



# Jonestown Borough Council Meeting Agenda

Tuesday, October 3, 2023

6:30 p.m.

[www.jonestown-pa.com](http://www.jonestown-pa.com)

295 South Mill Street, P.O. Box 446

Jonestown, PA 17038

717-861-5414

To address Council during the public comment period your issue should be on this agenda in advance. You should also 'sign in' on the sign in sheet. You will have 5 minutes to address the council during the public comment period. If your issue is not on this agenda, please briefly let us know your concern which will be on the agenda for public comment at the next monthly meeting. After the public comment period, there will be no public comment or outburst allowed during the meeting. If anyone wishes to comment on a topic during the meeting, he/she shall raise their hand and not speak unless called on by the Borough President. Meetings are audio recorded.

**Roll Call – Shuey T. Charest Kline Keefer J. Quairol Schott D. Quairol D. Charest**

**Lord's Prayer, followed by the Pledge of Allegiance**

**Approval of Minutes – September 5, 2023**

**Approval of Budget Meeting Minutes – September 12, 2023**

**Approval of Treasurer's Report Month dates from September 1, 2023 through September 25, 2023, as presented to Council.**

## **Special Guests**

- Lori Breidegan – Request to address council regarding a code enforcement violation.
- Paul Robertson – Request approval from council to have a liquor license for a retail deli in the Twin Creeks Business Center, upon approval of application submitted to the Liquor Control Board.

## **Public Comment**

## **Reports**

❖ **Borough Maintenance – Tom Keefer**

❖ **Borough Engineering Representative – Lee Strause**

- Discussion/Decision to approve advertising the playground site preparation for bids.

❖ **Mayor's Report – Mayor**

❖ **Solicitor – Colleen Gallo**

- Adopt Ordinance # 2023-2, Prohibiting the placement of mailboxes within borough rights-of-way on certain high-volume streets, and providing for penalties, amending by addition of Part 5. Properly advertised for adoption.
- Discussion/Decision for approval of agreement & payment plan for property owner located 128 E. Market St.

❖ **Secretary/Treasurer – Joan Keefer**

❖ **Office Assistant – Jodi Swisher**

- State allocation for Volunteer Fire Relief Association was \$8,809.33. Check mailed 9/22/23.
- 2024 Meeting Dates sheet distributed to council for review. Approval; December agenda.

- ❖ **MS4**
  - Waiver expires Nov 2024 (apply for waiver 6 months prior to expiration)
- ❖ **Infrastructure Improvements – Keefer, Mayor Quairolì & Kline**
  - Update – CDBG Grant; new income surveys
- ❖ **Grants – D. Quairolì, Shuey & Schott**
- ❖ **Parks, Recreation and Events – Council Representative - Charest**
- ❖ **Personnel – T. Charest, Shuey & Mayor Quairolì**
- ❖ **Cost Reduction & Finances – Kline, D. Quairolì & Keefer**
  - Ratify/Approval to send borough donation, in the amount of \$12,500.00, to Northern Lebanon Fire & Emergency Services, as budgeted. Mayor Quairolì presents on Fire Prevention Day, October 9, 2023.
  - Request to Colleen Gallo; check on amount to place on the 2024 budget for the Comcast Cable revenue.
  - Motion to approve the first reading of the 2024 Budget.
- ❖ **Ordinance Committee – Schott, Mayor Quairolì & Shuey**
- ❖ **Codes & Code Enforcement – Mayor Quairolì, Keefer & Charest**
- ❖ **New Business**
- ❖ **Old Business**
  - Discussion/Decision to purchase signs for temporary traffic control during the SR-72 bridge closure from Main Stream Industries. (2 sets of signs) \$390.00.
- ❖ **Adjournment**

**Committee Assignments:**

**Grants** – D. Quairolì, Schott, Shuey  
**Personnel** – T. Charest, Shuey & Mayor Quairolì  
**Cost Reduction & Finances** – Kline, D. Quairolì & Keefer  
**Codes & Code Enforcement** – Mayor Quairolì, Keefer & Charest

**Council Member Reduction Committee** – Shuey, Mayor Quairolì, D. Quairolì  
**Ordinances** – Schott, Mayor Quairolì & Shuey  
**Infrastructure Improvements** – Keefer, Mayor Quairolì & Kline  
**Park, Recreation & Events** – Charest, Council Representative

**Council Member Assignments:**

**Health and Safety** – Mayor Quairolì  
**Fire Company** – Mayor Quairolì  
**NLSD** – Donnette Quairolì  
**Water and Sewer** - Keefer

**Co. Planning /Commissioners** - Kline  
**Technology & Web Site** - Kline  
**Legal Proceedings** - J. Keefer & J. Swisher

**Mediation** – Schott  
**DLCBA** - Council Members & Mayor

**Information to Council Members: Upcoming Seminars, Meetings**

- Jonestown Borough Council; Next meeting Wednesday, November 8, 2023 @ 6:30 p.m.; Jonestown Borough Bldg.
- Jonestown Borough Council Next Budget Meeting Tuesday, October 10, 2023 @ 6:30 p.m.; Jonestown Borough Bldg.
- Jonestown Borough Planning Workshop mtg; Next mtg. Monday, October 23, 2023 @ 6:30 p.m.; Jonestown Borough Bldg.
- Jonestown Borough Park, Recreation & Events meeting, October 25, 2023 @ 7:00 p.m.