Gallo's suggestion for council to appoint two alternates to the Zoning Hearing Board. Council agreed, and will come back with recommendations.

Upon motion and second, Council adjourned at 8:30 p.m.

Respectfully submitted,

Joan Keefer

Joan Keefer, Secretary/Treasurer