

# August 6th, 2024, Council Meeting

Jonestown Borough Council held meeting on the above date, beginning at 6:30 p.m., Mayor Joe Quairoli President Tom Keefer presiding. Council members attended: Madisyn Breiner, Rick Kline, Jeff Schott, Justin Shuey, Donnette Quairoli & Jay Young. Also attending: Attorney Colleen Gallo, Engineer; John Poff, Secretary/Treasurer; Mariah Mauser

**APPROVAL - MINUTES/TREASURER'S REPORT - A motion made by Justin Shuey, seconded by Jay Young, to approve June 4th, 2024 & July 2<sup>nd</sup>, 2024 , Council Meeting Minutes. Motion carried.**

**A motion made by Donnette Quairoli, seconded by Rick Kline, to approve Treasurer's Report, as presented to council, month ending May 31, 2024 & June 30, 2024. Motion carried.**

**SPECIAL GUESTS** – No Report.

**PUBLIC COMMENT** – No Report.

**MAINTENANCE** – *Jay Young, Supervisor* – **A Motion made by Jay Young, Seconded by Tom Keefer, to ratify the expense of \$768.92 for four 6ft speed bumps and three additional signs. Motion carried.**

Jay Young opened discussion with replacing the other side of the practice board at the tennis courts. Tom talked to Wabash volunteer coordinator. They will most likely donate materials and labor to build the borough a new practice board. Tom will continue to meet with Wabash volunteer coordinator on additional projects in the Borough.

Jay suggested a few roadways that need repair. He got a proposal from French's. **A Motion made by Jay Young, seconded by Madisyn Breiner, to approve road repair at W. Queen at S. Broad 18' X 55' & W. Queen at S. Strawberry 12' X 23' and Fortna at S. Strawberry 11' X 11' – 8' X 10' by French's not to exceed \$11,628.00 paid from the general fund. Motion carried.** Jay discussed the large amount of repair that is needed for the purple golf cart. Council decided we are going to look into getting another piece of equipment to replace it.

**BOROUGH ENGINEERING REPRESENTATIVE** –

**TASA Grant** – The LHAI team is working on the final designs of the curb ramps and will be scheduling an additional meeting with Penn DOT in the near future. Karla Farrell, RLA, has requested changes to the Broad Street curb bump outs in relationship to the Founders Park Chesapeake Bay Trust G3 Project. Council decided to wait on this project at this time.

**DCNR Grant – Park** – John discussed that the mulch does not meet DCNR Spec & Lyons Recreation will need to add more mulch to the playground area. Columbia Excavating will need to place additional fill along the perimeter timbers.

**MAYOR** – *Joe Quairoli* – Joe officiated two weddings. Adam L . McTavish & Valisha M. Kimm in East Hanover Twp and Dustin M. Gonzalez & Desiree N. Weaver in Jonestown Borough.

**SOLICITOR** – *Colleen Gallo Barley Snyder Attorneys at Law* –

Collen Gallo Opened with announcing there would be a zoning hearing for 333 W Market Street. After a small discussion council decided to amend the agenda and they would like Tom Keefer & Jeff Schott to represent the borough at the zoning hearing. **A Motion made by Donnette Quairoli, seconded by Justin Shuey, to Amend the agenda. Motion carried. A Motion made by Donnette Quairoli, seconded by Justin Shuey, to designate Tom Keefer & Jeff Schott speakers for the zoning hearing. Attorney Gallo to also represent the Borough at the hearing. The hearing will take place 8/21/24 at 7pm at the Borough Building. Motion carried.**

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## SECRETARY – *Mariah Mauser* –

Mariah & Tom discussed with council what the difference between both options of licenses for Microsoft 360 provide. Each council member voiced which licenses they would like to use for their email. **A Motion made by Tom Keefer, seconded by Donnette Quairoli, to approve six Microsoft 365 Business Standard ( Tom Keefer, Joe Quairoli, Madisyn Breiner, Jeff Schott, Borough Office & Maintenance Department ) and four Microsoft Business Basic (Jay Young, Rick Kline, Justin Shuey & Donnette Quairoli) licenses not to exceed \$1570.00 per year paid From The General Fund. Motion carried.**

Mariah had a conversation with Jennifer from Swatara township regarding the speed issues coming off Market Street. Both township and borough would like it if Cleona police department were able to cross over to one another to assist with this problem. **A Motion made by Rick Kline, seconded by Madisyn Breiner, to allow Cleona police department to cross over into Swatara Township if needed for speed control Motion carried.**

## INFRASTRUCTURE IMPROVEMENTS – *Tom Keefer, Mayor Quairoli & Rick Kline* – No Report.

**GRANTS** – *D. Quairoli & Justin Shuey* – Tom gave council an update on CDBG Grant Market St curbing project fund. Funding was approved, agreement documents should be on its way.

He also discussed submitting CDBG (Community Development Block Grant) application to fund Martin Street paving project (between Lancaster & Walnut Streets) . **A Motion made by Tom Keefer, seconded by Jeff Schott, to submit CDBG grant application to fund Martin Street paving project. Motion carried.**

Madisyn Discussed submitting municipal assistance program grant application to fund phase 2 of playground equipment project. There is no current deadline for this grant.

