



Jonestown Borough
Planning Workshop Agenda
September 25, 2023 @ 6:30 p.m.
www.jonestown-pa.com
295 South Mill Street, P.O. Box 446
Jonestown, PA 17038
717-861-5414

****Meeting opens at 49 West Market St. lot; reconvenes in Jonestown Borough Municipal Building after contest drawing.**

To address Council, during public comment period, your issue should be on agenda in advance. Also, sign on the sheet upon entering. Visitors may have 5 minutes to address the council during the public comment period. If your issue is not on the agenda, please briefly let us know your concern & it will be on the agenda for public comment at next month's meeting. After the public comment period, no public comments, or no outbursts during the meeting. Anyone wishing to comment on a topic during the meeting shall raise their hand & not speak unless called on by the Borough President.

Call to Order

Roll Call – Shuey T. Charest Kline Keefer J. Quairoli Schott D. Quairoli D. Charest

Minute Approval – Approve Planning Workshop Committee Meeting Minutes from August 28, 2023.

CONTEST

- Name drawing & presentation of award - 49 W. Market St. Park contest. Mayor Quairoli
- Motion to accept & present the Proclamation to Name Park & Recognize Land Donation @ 49 W. Market St. Mayor Quairoli
- Recognize Park Tree Plantings Donors. Keefer

Public Comment

COMMITTEE REPORTS/PROJECT UPDATES

Maintenance – Keefer

- Discussion/Decision – Replace camera, park basketball court, quote from Choice Communications.

Personnel – Charest, Mayor Quairoli & Shuey

Cost Reduction & Finances – Kline, D. Quairoli & Keefer

- Discussion/Decision to pledge to the Local Government Farmland Preservation Matching Funds Campaign, 2024. In 2022 & 2023 the borough pledged \$200.00 each year.
- Discussion/Decision to give contribution/donation to Matthews Public Library. In 2022 the borough donated \$200.00.

Codes & Code Enforcement – Mayor Quairoli, Keefer & Charest

- Lock Box Discussion- Requiring Businesses & Multi Unit Rental Properties to common areas.
- Apartments Multi Egress Violation -5 E Market Street & 4 E Market Street

Grants – D. Quairoli & Shuey

Ordinances – Schott, Shuey & Mayor Quairoli – After codification, committee continues progress on following:

- Mailbox standards Ordinance – Update
- Dumpster Ordinance - Update
- Rental Ordinance – On top of list for completion

This institution is an equal opportunity provider and employer.

- Solar Panel Zoning Ordinance
- Updating Ordinances (Ongoing)

Infrastructure Improvements – Keefer, Mayor Quairolì & Kline

- Update on seven bids review - Chesapeake Bay Trust G3 funding phase II Broad St. & Market St. treescape project. Keefer.
- Discussion/Decision; approve cost associated for Erik Harmon to write & send 2024-2025 PennDOT multi modal grant application.
- Discuss Borough's financial commitment towards PennDOT Multi-Modal Grant. Keefer
- Discussion/Decision; cost associated to obtain updated land appraisal for Broad Street lot to send with the 2024-2025 PennDOT multi modal transportation grant; cost not to exceed \$500; paid from General Fund.
- Update – Act 101 Section 902 Recycling Program Implementation & Equip. Grant. Keefer
- Spreadsheet update - L-H & Assoc., Inc. Engineering expenses to date for TASA.
- Discussion/Decision; apply for a Local Share Grant to resurface entire deteriorating tennis court surface & design & modify layout to accommodate for two additional pickle ball courts. Keefer

Parks, Recreation & Events – Charest

- Update - Mural - brick building bordering 49 W. Market St. Park.
- Update on new Playground Equipment installation and site preparation bids. Keefer

Miscellaneous

New Business

- Discussion/Decision to accept the service contract from Eagle Secure Solutions.
- Discussion/Decision to assign a street address to the property lot located ES of North Fisher St.
- Discussion/Decision; approve expense of \$597.00/year to CourseVector to manage borough web design.
- Discussion/Decision to continue publishing Borough Newsletters. Keefer

Old Business

- Discussion/Decision on signs quote for Route 72 closing for bridge repairs. Mayor Quairolì
- Update – Council Member Reduction; Mayor Quairolì & Justin Shuey
- Update - US DOT Technical Assistance Grant for a park trail project. T. Charest

Adjourn

Committee Assignments

Personnel – T. Charest, Shuey & Mayor Quairolì
Cost Reduction & Finances – Kline, Keefer & D. Quairolì
Codes/Code Enforcement – Mayor Quairolì, Keefer & T. Charest
Infrastructure Improvements – Keefer, Mayor Quairolì & Kline

Grants – D. Quairolì & Shuey
Ordinances – Schott, Shuey & Mayor Quairolì
Park, Recreation & Events – T. Charest

Council Member Assignments

Health and Safety – Mayor Quairolì
NLSD – D. Quairolì
Co. Planning/Commissioners - Kline
Legal Proceedings – Joan K.
DLCBA - Council & Mayor

Fire Company – Mayor Quairolì
Water and Sewer – Keefer
Website - Kline
Mediation – Schott

Information to Council Members: Upcoming Seminars, Meetings

Jonestown Borough Council meeting; first Tuesday, monthly. Next meeting October 3, 2023 @ 6:30 p.m.

Jonestown Borough Council budget meeting; Tuesday, October 10, 2023 @ 6:30 p.m.

Jonestown Borough Planning Workshop meeting; fourth Monday, monthly. Next meeting October 23, 2023 @ 6:30 p.m.

Jonestown Borough Park, Recreation & Events meeting; Next meeting September 27, 2023 @ 7:00 p.m. - Jonestown Borough Bldg.