



Jonestown Borough
Planning Workshop Agenda
October 23, 2023 @ 6:30 p.m.
www.jonestown-pa.com
295 South Mill Street, P.O. Box 446
Jonestown, PA 17038
717-861-5414

To address Council, during public comment period, your issue should be on agenda in advance. Also, sign on the sheet upon entering. Visitors may have 5 minutes to address the council during the public comment period. If your issue is not on the agenda, please briefly let us know your concern & it will be on the agenda for public comment at next month's meeting. After the public comment period, no public comments, or no outbursts during the meeting. Anyone wishing to comment on a topic during the meeting shall raise their hand & not speak unless called on by the Borough President.

Call to Order

Roll Call – Shuey T. Charest Kline Keefer J. Quairolì Schott D. Quairolì D. Charest

Minute Approval – Approve Planning Workshop Committee Meeting Minutes from September 25, 2023.

Public Comment

Special Guests – Lori Breidegan requested discussion with council about a Code Enforcement violation.

COMMITTEE REPORTS/PROJECT UPDATES

Maintenance – Keefer

- Discussion/Decision to remove mulch from the green waste yard by Swatara Twp., at a cost not to exceed \$_____;
- Discussion/Decision to approve installing pony block dividers in the green waste yard at a cost not to exceed \$1,500.00;

Personnel – Charest, Mayor Quairolì & Shuey

Cost Reduction & Finances – Kline, D. Quairolì & Keefer

Codes & Code Enforcement – Mayor Quairolì, Keefer & Charest

- Discussion/Decision about the Comcast Franchise revenue amount on the 2024 Budget.
- Discussion/Decision about reevaluating the GO.GOV phone app account for renewal in 2024. In 2023 approved for a one-year period.
- Lock Box Discussion- Requiring Businesses & Multi Unit Rental Properties to common areas.
- Apartments Multi Egress Violation -5 E Market Street & 4 E Market Street

Grants – D. Quairolì & Shuey

Ordinances – Schott, Shuey & Mayor Quairolì – After codification, committee continues progress on following:

- Discussion/Decision about codification of 2023 ordinances through General Code.
- Dumpster Ordinance - Update
- Rental Ordinance – On top of list for completion
- Solar Panel Zoning Ordinance
- Updating Ordinances (Ongoing)

Infrastructure Improvements – Keefer, Mayor Quairolì & Kline

- Discussion about the easements for stormwater project on West Blackberry St. – T. Keefer
- Discussion/Approval for replacing the heat pump system in the borough office, at a cost not to exceed \$_____;
- Discussion/Decision to submit resolution #_____ for the 2024-2025 PennDOT Multi Modal Grant application. – T. Keefer
- Update - Chesapeake Bay Trust G3 funding phase II Broad St. & Market St. treescape project. T. Keefer.

- Discuss Borough's financial commitment towards PennDOT Multi-Modal Grant. Justin Shuey reporting on other municipality commitments.
- Update – Act 101 Section 902 Recycling Program Implementation & Equip. Grant. T. Keefer
- Spreadsheet update - L-H & Assoc., Inc. Engineering expenses to date for TASA.
- Discussion/Decision; apply for a Local Share Grant to resurface entire deteriorating tennis court surface & design & change layout to accommodate for 2-4 added pickle ball courts. Justin Shuey & Dan Bost gathering information on a State Share Grant. T. Keefer

Parks, Recreation & Events – Charest

- Discussion/Decision to approve renting a bucket truck from Eagle Rental to hang the snowflake lights at a cost not to exceed \$529.00; paid from the General Fund. T. Keefer
- Discussion/Decision to allow the expense of \$_____ (amount agreed upon by council) to buy treats to hand out at Founders Park on Trick or Treat, October 31, 2023; paid from the Park Fund.

Miscellaneous

- Discussion/Decision about CPR/First Aid for employees. Purchase an AED?

New Business

- Discussion/Decision about the added fee for the Jonestown Borough website hosting through PSAB (Pennsylvania State Association of Boroughs) Project fee = \$650.00 + Annual fee = \$599.00; Total = \$1,249.00.
- Make up of 2024 Council.
- Review appointments with terms expiring – December 2023
 - Bobby Boltz: Planning Commission term expires December 31, 2023 (3 yr. term)
 - Todd Anderberry: Zoning Hearing Board term expires December 31, 2023 (3 yr. term)
 - David Charest: 2nd Alternate Zoning Hearing Board term expires December 31, 2023 (1 yr. term)
 - Dennis Houser: Vacancy Board Chairperson term expires December 31, 2023 (1 yr. term)
 - Oriana Spittle: 1st Alternate Vacancy Board Chairperson term expires December 31, 2023 (1 yr. term)
 - David Charest: 2nd Alternate Vacancy Board Chairperson term expires December 31, 2023 (1 yr. term)
 - James Sholtzberger: TCC Representative term expires December 2023 (1yr. term)
 - Gary Kneasel: Sewer Authority Board Member term expires December 2023.
- Discussion/Decision to apply for LSA Grant on behalf of NLFES, jointly with East Hanover Township. T. Keefer
- Discussion whether to go ahead with design drawings for Market St. project. Prepare for possible discretionary funds.

Old Business

- Update – Council Member Reduction; Mayor Quairoli & Justin Shuey

Adjourn

Committee Assignments

Personnel – T. Charest, Shuey & Mayor Quairoli
Cost Reduction & Finances – Kline, Keefer & D. Quairoli
Codes/Code Enforcement – Mayor Quairoli, Keefer & T. Charest
Infrastructure Improvements – Keefer, Mayor Quairoli & Kline

Grants – D. Quairoli & Shuey
Ordinances – Schott, Shuey & Mayor Quairoli
Park, Recreation & Events – T. Charest

Council Member Assignments

Health and Safety – Mayor Quairoli
NLSD – D. Quairoli
Co. Planning/Commissioners - Kline
Legal Proceedings – Joan K.
DLCBA - Council & Mayor

Fire Company – Mayor Quairoli
Water and Sewer – Keefer
Website - Kline
Mediation – Schott

Information to Council Members: Upcoming Seminars, Meetings

Jonestown Borough Council meeting; first Tuesday, monthly. Next meeting, Wednesday November 8, 2023 @ 6:30 p.m.
 Jonestown Borough Planning Workshop meeting; fourth Monday, monthly. Next meeting November 27, 2023 @ 6:30 p.m.
 Jonestown Borough Park, Recreation & Events meeting; Next meeting October 25, 2023 @ 7:00 p.m. - Jonestown Borough Bldg.