

August 2, 2022, Council Meeting

Jonestown Borough Council held a meeting of on the above date, beginning at 6:30 p.m., President Thomas Keefer presiding. Council members attending: Justin Shuey, Tracey Charest, Rick Kline, Don Raiger & Donnette Quairoli. Also attending: Mayor Joe Quairoli, Attorney Colleen Gallo, Senior Project Manager; John Poff, Secretary Treasurer; Joan Keefer & Assistant Secretary Treasurer; Jodi Swisher.

APPROVAL - MINUTES/TREASURER'S REPORT - A motion made by Don Raiger, seconded by Rick Kline, to approve the July 5, 2022, Council Meeting Minutes. Motion carried.

A motion made by Rick Kline, seconded by Tracey Charest, to approve the Treasurer's Report, as presented to council, for the month ending July 31, 2022. Motion carried.

PUBLIC COMMENT – No comment.

MAINTENANCE – Tom Keefer, Supervisor – Request approval to ratify payment to Crownstone Equipment/Bobcat of Lancaster, invoice # L0504109, in the amount of \$890.99; broken door glass, replace glass & seal. A motion made by Rick Kline, seconded by Tracey Charest, to ratify the payment to Crownstone Equipment/Bobcat of Lancaster, invoice # L0504109, in the amount of \$890.99; repair bobcat broken door glass & seal. Motion carried.

BOROUGH ENGINEERING SENIOR PROJECT MANAGER – John Poff (report attached to minutes). John Poff updated on this past month's involvement from Light-Heigel & Associates, Inc. on the following items of interest to the Borough:

East Blackberry Street (CDBG) Mulberry Street – A pre-construction meeting held at Borough Office on July 28th, attended by the Contractor, Dan Lyons, Tom Keefer, and Lee Strause. Anticipated start date (sidewalk portion) is Wednesday August 3, 2022. Pre-core inspection, pouring on Thursday; completion of sidewalk project anticipated Friday, August 5, 2022 (before school begins); weather permitting.

Sidewalk Inspections – Discussion opened regarding information on sidewalk inspection quotes & time expected for completion with contractors. Light-Heigel mailed out 2nd notice letters July 27, 2022. Lee Strause rec'd calls from 5 property owners. Repairs completed for one property. Owner at 10 E. Queen St. rec'd quotes & is working with a contractor to complete work. Anticipated schedule for completion; spring 2023.

Crosswalk Flashing Signals – No report.

Street/Curb & Sidewalk Opening Permits – Contractor for the Northern Lebanon County Authority has not completed final restoration to date. Waiting to hear date for completion.

TASA Grant – After speaking to John Bachman of Penn DOT, scoping forms were started by Penn DOT. A virtual meeting scheduled for August 18, 2022 @ 8:00 a.m.

West Blackberry Street Stormwater – Plans sent in for short-term solution to repairs on the stormwater issue are attached to engineer report. Property owner along W. Blackberry St. may work together with the borough to place a culvert on his property. Discussion followed.

Lot Addition for Park – Proposal attached to the Engineer report for lot addition on park parcel to include subdividing cemetery parcel & park additional parcel as one project; at a cost of \$11,898.00 was reviewed by council. The original quote does not include the cemetery & will cost the borough an additional \$5,000. Colleen Gallo will follow up with Northern Lebanon School District regarding council's decision to take cemetery parcel if school district pays additional cost. Discussion followed.

After further discussion regarding the sidewalk inspections council decided to approve giving an extension to property owners until spring 2023, at Lee Strause's discretion. A motion made by Don Raiger, seconded by Donnette Quairoli, to approve giving an extension to property owners until spring 2023, at Lee Strause's discretion. Motion carried.

MAYOR – Joe Quairoli – Mayor Quairoli deferred discussion/recommendation for email rec'd regarding code invoices being rejected to Colleen Gallo.

Mayor Quairoli reported a resident of Jonestown Borough requested purchasing the King St./Queen St. Street sign. Colleen Gallo recommended finding cost of the sign & discussing it at next Planning Workshop Committee meeting.

Fox 43 News contacted Mayor Quairoli regarding a press release meeting regarding signs at the boat launch area regarding dangerous dam area.

Mayor Quairoli updated council regarding the Rt. 72 bridge closure. Mayor Quairoli requested additional signage in the square & at N. Lancaster St. entrance off Rt. 22 & other areas. Actual bridge construction planned in spring 2024. Discussion followed.

