

August 22, 2022, Planning Workshop Committee Meeting Minutes

Call to Order at 6:30 p.m. (Council approves advertising Planning Workshop Committee Meetings to perform general business).

Roll Call – In attendance; *Rick Kline, Don Raiger, Tracey Charest, Tom Keefer, Mayor Joe Quairol, Jeff Schott, Justin Shuey, Joan Keefer; Secretary & Jodi Swisher; Assistant Secretary.*

Planning Workshop Committee Meeting Minute Approval – A motion made by Rick Kline, seconded by Tracey Charest to approve July 25, 2022, Planning Workshop Committee Minutes. Motion carried.

Committee Reports/Project Updates:

MAINTENANCE – Discussion/Approval to paint parking space lines on Market St. - Mulberry to King & Strawberry to Broad St.

PERSONNEL– Kline; No report.

COST REDUCTION & FINANCES – Update - Purchasing w/credit – Donnette Q. /Don R.

CODES & CODE ENFORCEMENT –

GRANTS – Update –Lebanon County Gaming Local Share Assessment Grant Program

Update - Kiwanis Club of Lebanon won't be able to help with your request this year. Kiwanis Club is giving over \$16,000 in awards this year to over 30 applicants.

ORDINANCES – After codification, committee continues progress on the following:

- Dumpsters included in an ordinance
- Rental Ordinance
- Mailbox standards ordinance
- Tree Trimming Ordinance
- Updating Ordinances (Ongoing)

INFRASTRUCTURE IMPROVEMENTS – TASA Funding (Market St) - update

State Rt 72 Bridge Closure Update

Update - W. Blackberry stormwater drainage problem; mtg. w/resident Aug. 30th @ 8:00 AM

L-H & Assoc., Inc. Engineering expenses to date for TASA.

Infrastructure- PennDOT Connects grant writing assistance available.

Discussion/Decision - Sealcoat Rose Lane, Swatara Drive & N. Broad Streets - 127,795 sq. ft. Cost = \$15,335.00.

PARKS, RECREATION & EVENTS – Update on DCNR Playground Grant – Rick K.

Update/Project – God's Work Our Hands Day – 9/25/22 – Zion's Lutheran Church

Update on event Oct 8, Roy & Wine/Beer fest in the park. 6pm-9pm

Zion Church confirmed they will be planting "winter flowers" in the pots near Xmas tree as their project on 9/25. Discussion/Approval to supply them with flowers.

Discussion/Approval to order Santa suit.

Discussion/Approval for a craft table at the Xmas tree lighting this year, using \$250 from Park & Recreation account.

Discussion/Approval to use unused funds from the budget given for Craft N Play, to give our 5 helpers a gift card for volunteering this summer.

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MISCELLANEOUS – Update - File sharing, IT Support, new emails, web host provider, move our email & web hosting from Evenlink, cyber security and Laptop/I-pad purchases (Council, Mayor & secretary's).
Update - Eagle Secure Solutions, LLC services; Contract signed & computers ordered

NEW BUSINESS – Update/Discussion/Approval - Town Banner's (Met-Ed pole attachment contract)
Update/Discussion/Approval - Electronic message board price = \$52,022.37
Council discussion/approval to allow pavilion renter - Saturday, September 17, 2022, to bring a small bounce house; contingent upon providing Certificate of Liability to borough office.
Discussion/Approval for Jonestown United Methodist Church to close N. Broad St. from W. Market to W. Martin and use the Borough's 49 W. Market St. lot for a 'Fall Fest' on Saturday, September 24, 2022.

OLD BUSINESS –

Upon motion and second, Borough Council Planning Workshop meeting adjourned at 7:45 p.m.

Respectfully submitted,

Joan Keefer, Secretary/Treasurer