

# August 26, 2019 Planning Workshop Committee Meeting Minutes

**Call to Order @ 7:00 p.m.** Planning Workshop Committee Meetings are advertised as performing general business.

**Roll Call** - In attendance; *Rick Kline, Don Raiger, Tom Keefer, Robin Wolferd, Jeff Schott and Kathy Price.*

**Meeting Minute Approval** - A motion was made by Tom Keefer, seconded by Jeff Schott, to approve the Planning Workshop Committee Meeting minutes from July 22, 2019. Motion carried.

**Special Guests** - Pastor Ken Dotterman, Leb E-Free Church requested council contribute towards benches at 49 W. Market St. Council discussed watering the plants in the pots that were placed there. Pastor Dotterman stated the church will purchase 2 benches; at a cost not to exceed \$1,200, & requested council purchase 2 benches. Discussion followed. Pastor Ken scheduled the 2020 volunteer event for August 8, 9, & 10, 2020. Additional projects, including checking the Christmas lights, were discussed.

Jeff Waltermeyer, United Methodist Church, requested council permit them to plow snow onto the borough's vacant lot at N. Broad St. & W. Market St. Discussion followed. Council decided to communicate with Jeff Waltermeyer, during snow season, to coordinate at that time. Robin Wolferd appointed Rick Kline as the coordinator with the church.

**New Business** - Tom Keefer got a request from one of the tennis court re-surfacing volunteers to have Pickle Ball Clinics on the tennis courts. They requested reserving the courts one or two nights a week, & would like to place a reserved sign on the court. Council decided to place this on the council agenda, & refer to Colleen Gallo for recommendations. Tom Keefer will bring more information back to council as to dates and times.

Tom Keefer reported Zion Lutheran Church volunteers will give 2 hours of time to volunteer in the park on 9/15/2019, and requested ideas from council as to projects. Council agreed upon projects being weeding around the flag, planting mums, trimming trees & placing the benches located behind the maintenance shop at the J-1 baseball field. **A motion was made by Tom Keefer, seconded by Don Raiger, to approve spending up to \$100; paid from the Park Fund, to purchase mums for planting around the flag pole in Jonestown Park. Motion carried.**

Council was requested to ratify their approval for a sign permit, at Twin Creeks Business Center, submitted by Janelle Kiscaddin, approved via email, 8/13/19. **A motion was made by Don Raiger, seconded by Jeff Schott, to ratify the approval of the sign permit, at Twin Creeks Business Center, submitted by Janelle Kiscaddin. Motion carried.**

Council to ratify approval for Light-Heigel to review the street replacement permit, from Comcast Cable for Highland Drive; including a follow up inspection. This was approved via email, 8/16/19. **A motion was made by Rick Kline, seconded by Tom Keefer, to ratify the approval for having Light-Heigel review the street replacement permit, from Comcast Cable on Highland Drive; including a follow up inspection. Motion carried.**

**Old Business** - Robin Wolferd shared information collected by Mayor Quairol in regard to a request to place a handicap parking space on W. Market St. Discussion followed & council decided to table this issue until the next Council Meeting.

Tom Keefer reported PennDOT will inspect the streets & sidewalks on the E. side of Market St., requesting council approve Light-Heigel & Associates, Inc. partner with PennDOT to perform the inspections. Discussion followed. **A motion was made by Don Raiger, seconded by Rick Kline, to approve having Light-Heigel & Associates, Inc., in addition with PennDOT perform the inspections of the streets & sidewalks on E. side of Market St. Motion carried.**

Tom Keefer updated council on the income surveys completed for a possible CDBG grant to pave Blackberry Street. Tom requested approval from council to have Erik Harmon from LHAI proceed with a cost analysis. Tom Keefer asked Erik Harmon to include paving the section of Fisher Street, from Blackberry St. to W. Market St. **A motion was made by Jeff Schott, seconded by Kathy Price, to approve having Light-Heigel & Associates, Inc., proceed with a cost analysis to pave Blackberry Street. Motion carried.**

Tom Keefer gave an update on possibly using the Recreational Funding from Union Township as a match for a DCNR Grant for playground equipment, & having a cost analysis completed. Tom Keefer met recently with Lori Yeich & Cheri Matter from DCNR to discuss a grant. Bids for this grant may be awarded in 2021 or 2022. Discussion followed.

Robin Wolferd updated council on Life Lion's ambulance services. Life Lion ambulance services will be housed at the Ono Fire Company building. The building is being renovated and Hershey Medical Center will be installing computers in the near future. The cost per month for housing the ambulance service is \$1,500, which includes housing ambulance & staff. Costs for renovation will be billed to Hershey Medical and in turn they will bill the municipalities for the costs, along with the per capita expenses for income that will be paid in January 2020. Discussion followed.

Upon motion and second, Council adjourned at 8:42 p.m.

Respectfully submitted,

Joan Keefer