

April 5, 2022, Council Meeting

Jonestown Borough Council held a meeting of on the above date, beginning at 6:30 p.m., Vice-President Don Raiger presiding. Council members attending: Jeff Schott, Justin Shuey, Tracey Charest, & Donnette Quairolì. Also attending: Mayor Joe Quairolì, Attorney Colleen Gallo, Engineer Representative; Lee Strause, Secretary Treasurer; Joan Keefer & Assistant Secretary Treasurer; Jodi Swisher.

APPROVAL - MINUTES/TREASURER'S REPORT - A motion made by Justin Shuey, seconded by Donnette Quairolì, to approve the March 1, 2022, Council Meeting Minutes. Motion carried.

A motion made by Donnette Quairolì, seconded by Justin Shuey, to approve the Treasurer's Report, as presented to council, for the month ending March 31, 2022. Motion carried.

MAINTENANCE – Tom Keefer, Supervisor – No report.

BOROUGH ENGINEERING REPRESENTATIVE – Lee Strause (report attached to minutes). Lee Strause updated on this past month's involvement from Light-Heigel & Associates, Inc. on the following items of interest to the Borough:

East Blackberry Street (CDBG) Mulberry Street – Light-Heigel team completed plans & submitted to Redevelopment Authority for bidding process. The scope of the project had one block of Mulberry St. added. Bidding held until Mulberry St. plans added. The project will bid with Mulberry St. & East Blackberry St. as one project. Request made for approval to authorize Light-Heigel move forward with survey & construction plans to bid Mulberry St. on the Blackberry St. paving project. Mulberry St. project added as an alternate so the borough can decide to complete the project or not. **A motion made by Donnette Quairolì, seconded by Jeff Schott, to approve Light-Heigel & Associates moving forward with the survey & construction plans to bid Mulberry St. with the Blackberry St. paving project. Motion carried.** Penn DOT approved Highway Occupancy Permit (HOP) for curb ramps at E. Blackberry & S. Lancaster St.

Fisher Street Stormwater – Plans for Fisher Street Stormwater Project are 95% complete. The Infrastructure Committee will receive the specifications to review prior to advertising. Bid specifications are being prepared, anticipating advertising the project for bids be due for awarding at the June Council meeting.

Sidewalk Inspections – Sidewalk Inspections scheduled for April 26th & April 27th, 2022. Previous inspections completed in 2017.

Crosswalk Flashing Signals – Light-Heigel & Assoc. Inc. & Tom Keefer are working together on flashing crosswalk signals for Market St. The borough anticipates receiving an answer regarding the grant by April 7, 2022.

Street Opening Permits – Snyder Environmental Services submitted a street opening permit to Light-Heigel & Borough office. Light-Heigel reviewed the permit & attached a letter with comments (attached to report).

Mayor Quairolì inquired if there is further information regarding the wall on W. Blackberry St. No further report.

MAYOR – Joe Quairolì – Mayor Quairolì shared thoughts on Chapter 15, section 501, authorizing the borough to tow vehicles. Council/Mayor decided this will be at the direction of PA State Police or Cleona Borough Police.

SOLICITOR – Colleen Gallo; Reilly, Wolfson Attorneys at Law – Paul Bametzreider reached out to Colleen Gallo because he is working with Dan Cohen (who worked on the Comcast Franchise Agreement years ago). Along with other municipalities, Jonestown Borough entered into the agreement. The contract will need renewed soon. Colleen Gallo inquired if council is interested in entering into a renewal agreement. Placing on next agenda for discussion/decision.

Colleen Gallo presented information regarding utility companies securing annual bonds and/or emergency permits for performing street opening or sidewalk construction in the borough. Discussion followed.

Colleen Gallo opened discussion regarding Cleona Police services rate increase. Amended agreement placed on Planning Workshop Committee agenda for approval.

Mayor Quairolì opened discussion regarding code compliance at 128 E. Market St. Mayor Quairolì will contact the Cleona Police to proceed.

Discussion followed regarding the American Rescue Plan Act & using funds towards Northern Lebanon Fire & Emergency (N.L.F.E.S.) The deadline for a progress report is April 30, 2022. This issue will be on the next Planning Workshop agenda for discussion.

SECRETARY – Joan Keefer – No Report.

ASSISTANT SECRETARY – Jodi Swisher – No Report.

MS4 – The MS4 waiver will be up in 2024.

Mayor Quairolì inquired if pesticide certification & insurance renewed. Certification and insurance renew yearly.

INFRASTRUCTURE IMPROVEMENTS – *Tom Keefer, Mayor Quairolì & Rick Kline* – No Report.
GRANTS – *D. Quairolì, Jeff Schott & Justin Shuey* – No Report.

PARK & RECREATION – *Tracey Charest* – Approval request for an Ice Cream Event in Jonestown Park, National Ice Cream Day, 7/17/2022 @ 1:00 p.m. **A motion made by Justin Shuey, seconded by Jeff Schott, to approve have an Ice Cream Event in Jonestown Park, National Ice Cream Day 7/17/2022 @ 1:00 p.m. Motion carried.**

Tracey Charest reported artists doing the mural project on the concession stand will begin next week.

Tracey Charest stated a 'gaga' pit is available (free). Discussion followed. Placed on Planning Workshop agenda.

PERSONNEL – *Rick Kline, Don Raiger & Mayor Quairolì* – Don Raiger opened discussion on a request received for supporting Alzheimer's. Colleen Gallo suggested having them attend a meeting to present their plans to council.

COST REDUCTION AND FINANCES – *Don Raiger, Tom Keefer, & D. Quairolì* – No Report.

CODES & CODE ENFORCEMENT – *Mayor Quairolì, Justin Shuey & Tom Keefer* – The first parking violation ticket was issued. Cleona Police will issue a failure to respond fine to enforce the violation.

Mayor Quairolì opened discussion for approval to waive code violation fees. Discussion followed. Council decided to send the property owner/owners an update letter (council will consider) & discuss at next Planning Workshop meeting.

ORDINANCE COMMITTEE – *Jeff Schott, Mayor Quairolì & Don Raiger* – Jeff Schott reported the company codifying ordinances received the borough ordinances & will have them completed in a couple of weeks.

NEW BUSINESS – No Report.

OLD BUSINESS – Council reminded of completed Statement of Financial interest forms being due by May 1st.

Joan Keefer reported paying the borough's portion for the Lebanon County Tax Collector's bond insurance. Each municipality using Lebanon County Tax Collector shares in expenses for the bond.

Upon motion and second, Borough Council meeting adjourned at 7:26 p.m.

Respectfully submitted,

Joan Keefer, Secretary/Treasurer