



## Jonestown Borough Council Meeting Agenda

Tuesday, September 6, 2022

6:30 p.m.

[www.jonestown-pa.com](http://www.jonestown-pa.com)

295 South Mill Street, P.O. Box 446

Jonestown, PA 17038

717-861-5414

To address Council during the public comment period your issue should be on this agenda in advance. You should also 'sign in' on the sign in sheet. You will have 5 minutes to address council during the public comment period. If your issue is not on this agenda, please briefly let us know your concern which will be on the agenda for public comment at the next monthly meeting. After the public comment period, no public comments or outbursts permitted during the meeting. If anyone wishes to comment on a topic during the meeting, he/she shall raise their hand and not speak unless called on by the Borough President. Meetings are audio recorded.

**Roll Call – Kline Raiger Keefer J. Quairolì Shuey D. Quairolì Schott Charest**

**Lord's Prayer, followed by the Pledge of Allegiance**

**Approval of Minutes – August 2, 2022, Council Meeting**

**Reading & Approval of Treasurer's Report Month ending August 31, 2022, as presented to Council**

### **Public Comment**

- Jeff Waltermeyer; United Methodist Church representative; discussion/decision regarding the sidewalk inspection at the church.

### **Reports**

#### ❖ **Borough Maintenance – Tom Keefer**

- Discussion/Approval to purchase 'sealcoating no parking signs'
- Sealcoating Twin Creeks Development – Week of Sept. 26, 2022

#### ❖ **Borough Engineering Representative – Lee Strause**

#### ❖ **Mayor's Report – Mayor**

- Cost for street sign: King & Queen Streets

#### ❖ **Solicitor – Colleen Gallo**

- Update regarding a last chance letter sent to Mr. Zellers having a vehicle on property. (discussed @ code committee meeting).
- Update: Comcast Franchise Agreement Contract
- Update: Jonestown Park subdivision/lot addition and cemetery parcel.

#### ❖ **Secretary/Treasurer – Joan Keefer**

- Council to Approve 2023 MMO (Minimum Municipal Obligation) for Non-Uniform Pension Plan; Total hours = 2,032, multiplied by estimated 2023 total payroll amount = \$83,759.04, multiplied by contracted employer contribution rate of 9% = \$7,538.31. Add a \$40.00 administration fee to equal a total of \$7,578.31 as the 2023 minimum municipal obligation.
- Discussion/Approval to donate to the 2023 Local Government Farmland Preservation Matching Funds Campaign
- Request approval to set Thursday, October 27, 2022, from 6 PM to 8PM as Trick or Treat Night.

#### ❖ **Office Assistant – Jodi Swisher**

#### ❖ **MS4**

- ❖ **Infrastructure Improvements** – *Keefer, Mayor Quairolì & Kline*
  - Discussion/decision regarding a public meeting scheduled for the Market St. Project
- ❖ **Grants** – *D. Quairolì, Shuey & Schott*
- ❖ **Parks, Recreation and Events** – *Council Representative - Charest*
  - Update: Purchase Santa Suit.
  - Discussion/Approval for a Children's Halloween Dance on 10/22/22 from 6PM to 8PM at a budget amount not to exceed \$200.00
- ❖ **Personnel** – *Kline, Raiger & Mayor Quairolì*
  - Formal approval; Donna Bickle to 'full-time' Crossing Guard due to the resignation of Elaine Aungst
- ❖ **Cost Reduction & Finances** – *Raiger, D. Quairolì & Keefer*
  - Request from an employee to have payroll direct deposit.
  - Update regarding borough opening a credit card account with Jonestown Bank & Trust Co. using EIN number.
- ❖ **Codes & Code Enforcement** – *Mayor Quairolì, Keefer & Charest*
- ❖ **Ordinance Committee** – *Schott, Shuey & Mayor Quairolì*
  - Update: Placement of mailboxes on West Market St.
- ❖ **New Business**
  - GoGov phone app – ability to communicate with residents
- ❖ **Old Business**
  - Update continued for Town Banner's. Discussion/Approval of Contract with Met-Ed to hang banners on their poles.
- ❖ **Adjournment**

#### **Committee Assignments:**

**Personnel** – Kline, Raiger & Mayor Quairolì

**Cost Reduction & Finances** – Raiger, D. Quairolì & Keefer

**Codes & Code Enforcement** – Mayor Quairolì, Keefer & Charest

**Grants** – D. Quairolì, Schott, Shuey

**Ordinances** – Schott, Mayor Quairolì & Shuey

**Infrastructure Improvements** – Keefer, Mayor Quairolì & Kline

**Park, Recreation & Events** – Charest, Council Representative

#### **Council Member Assignments:**

**Health and Safety** – Mayor Quairolì

**Fire Company** – Mayor Quairolì

**NLSD** - Raiger

**Water and Sewer** - Keefer

**Co. Planning /Commissioners** - Kline

**Technology & Web Site** - Raiger

**Legal Proceedings** - J. Keefer & J.

Swisher

**Mediation** – Schott

**DLCBA** - Council Members & Mayor

#### **Information to Council Members: Upcoming Seminars, Meetings**

- Jonestown Borough Council; Next meeting Tuesday, October 4, 2022 @ 6:30 p.m.; Jonestown Borough Bldg.
- Jonestown Borough Budget Meeting; Next meeting Tuesday, September 13, 2022 @ 6:30 p.m.; Jonestown Borough Bldg.
- Planning Workshop meeting is the fourth Monday, monthly. Next meeting Monday, September 26, 2022 @ 6:30 p.m.
- Jonestown Borough Park, Recreation & Events meeting, September 28, 2022 @ 7:00 p.m.
- DLCBA-Dauphin/Leb. County Borough's Assoc. mtg.; held quarterly – @ Perkins Family Restaurant & Bakery, 7833 Linglestown Rd., Harrisburg, PA; Social Time from 6 – 6:30 PM & dinner @ 6:30 PM - may change to a zoom meeting. Please RSVP to Lois Herr, Mt. Gretna Borough (717-371-5721).