SOLICITOR – *Colleen Gallo; Reilly, Wolfson Attorneys at Law* – Colleen Gallo updated council regarding their decision to renew the Comcast Franchise Agreement Contract. Four municipalities signed on the agreement (10 years). Jonestown Borough will be the fifth municipality. Jonestown Borough’s commitment is \$5,865.00 (attorney’s fees) to engage with Cohen Law Group. Discussion followed. **A motion made by Don Raiger, seconded by Donnette Quairoli, to approve proceeding with attorney fees to engage with Cohen Law Group to renew the Comcast Franchise Agreement Contract at a cost not to exceed \$6,000.00. Motion carried.**

Mayor Quairoli opened discussion regarding request from another municipality as to what the borough’s contribution is to First Aid & Safety. Colleen Gallo suggested Mayor Quairoli share the information with the other municipality.

SECRETARY – *Joan Keefer* – A request made for approval to allow the Soccer team use of the field at the lower section of Jonestown Park. **A motion made by Donnette Quairoli, seconded by Justin Shuey, to approve allowing the NL Youth Soccer team use of the field at the lower section of Jonestown Park from August through October 2022, providing a certificate of insurance, & removal of nets at the end of season. Motion carried.**

ASSISTANT SECRETARY – *Jodi Swisher* – No Report.

MS4 – No Report.

INFRASTRUCTURE IMPROVEMENTS – *Tom Keefer, Mayor Quairoli & Rick Kline* – No report.

GRANTS – *D. Quairoli, Jeff Schott & Justin Shuey* – No report.

PARK & RECREATION – *Tracey Charest* – No news regarding approval to hire a band during the Carnival.

Tracey Charest opened discussion regarding purchase of a Santa Suit. Justin Shuey reported donation requests will be sent to the borough office. No donations received in the office to date.

Tracey Charest shared pictures of possible town banners. Discussion followed. Seeking sponsorship.

PERSONNEL – *Rick Kline, Don Raiger & Mayor Quairoli* – A request made to accept resignation of Elaine Aungst, Crossing Guard, as of July 26, 2022. **A motion made by Rick Kline, seconded by Don Raiger, to accept the resignation of Elaine Aungst, Crossing Guard, as of July 26, 2022. Motion carried.**

Rick Kline requested approval to advertise for substitute Crossing Guard. **A motion made by Don Raiger, seconded by Donnette Quairoli, to approve advertising for a substitute Crossing Guard. Motion carried.** Discussion continued.

COST REDUCTION AND FINANCES – *Don Raiger, Tom Keefer, & D. Quairoli* – Donnette Quairoli reported contacting Jonestown Bank regarding credit card availability. Jonestown Bank does credit cards by using an EIN number. Don Raiger will investigate opening a credit card account at Jonestown Bank.

CODES & CODE ENFORCEMENT – *Mayor Quairoli, Tom Keefer & Tracey Charest* – Mayor Quairoli opened discussion on Colleen Gallo’s recommendation regarding further action taken to a property (128 E. Market St.) having a boat & several vehicles parked on the property. Discussion followed. Mayor Quairoli is

to notify the owner that Cleona police identified owners of the vehicles & if property is not cleaned up this issue will be going back to the judge. Colleen Gallo recommended sending the letter by certified mail & post property.

Mayor Quairoli scheduled code enforcement meeting on August 17, 2022, at 6:30 p.m.

Mayor Quairoli opened discussion regarding resolution on reduction of costs for code violations. A resident requested more of a reduction. After discussion, actual costs to the borough will need to be received for full compliance. Jodi Swisher will collect total costs involved & report to the mayor.

ORDINANCE COMMITTEE – *Jeff Schott, Mayor Quairoli & Don Raiger* – Mayor Quairoli reported contacting the postmaster at Jonestown Post Office; but she was on vacation. He continues pursuing information as to placement of mailboxes.

NEW BUSINESS – No report.

OLD BUSINESS – Don Raiger opened discussion regarding a decision council needs to make in signing a contract proposal from Eagle Secure Solutions to upgrade network equipment; \$3656, email & network setup approx. cost \$2550, and monthly maintenance plan \$112/month vs \$315/month. **A motion made by Don Raiger, seconded by Rick Kline, to approve accepting & signing proposal from Eagle Secure Solutions to upgrade borough network equipment. Motion carried.**

Upon motion and second, Council adjourned into executive session at 7:45 p.m.

Respectfully submitted,

Joan Keefer, Secretary/Treasurer