



Jonestown Borough Council Meeting Agenda Wednesday, November 8, 2023

6:30 p.m.

www.jonestown-pa.com

295 South Mill Street, P.O. Box 446
Jonestown, PA 17038
717-861-5414

To address Council during the public comment period your issue should be on this agenda in advance. You should also 'sign in' on the sign in sheet. You will have 5 minutes to address the council during the public comment period. If your issue is not on this agenda, please briefly let us know your concern which will be on the agenda for public comment at the next monthly meeting. After the public comment period, there will be no public comment or outburst allowed during the meeting. If anyone wishes to comment on a topic during the meeting, he/she shall raise their hand and not speak unless called on by the Borough President. Meetings are audio recorded.

Roll Call – Shuey T. Charest Kline Keefer J. Quairoli Schott D. Quairoli D. Charest

Lord's Prayer, followed by the Pledge of Allegiance

Approval of Minutes – October 3, 2023

Approval of Treasurer's Report Month dates from September 26, 2023, through October 31, 2023, as presented to Council.

Special Guests

Public Comment

Reports

- ❖ **Borough Maintenance – Tom Keefer**
- ❖ **Borough Engineering Representative – Lee Strause**
 - Costs for MS-4.
- ❖ **Mayor's Report – Mayor**
- ❖ **Solicitor – Colleen Gallo**
 - Council's discussion/decision to give approval for Colleen Gallo to properly advertise Comcast Cable Franchise Renewal.
 - Discussion/Decision to authorize Colleen Gallo to move forward to prepare & advertise the realty tax resolution for 2024 @ a 1.80 millage rate: showing no increase in real estate taxes.
- ❖ **Secretary/Treasurer – Joan Keefer**
 - Discussion/Approval to sign the Greater Lebanon 904 Grant Application for the 2023 Calendar Year & complete the annual recycling report for calendar year 2023.
 - Discussion/Approval to pay \$286.57 for Election for Relief from charges & notice of Solvency Fee/calendar year 2024 – Pursuant to Section 213 of the PA Unemployment Compensation Law, a reimbursable employer may elect to be eligible to request relief from charges if the employer meets certain requirements.
 - Approval to advertise the 2024 Meeting dates as presented to council.
 - Approval to advertise the 2024 Planning Commission Meeting dates as the 1st Tuesday of every other month @ 8:00 a.m., beginning in January 2024.
 - Borough Acquired land; N.L.S.D. update. Pat Trevisan stated no charge for liability on vacant land, no property coverage for headstones in cemetery. Coverage for J-2 field backstop may be added to

property statement of values; needs replacement cost. AED – if purchased, needs description & receipt for coverage; CPR – No liability charge or credit for employees taking classes.

❖ **Office Assistant** – *Jodi Swisher*

❖ **MS4**

- Waiver expires Nov 2024 (apply for waiver 6 months prior to expiration)

❖ **Infrastructure Improvements** – *Keefer, Mayor Quairolì & Kline*

- Update – CDBG Grant
- Approve PennDOT Multimodal Grant Resolution, as written & presented to Council.

❖ **Grants** – *D. Quairolì, Shuey & Schott*

- Update on the LSA County Grant application submission on behalf of N.L.F.E.S. Keefer

❖ **Parks, Recreation and Events** – *Council Representative - Charest*

❖ **Personnel** – *T. Charest, Shuey & Mayor Quairolì*

❖ **Cost Reduction & Finances** – *Kline, D. Quairolì & Keefer*

- Approve Second Reading of the 2024 Budget, including advertising 10 days prior to adoption (for public inspection). Final Budget approval on December 5, 2023, Council Meeting agenda.
- Discussion/Decision; codification of the 2023 ordinances through General Code. Keefer/Kline

❖ **Ordinance Committee** – *Schott, Mayor Quairolì & Shuey*

❖ **Codes & Code Enforcement** – *Mayor Quairolì, Keefer & Charest*

❖ **New Business**

- Decision to participate in the Free Christmas Tree Recycling Program with Greater Lebanon Refuse Authority. Trees accepted from December 26, 2023, through February 17, 2024.

❖ **Old Business**

❖ **Adjournment**

Committee Assignments:

Grants – D. Quairolì, Schott, Shuey

Personnel – T. Charest, Shuey & Mayor Quairolì

Cost Reduction & Finances – Kline, D. Quairolì & Keefer

Codes & Code Enforcement – Mayor Quairolì, Keefer & Charest

Council Member Reduction Committee – Shuey, Mayor Quairolì, D. Quairolì

Ordinances – Schott, Mayor Quairolì & Shuey

Infrastructure Improvements – Keefer, Mayor Quairolì & Kline

Park, Recreation & Events – Charest, Council Representative

Council Member Assignments:

Health and Safety – Mayor Quairolì

Fire Company – Mayor Quairolì

NLSD – Donnette Quairolì

Water and Sewer - Keefer

Co. Planning /Commissioners - Kline

Technology & Web Site - Kline

Legal Proceedings - J. Keefer & J. Swisher

Mediation – Schott

DLCBA - Council Members & Mayor

Information to Council Members: Upcoming Seminars, Meetings

- Jonestown Borough Council next meeting; Tuesday, December 5, 2023 @ 6:30 p.m.; Jonestown Borough Bldg.
- Jonestown Borough Planning Workshop next mtg; Monday, November 27, 2023 @ 6:30 p.m.; Jonestown Borough Bldg.
- Jonestown Borough Park, Recreation & Events next meeting, November 22, 2023 @ 7:00 p.m.