

August 4, 2020 Council Meeting

A WebEx meeting of Jonestown Borough Council was held on the above date, beginning at 7:00 p.m., with President Robin Wolferd presiding. Council members attending: Rick Kline, Tyler Longenecker, Don Raiger, Tom Keefer, Jeff Schott and Kathy Price. Also attending were Mayor Joe Quairolì, Attorney Colleen Gallo, Engineering Representative; Erik Harmon, Assistant Secretary/Treasurer; Kim Longenecker & Secretary/Treasurer; Joan Keefer.

APPROVAL - MINUTES/TREASURER'S REPORT

A motion was made by Kathy Price, seconded by Don Raiger, to approve the July 7, 2020 Council Meeting Minutes. Motion carried.

A motion was made by Rick Kline, seconded by Kathy Price, to approve the July 7, 2020 Floodplain Ordinance Hearing Minutes. Motion carried.

A motion was made by Rick Kline, seconded by Robin Wolferd, to approve the Treasurer's Report for the month ending July 31, 2020. Motion carried.

SPECIAL GUESTS – Sgt. Nathan Trate, commander of the PA State Police Jonestown Barracks was in attendance to give a report on activity in the Borough in 2020 to date. (*The Sergeant's report is attached to minutes.*) Sgt. Trate also updated Council on an incident that occurred on East Market Street earlier in the day.

PUBLIC COMMENT – None

MAINTENANCE – Rick Kline, Supervisor – (*budget report attached to minutes*) Rick Kline reported as follows: Monthly expenses for July - \$ 58.90

Request for approval to rent a mini excavator to clean out the drainage pipe on South Mill Street and the pipe that goes under park trail. **A motion was made by Rick Kline, seconded by Don Raiger, to approve renting a mini excavator to clean out the drainage pipe along South Mill Street, not to exceed \$200. Motion carried.**

BOROUGH ENGINEERING REPRESENTATIVE – Erik Harmon (*report attached to minutes*). During the past month Light-Heigel & Associates, Inc. (LHAI) has been involved in the following items of interest to the Borough:

Maintenance Garage – The bonds and certificate of insurance has been reviewed and accepted and a pre-construction meeting will happen in the next few weeks.

DCNR Park Trails – The final inspection with Lori Yeich from DCNR will occur on 8/18/2020 at 10:00am. After that meeting, the Borough can start finalizing the grant.

Runkel Property / Swale along East Swatara Drive – After speaking with Mr. Runkel, he would like to see a hold harmless agreement relating to the landscaping work adjacent to his property before he makes a decision on whether he would like the work done or not. **A motion was made by Robin Wolferd, seconded by Jeff Schott, to have Colleen Gallo prepare a hold harmless agreement for the Runkel project. Motion carried.**

Highland Drive Street Opening Permit – Colleen's office had previously sent a letter to ACI with a time limit to respond and fix the roadway. As of this meeting, no one has contacted the Borough or Erik's office from ACI regarding the status of the road repair. Colleen will proceed with the next steps in order to get Highland Drive repaired.

MAYOR – Joe Quairolì – Mayor Quairolì reported that he officiated a wedding over the weekend and plans to do another one next weekend.

Mayor Quairolì said that the sign for the boat launch was ready and asked for suggestions on where to place it. Discussion followed on alternate ways of keeping the boat launch safe and only open to watercraft at this time. He contacted the State Police and Cleona Borough Police to do routine patrols of the area.

SOLICITOR – Colleen Gallo; Reilly, Wolfson Attorneys at Law – Attorney Colleen Gallo had nothing additional to report that wouldn't be covered elsewhere in the meeting.

SECRETARY – Joan Keefer – Joan Keefer confirmed that the retainage payment to Pennsy Supply was paid correctly out of the General Fund.

MS4 – No report.

INFRASTRUCTURE IMPROVEMENTS – Tom Keefer, Mayor Quairolì & Rick Kline – Tom Keefer reported that he would like the Borough to install a storm drain on Strawberry Street to help water runoff on the adjacent properties. **A motion was made by Tom Keefer, seconded by Rick Kline, to install a storm drain on Strawberry Street not to exceed \$3,500, to be paid from the remaining money in the Stormwater Fund and the left over balance from the General Fund. Motion carried.** Colleen Gallo will prepare hold harmless agreements for adjacent property owners.

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GRANTS – *Tyler Longenecker, Kathy Price & Jeffrey Schott* – The CDBG grant for East Blackberry has been submitted. No further update on Spring Court.

PARK, RECREATION & EVENTS – *Tyler Longenecker, Council Representative* – Tyler Longenecker updated council that JROCK will be doing volunteer work in the Park from August 7-9. They will be painting, repairing benches, etc. **A motion was made by Tyler Longenecker, seconded by Kathy Price, to purchase supplies for JROCK not to exceed \$1,300 from the Park Fund. Motion carried.** Discussion was held regarding opening the pavilion during the week. It was decided to keep the pavilion closed during the week and then opening it up only when it's rented due to the need for the maintenance staff to sanitize it between uses.

Mayor Quairolì mentioned he was contacted by South Mountain Search and Rescue Team who would like to use the Park for training search and rescue dogs. Mayor Quairolì will get back to them with more information.

PERSONNEL – *Robin Wolferd, Rick Kline, Don Raiger & Mayor Quairolì* – Robin Wolferd informed Council that the office hours would be altered for the week of August 10-14 due to Joan being on vacation. The office would be open from 12:00 – 3:00pm during this week.

COST REDUCTION AND FINANCES – *Don Raiger, Rick Kline & Tom Keefer* – Don Raiger reported that the tax money coming in hasn't changed too drastically due to COVID. He reminded Council that the first budget meeting will be held next month, in September.

CODES & CODE ENFORCEMENT – *Mayor Quairolì & Tom Keefer* – Mayor Quairolì reported that Code Enforcement Office Brad Douple has been very busy over the past month and is filing many Violation Notices.

ORDINANCE COMMITTEE – *Jeff Schott, Mayor Quairolì, Robin Wolferd, & Kathy Price* – Jeff Schott asked Colleen Gallo if the Borough must have an ADA Handicapped Accessible Ordinance/Policy or if it's just a recommendation. Colleen responded that by law the Borough does not need one, but it's best to have criteria in place for a plan if a resident ever questions the Borough on the policy.

NEW BUSINESS – Don Raiger updated Council that the Borough has been approved to receive Speedway gas cards and that we should receive them in the mail soon.

OLD BUSINESS – Rick Kline asked to table the issue of the heat supply to the old maintenance building.

Upon motion and second, Council adjourned at 8:10 p.m.

Respectfully submitted,

Kim Longenecker, Assistant Secretary/Treasurer