Madisyn Breiner will also contact Lori Yeich, DCNR Regional Supervisor to inquire about funding opportunities through DCNR for the playground equipment project.

**PARK & RECREATION** – *Madisyn Breiner* – Tom presented the Chesapeake Bay Trust G3 conceptual design and cost opinion for Founders Park Project. After reviewing council decided to hold off on this project.

Friends of Jonestown would like to use Borough Meeting room every second Monday of each month at 7 pm for their meetings. **A Motion made by Tom Keefer, seconded by Donnette Quairoli , to allow friends of Jonestown to use the borough meeting room every second Monday of each month @ 7PM. Motion carried.**

**PERSONNEL** – *Mayor Quairoli, Justin Shuey & Madisyn Breiner* – Discussion on getting a meeting together.

**COST REDUCTION AND FINANCES** – *Rick Kline, Donnette Quairoli & Tom Keefer* – Will be setting up a meeting shortly for Budget.

**ORDINANCE COMMITTEE** – *Jeff Schott & Mayor Quairoli* – Jeff Schott will be having Colleen Gallo Review the Rental Ordinance & Justin to review dumpster ordinance. No report on burn/recycle ordinances or key lock Box.

**CODES & CODE ENFORCEMENT** – *Mayor Quairoli, Tom Keefer & Jay Young* – Discuss Colleen Gallo sending last chance letter to 146 W Market St. as there has been no action or improve on this property. **A Motion made by Tom Keefer, seconded by Donnette Quairoli , to approve Colleen Gallo to send property owner of 146 W Market Street a last chance letter. Motion carried.**

**NEW BUSINESS** – Tom opened the discussion with single trash hauler. After a few different opinions; council decided to have Tom meet with West Lebanon to get more details to present to council at a Future meeting. A

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bunch residents requested founders park get a trash can. **Motion made by Rick Kline, seconded by Jay Young, to purchase a Trashcan for founder's park not to exceed \$500.00 from the General Fund. Motion carried.** Approve PennDOT Winter Maintenance service agreement. **Motion made by Donnette Quairoli, seconded by Madisyn Breiner, to Approve 2024-2025 PennDOT Winter Maintenance Service Agreement at \$17,369.96. Motion carried.** PennDOT approved the Borough's request to cancel Flashing Warning Device Permit #109 installed on South Lancaster Street .Council would like to donate the Flashing Warning Devices that are no longer needed at the old elementary school. **Motion made by Jeff Schott, seconded by Rick Kline, to Donate the flashing warning devices to Blue Mountain Christian School. Motion carried.** Northern Lebanon soccer league would like to use the lower field for U7 8/12/24 through 10/25/24.Practices Mon-Fri 5-8pm and games Saturday 9am-12pm. **Motion made by Rick Kline, seconded by Donnette Quairoli, to Allow Northern Lebanon Soccer League to use the lower field Mon-Fri 5-8pm & Saturday 9am-12pm. Motion carried.** Discussion regarding Union Township account is going to have to wait until further meeting. Mayor Quairoli would like to start taking steps toward having a four way stop sign at the square. John Poff stated we would need to do a traffic study after the route 72 bridge replacement project is completed. Request we keep this on for a further meeting. Tom had a few residents request speed bumps on Martin Street in addition then the two that are in place for water runoffs. Council decided that Martin Street does not get enough traffic and that they do not think this is needed. **Motion made by Rick Kline, seconded by Justin Shuey, to accept Jodi Swisher's Resignation letter. Motion carried.** Friends of Jonestown have a list of events that they would like to hold at founder's park. Council would like to get more information regarding these events before approving all the requested dates. **Motion made by Tom Keefer, seconded by Donnette Quairoli, to Allow Friends of Jonestown to close N. Broad Street down 8/8/24 between the hours of 5-8pm to use founders park for an event. Motion carried.** Friends of Jonestown would like to host a Fall Fest 10/12/2024 in the main park. **Motion made by Donnette Quairoli, seconded by Madisyn Breiner, to Allow Friends of Jonestown to host a Fall Festival in the George F Kaufman community park & limiting two alcohol venders contingent upon FOJ having their own insurance and listing the Borough as an additional insured on the policy. Motion carried.** Zion Lutheran church would like to do volunteer work Sept 8<sup>th</sup>. Council is going to think of ideas for them. Jonestown Jr. Legion little League would like to place a 20X20 shed at J1 Field or J2 Field. Council felt that is a very large shed for that area. Tom is going to talk to the league. Swatara township would like to donate to Jonestown events that are taking place in the Borough. Tom is going to get together with Rick Kreitzer on how they would like to oversee this as friends of Jonestown hold's most of the Borough events.

**OLD BUSINESS** – Justin Plans to have a meeting with Peyton Walker Foundation this week regarding the borough's donation.

Council adjourned at 8:45 p.m.  
Respectfully submitted,

Mariah Mauser, Secretary/Treasurer