



Jonestown Borough Council Meeting Agenda

Tuesday, September 1, 2020

7:00 p.m.

www.jonestown-pa.com

295 South Mill Street, P.O. Box 446

Jonestown, PA 17038

717-861-5414

To address Council during the public comment period your issue should be on this agenda in advance. You should also 'sign in' on the sign in sheet. You will then be given 5 minutes to address council during the public comment period. If your issue is not on this agenda please briefly let us know your concern and it will be placed on the agenda for public comment at the next monthly meeting. After the public comment period, no public comments or outbursts during the meeting will be tolerated. If anyone wishes to comment on a topic during the meeting, he/she shall raise their hand and not speak unless called on by the Borough President. *Please note that this meeting is being audio-recorded.*

Call to Order

Roll Call – *Kline Longenecker Raiger Keefer Wolferd Quairolì Schott Price*

Approval of Minutes – August 4, 2020 Council Meeting

Reading & Approval of Treasurer's Reports – Month ending August 31, 2020

Special Guests

Public Comment

Reports

- ❖ **Borough Maintenance** – *Rick Kline* (includes monthly recorded budget expenses)
 - Monthly expenses for August - \$ _____.
 - Request for approval to close Martin St. for United Methodist Church event

- ❖ **Borough Engineering Representative** – *Erik Harmon*

- ❖ **Mayor's Report** – *Mayor*

- ❖ **Solicitor** – *Colleen Gallo*

- ❖ **Secretary/Treasurer** – *Joan Keefer*
 - Motion to approve 'Trick-or-Treat' night – Thursday, October 29, 2020; 6pm – 8pm – proposed date for Lebanon City; (rain date - Monday, November 2, 2020?) – Contingent upon COVID-19
 - Approval of MMO (Minimum Municipal Obligation) for Non-Uniform Pension Plan 2021; 52 weeks = 2,080 hours multiplied by estimated 2021 W-2 payroll (\$7,280.21), equals \$80,891.20, multiplied by contracted employer contribution rate of 0.0900, = \$7,280.21 + \$40.00 admin fee = \$7,320.21, total minimum municipal obligation.
 - Ratify email motion to approve 5 Borough employees to attend the CPR/First Aid class on 8/26/2020 @ a cost of \$60 per each employee. Total = \$300.00.

- ❖ **MS4**

- ❖ **Infrastructure Improvements** – *Keefer, Mayor Quairolì, & Kline*

- ❖ **Grants** – *Longenecker, Price & Schott*
 - Update on the Spring Court DGLVR – Don Raiger
 - Fish & Boat for launch opening soon; possibly 9/1/2020 – Mayor Quairolì
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- ❖ **Parks, Recreation and Events** – *Longenecker, Council Representative*

- ❖ **Personnel** – *Wolferd, Kline, Raiger & Mayor Quairolì*

- ❖ **Cost Reduction & Finances** – *Raiger, Kline & Keefer*
 - NLFES donation
 - NLFES apparatus fee
- ❖ **Codes & Code Enforcement** – *Mayor Quairoli, Keefer*
 - Update on revenue on Police citations – Tom Keefer
 - Repeat Offender Fee – Mayor Quairoli
 - Maintenance or Technology Fee vs. Increasing rate (effective 1/1/21 new cases only). – Mayor Quairoli
- ❖ **Ordinance Committee** – *Schott, Mayor Quairoli, Wolford & Price*
 - Update - ADA Handicap Accessible Policy – Jeff Schott
 - Gatherings – Mayor Quairoli

New Business

- Mr. Pietrak requests a change to his address. He would like a number assigned to what is now listed as WS N King St. on the tax rolls. A garage is now on this property, and he wanted to have a delivery made there, which was difficult.

Old Business

- Green Waste Permits – employees & council; discussed @ Planning Workshop/refer to Colleen’s recommendation
- Boat Launch 741 Agreement vs. Full Agreement with Fish & Boat Commission – Mayor Quairoli

Adjournment

Committee Assignments:

Personnel – Wolford, Raiger, Kline & Mayor Quairoli
Cost Reduction & Finances – Raiger, Kline & Keefer
Codes & Code Enforcement – Mayor Quairoli, Keefer
Grants – Longenecker, Price & Schott

Ordinances – Schott, Mayor Quairoli, Wolford & Price
Infrastructure Improvements – Keefer, Mayor Quairoli & Kline
Park, Recreation & Events – Longenecker, Council Representative

Council Member Assignments:

Health and Safety – Mayor Quairoli
Fire Company – Mayor Quairoli & Wolford
NLSD - Raiger
Water and Sewer - Keefer

Co. Planning /Commissioners - Kline
Web Site - Raiger
Legal Proceedings - J. Keefer & K. Longenecker

Mediation – Schott
DLCBA - Council Members & Mayor

Information to Council Members: Upcoming Seminars, Meetings

- Jonestown Borough Council meeting; 1st Tuesday, monthly. Next meeting Monday, October 6, 2020 @ 7:00 p.m.; Jonestown Borough Bldg.
- **Jonestown Borough Council Budget meeting; next meeting Tuesday, September 8, 2020 @ 7:00 p.m.; Jonestown Borough Bldg.**
- Planning Workshop meeting is the fourth Monday, monthly. Next meeting Monday, September 28, 2020 @ 6:30 p.m.
- Jonestown Borough Park, Recreation & Events meeting, September 23, 2020 @ 7:00 p.m.
- DLCBA-Dauphin/Leb. County Borough’s Assoc. mtg.; held quarterly – @ Perkins Family Restaurant & Bakery, 7833 Linglestown Rd., Harrisburg, PA; Social Time from 6 – 6:30 PM & dinner @ 6:30 PM - may change to a zoom meeting. Please RSVP to Keldeen Stambaugh at 717-564-4770 or Paxtangchief-manager@comcast.net