



## Jonestown Borough Planning Workshop

### Meeting Agenda

September 26, 2022 @ 6:30 p.m.

[www.jonestown-pa.com](http://www.jonestown-pa.com)

295 South Mill Street, P.O. Box 446

Jonestown, PA 17038

717-861-5414

To address Council, during public comment period, your issue should be on agenda in advance. Also, sign the sign in sheet. Visitors given 5 minutes to address council during public comment period. If your issue is not on agenda, please briefly let us know your concern & it will be on agenda for public comment at next month's meeting. After public comment period, no public comments or outbursts tolerated during the meeting. Anyone wishing to comment on a topic during the meeting shall raise their hand & not speak unless called on by the Borough President.

#### Call to Order

**Roll Call** – Kline, Raiger, Charest, Keefer, Quairol, D. Quairol, Schott & Shuey

**Approve Planning Workshop Committee Meeting Minutes from August 22, 2022.**

#### Committee Reports/Project Updates:

##### Maintenance – Keefer

##### Personnel – Kline, Mayor Quairol & Raiger

- Employee option for payroll direct deposit. QB's charge = \$1.75 per transaction.

##### Cost Reduction & Finances – Raiger, D. Quairol & Keefer

- JBT credit card account update
- 2023 Budget – Review the first reading of the 2023 budget for approval at Council Meeting September 6, 2022.
- Discussion/Decision – Consideration for sponsorship - Lebanon Gives/in conjunction w/Giving Tuesday.
- N.L.F.E.S. is requesting a 15% increase in funds to offset increasing costs of everything. Review N.L.F.E.S. 2023 budget.

##### Codes & Code Enforcement – Mayor Quairol, Keefer & Charest

##### Grants – D. Quairol & Shuey

**Ordinances – Schott, Shuey & Mayor Quairol** – After codification, committee continues progress on the following:

- ✓ Dumpsters included in an ordinance
- ✓ Rental Ordinance
- ✓ Mailbox standards ordinance
- ✓ Tree Trimming Ordinance
- ✓ Updating Ordinances (Ongoing)

##### Infrastructure Improvements – Keefer, Mayor Quairol & Kline

- Update – Lebanon County Gaming Local Share Assessment Grant Program
- Update – Playground Grant – Department of Conservation & Natural Resources/DCNR
- TASA Funding (Market St) - update
- State Rt 72 Bridge Closure - update
- W. Blackberry stormwater drainage problem; mtg. w/resident Aug. 30<sup>th</sup> @ 8:00 AM - Update
- L-H & Assoc., Inc. Engineering expenses to date for TASA.

- Discussion/Decision - Sealcoat Rose Lane, Swatara Drive & N. Broad Streets - 127,795 sq. ft. Cost = \$15,335.00. (Carried over from August PW mtg.)

#### **Parks, Recreation & Events – Charest**

- Update on DCNR Playground Grant – Rick K.

#### **Miscellaneous**

- Update - IT Support/Eagle Secure Solutions LLC Services – Robert Yeagley installing computers and software week of 10/3/22.

#### **New Business**

- Update/Discussion/Approval - Town Banner Donations
- Update/Discussion/Approval - Electronic message board price = \$52,022.37; Tom Keefer met with Wabash regarding donation

#### **Old Business**

- Discussion/Decision - Go.Gov Phone Ap – ability to communicate with borough residents
- Street Mailboxes

#### **Ajournement**

#### **Committee Assignments :**

**Personnel** – Kline, Raiger & Mayor Quairolì

**Cost Reduction & Finances** – Raiger, Keefer & D. Quairolì

**Codes/Code Enforcement** – Mayor Quairolì, Keefer & Charest

**Infrastructure Improvements** – Keefer, Mayor Quairolì & Kline

**Park, Recreation & Events** – Charest

**Grants** – D. Quairolì & Shuey

**Ordinances** – Schott, Shuey & Mayor Quairolì

#### **Council Member Assignments:**

**Health and Safety** – Mayor Quairolì

**NLSD** - Raiger

**Co. Planning/Commissioners** - Kline

**Legal Proceedings** – Joan K.

**DLCBA** - Council & Mayor

**Fire Company** – Mayor Quairolì

**Water and Sewer** – Keefer

**Website** - Raiger

**Mediation** – Schott

#### **Information to Council Members: Upcoming Seminars, Meetings**

- Jonestown Borough Council meeting; first Tuesday, monthly. Next meeting October 4, 2022 @ 6:30 p.m.
- Jonestown Borough Budget Meeting scheduled Tuesday, October 11, 2022 @ 6:30 p.m. (prepare second reading)
- **PUBLIC MEETING FOR MARKET ST. PROJECT** - Planning Workshop meeting is the fourth Monday, monthly. **Next meeting October 24, 2022 @ 6:30 p.m.**
- Jonestown Borough Park, Recreation & Events meeting September 28, 2022 @ 7:00 p.m.; Jonestown Borough Bldg.