



Jonestown Borough Council Meeting Agenda

Tuesday, September 5, 2023

6:30 p.m.

www.jonestown-pa.com

295 South Mill Street, P.O. Box 446

Jonestown, PA 17038

717-861-5414

To address Council during the public comment period your issue should be on this agenda in advance. You should also 'sign in' on the sign in sheet. You will have 5 minutes to address the council during the public comment period. If your issue is not on this agenda, please briefly let us know your concern which will be on the agenda for public comment at the next monthly meeting. After the public comment period, there will be no public comment or outburst allowed during the meeting. If anyone wishes to comment on a topic during the meeting, he/she shall raise their hand and not speak unless called on by the Borough President. Meetings are audio recorded.

Roll Call – Shuey T. Charest Kline Keefer J. Quairolì Schott D. Quairolì D. Charest

Lord's Prayer, followed by the Pledge of Allegiance

Approval of Minutes – August 1, 2023

Approval of Treasurer's Report Month ending August 31, 2023, as presented to Council.

Special Guests

Public Comment

Reports

❖ **Borough Maintenance – Tom Keefer**

❖ **Borough Engineering Representative – Lee Strause**

❖ **Mayor's Report – Mayor**

❖ **Solicitor – Colleen Gallo**

- 128 E. Market St. – Request to address current matter; leniency from Borough for any fines/penalties levied against resident.

❖ **Secretary/Treasurer – Joan Keefer**

- Council to Approve 2024 MMO (Minimum Municipal Obligation) for Non-Uniform Pension Plan; Total hours = 2,080, multiplied by estimated 2024 total payroll amount = \$88,317.00, multiplied by contracted employer contribution rate of 9% = \$7,949.00. Add a \$40.00 administration fee to equal total of \$ as the 2024 minimum municipal obligation to equal \$7,989.00.
- Park & Recreation Fund – deposited annual farmland rental donation from Werner Acres LLC in the amount of \$2,250.00.

❖ **Office Assistant – Jodi Swisher**

❖ **MS4**

- Waiver expires Nov 2024 (apply for waiver 6 months prior to expiration)

❖ **Infrastructure Improvements – Keefer, Mayor Quairolì & Kline**

- Update – CDBG Grant; new income surveys

❖ **Grants** – *D. Quairolì, Shuey & Schott*

❖ **Parks, Recreation and Events** – *Council Representative - Charest*

- Update - e-bikes in Jonestown Park.
- Discussion/Decision to add park trees accent lighting to 49 W. Market St. lot.
- Update - Trees planted at 49 W. Market St. week of August 28, 2023.
- Update - Tree plantings in Jonestown Park

❖ **Personnel** – *T. Charest, Shuey & Mayor Quairolì*

❖ **Cost Reduction & Finances** – *Kline, D. Quairolì & Keefer*

❖ **Ordinance Committee** – *Schott, Mayor Quairolì & Shuey*

❖ **Codes & Code Enforcement** – *Mayor Quairolì, Keefer & Charest*

- Discussion/Decision – Code Violation costs/fees for 128 E. Market St.

❖ **New Business**

- Discussion/Decision to apply for a local share grant.
- JBT donation towards Beatification Project. (49 W. Market St.)

❖ **Old Business**

- Update - Naming 49 W. Market St. Park. Winning entries drawn from the top five - event in September 2023.

❖ **Adjournment**

Committee Assignments:

Grants – D. Quairolì, Schott, Shuey

Personnel – T. Charest, Shuey & Mayor Quairolì

Cost Reduction & Finances – Kline, D. Quairolì & Keefer

Codes & Code Enforcement – Mayor Quairolì, Keefer & Charest

Council Member Reduction Committee – Shuey, Mayor Quairolì, D. Quairolì

Ordinances – Schott, Mayor Quairolì & Shuey

Infrastructure Improvements – Keefer, Mayor Quairolì & Kline

Park, Recreation & Events – Charest, Council Representative

Council Member Assignments:

Health and Safety – Mayor Quairolì

Fire Company – Mayor Quairolì

NLSD – Donnette Quairolì

Water and Sewer - Keefer

Co. Planning /Commissioners - Kline

Technology & Web Site - Kline

Legal Proceedings - J. Keefer & J. Swisher

Mediation – Schott

DLCBA - Council Members & Mayor

Information to Council Members: Upcoming Seminars, Meetings

- Jonestown Borough Council; Next meeting Tuesday, October 3, 2023 @ 6:30 p.m.; Jonestown Borough Bldg.
- Jonestown Borough Council Next Budget Meeting Tuesday, September 12, 2023 @ 6:30 p.m.; Jonestown Borough Bldg.
- Jonestown Borough Planning Workshop mtg; Next mtg. Monday, Sept. 25, 2023 @ 6:30 p.m.; Jonestown Borough Bldg.
- Jonestown Borough Park, Recreation & Events meeting, September 27, 2023 @ 7:00 p.m.