

# December 3, 2024, Council Meeting

Jonestown Borough Council held meeting on the above date, beginning at 6:30 p.m., President Tom Keefer presiding. Council members attended: Rick Kline, Jeff Schott, Justin Shuey, Donnette Quairoli & Jay Young. Also attending: Mayor Joe Quairoli, Attorney Colleen Gallo, Engineer; John Poff and Secretary/Treasurer; Mariah Mauser

**APPROVAL - MINUTES/TREASURER'S REPORT** - A motion made by Donnette Quairoli, seconded by Rick Kline, to approve November 6, 2024, Council Meeting Minutes. Motion carried.

A Motion made by Rick Kline Seconded by Jay Young to approve October 28, 2024, Planning workshop meeting Minutes. Motion carried.

A motion made by Donnette Quairoli, seconded by Jeff Schott, to approve Treasurer's Report, as presented to council, month ending November 30, 2024. Motion carried.

**SPECIAL GUESTS** – Audrey Shutter with Friends of Jonestown

**PUBLIC COMMENT** – Questions regarding to rental ordinance. Colleen Gallo addresses Rental Ordinance.

**Re-Appointments-**

A motion made by Tom Keefer, seconded by Donnette Quairoli, to Appoint Stacey Longnecker, planning commission ;Term expires 2027 Motion carried.

A motion made by Tom Keefer, seconded by Donnette Quairoli, to Appoint Jeff Pittenger, Zoning hearing Board member, term expires 2027. Motion carried.

A motion made by Tom Keefer, seconded by Donnette Quairoli, to Appoint Dennis Houser, Vacancy Board chairman ; Term 2025. Motion carried.

A motion made by Tom Keefer, seconded by Donnette Quairoli, to Appoint Oriana Spittle, Alternate Vacancy Board; Term 2025. Motion carried.

A motion made by Tom Keefer, seconded by Donnette Quairoli, to Appoint David Charest, Alternate Vacancy Board; Term 2025. Motion carried.

A motion made by Tom Keefer, seconded by Donnette Quairoli, to Appoint James Schotzberger TCC Representative; Term 2025. Motion carried.

A motion made by Tom Keefer, seconded by Donnette Quairoli, to Appoint Jennifer Harding, Alternate TCC Representative; Term 2025. Motion carried.

A motion made by Tom Keefer, seconded by Donnette Quairoli, to Appoint Carl Bachman, Sewer Auth Boro board member; Term 2029. Motion carried.

A motion made by Tom Keefer, seconded by Donnette Quairoli, to Appoint Paul Bird, Borough Auditor; Term 2026. Motion carried.

A motion made by Tom Keefer, seconded by Donnette Quairoli, to Appoint Jamie Carl, Borough Auditor; Term 2026. Motion carried.

**MAINTENANCE** – A motion made by Jay Young, seconded by Donnette Quairoli, to Approve Paying Cornwall door services invoice not to exceed \$540.50 from the General Fund. Motion carried.

**BOROUGH ENGINEERING REPRESENTATIVE** – *John Poff*

**TASA Grant** – The LHAI team is working on the final designs of the curb ramps and the storm sewer system upgrades. We will be meeting with Tom Keefer this Friday to review the new curb bump outs (CDBG funding) in the field. After this meeting, we will forward an updated plan to Penn DOT depicting the TASA work plus the curb bump outs and the flashing cross walk lights per Penn DOT's request. Tom Keefer would also like to get bids for new sidewalks.

**DCNR Grant – Park** – Construction is complete. Application for Payment No. 3-FINAL should be paid upon completion of the finished grading and re-seeding. John Poff has reached Columbia Excavating, the site contractor, to perform touch up grading and re-seed along the exterior of the perimeter timbers. Columbia Excavating is to perform the re-grading work this Friday.

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**MAYOR** – *Joe Quairolì* – Mayor Quairolì discussed that Lebanon county planning reached out to him regarding fencing issues at 333 W Market Street.

**SOLICITOR** – *Colleen Gallo with Barley Snyder Attorneys at Law* – **A motion made by Rick Kline, seconded by Tom Keefer, to approve Resolution # 2024-09 regarding police service rate increase for 2025. Motion carried.**

**SECRETARY** – *Mariah Mauser.* – No Report.

**INFRASTRUCTURE IMPROVEMENTS** – No Report.

**GRANTS** – *Jeff Schott, Madisyn Breiner & Justin Shuey* – No Report.

**PARK & RECREATION** – *Madisyn Breiner & Jay Young* – No Report.

**PERSONNEL** – *Mayor Quairolì, Justin Shuey & Madisyn Breiner* – **A motion made by Donnette Quairolì, seconded by Justin Shuey, to approve Yearly bonus \$125 for Glenn & \$200 for Mark, Craig, Mariah & Joan paid from the General Fund. Motion carried.**

**COST REDUCTION AND FINANCES** – *Rick Kline, Donnette Quairolì & Tom Keefer* – **A motion made by Rick Kline, seconded by Donnette Quairolì, to Approve advertising for the 2025 Budget. Motion carried.**

**ORDINANCE COMMITTEE** – *Jeff Schott & Mayor Quairolì* – No Report.

**CODES & CODE ENFORCEMENT** – *Mayor Quairolì, Tom Keefer & Jay Young* – Mayor Quairolì discussed the property at 157 E Market Street & Plans to take follow up pictures of the property. He is also working with DCCS on the property of 100 Highland Drive.

**NEW BUSINESS** – **A motion made by Tom Keefer, seconded by Rick Kline, to approve Friends of Jonestown meeting in borough conference room on the 2<sup>nd</sup> Sunday of each month. 3<sup>rd</sup> Sunday if needed for rescheduling purposes. Motion carried.**

**A motion made by Tom Keefer, seconded by Donnette Quairolì, to approve Friends of Jonestown event dates for 2025. Please See Attached. Motion carried.**

Council discussed the Leaf Vac purchase and asked if council president would reach out to GLRA to get more money towards the different leaf vac.

**OLD BUSINESS** - **A motion made by Rick Kline, seconded by Justin Shuey, to approve Joan Keefer to stay on Borough Payroll and utilize Joan's services as needed at her current pay rate until May 31 2025. Motion carried.**

Council entered into executive session at 7:25pm

Returned from Executive session at 7:33pm

Council adjourned at 7:55 p.m.

Respectfully submitted,

Mariah Mauser, Secretary/Treasurer