



Jonestown Borough
Planning Workshop Agenda
November 27, 2023 @ 6:30 p.m.
www.jonestown-pa.com
295 South Mill Street, P.O. Box 446
Jonestown, PA 17038
717-861-5414

To address Council, during public comment period, your issue should be on agenda in advance. Also, sign on the sheet upon entering. Visitors may have 5 minutes to address the council during the public comment period. If your issue is not on the agenda, please briefly let us know your concern & it will be on the agenda for public comment at next month's meeting. After the public comment period, no public comments, or no outbursts during the meeting. Anyone wishing to comment on a topic during the meeting shall raise their hand & not speak unless called on by the Borough President.

Call to Order

Roll Call – Shuey T. Charest Kline Keefer J. Quairolì Schott D. Quairolì D. Charest

Minute Approval – Approve Planning Workshop Committee Meeting Minutes from October 23, 2023.

Special Guests – Joel Guldon requests approval to use Founders Park for Jonestown Brass Band to perform holiday music and caroling for all residents.

Public Comment

COMMITTEE REPORTS/PROJECT UPDATES

Maintenance – Keefer

Personnel – Charest, Mayor Quairolì & Shuey – Discussion/Decision to approve end of year bonuses for employees.

Cost Reduction & Finances – Kline, D. Quairolì & Keefer

- Discussion/Decision for assigning signatories moving into 2024.

Codes & Code Enforcement – Mayor Quairolì, Keefer & Charest

- Lock Box Discussion- Requiring Businesses & Multi Unit Rental Properties to common areas.
- Apartments Multi Egress Violation -5 E Market Street & 4 E Market Street
- Address single family dwellings with multi-unit occupancy.

Grants – D. Quairolì & Shuey

Ordinances – Schott, Shuey & Mayor Quairolì – After codification, committee continues progress on following:

- Dumpster Ordinance - Update
- Rental Ordinance – On top of list for completion
- Solar Panel Zoning Ordinance
- Updating Ordinances (Ongoing)

Infrastructure Improvements – Keefer, Mayor Quairolì & Kline

- Update - Chesapeake Bay Trust G3 funding phase II Broad St. & Market St. treescape project. Kick-off meeting scheduled for Monday, December 4, 2023, in conference room beginning @ 10:00 a.m. T. Keefer.
- Update – Act 101 Section 902 Recycling Program Implementation & Equip. Grant. T. Keefer
- Spreadsheet update - L-H & Assoc., Inc. Engineering expenses to date for TASA.

Parks, Recreation & Events – Charest

- Carnival is scheduled for May 13th through May 18th, 2024. T. Keefer

Miscellaneous

New Business

- Review appointments with terms expiring – December 2023

This institution is an equal opportunity provider and employer.

- Agreed - Bobby Boltz: Planning Commission term expires December 31, 2023 (3 yr. term)
 - Email sent - Todd Anderberry: Zoning Hearing Board term expires December 31, 2023 (3 yr. term)
 - Agreed - David Charest: 2nd Alternate Zoning Hearing Board term expires December 31, 2023 (1 yr. term)
 - Email sent - Dennis Houser: Vacancy Board Chairperson term expires December 31, 2023 (1 yr. term)
 - Oriana Spittle: 1st Alternate Vacancy Board Chairperson term expires December 31, 2023 (1 yr. term)
 - Agreed - David Charest: 2nd Alternate Vacancy Board Chairperson term expires December 31, 2023 (1 yr. term)
 - James Sholtzberger: TCC Representative term expires December 2023 (1yr. term)
 - Gary Kneasel: Sewer Authority Board Member term expires December 2023.
- Discussion/Decision for approval of resolutions for LSA Grant (State & Local) on behalf of NLFES. T. Keefer
 - D/A to hire professional photographer to take pictures of town to use for new website.
 - Discussion/Decision to donate to The Lebanon Valley Conservancy. In 2022 the borough donated \$100.00.
 - Discussion/Decision to ratify the purchase of tree ornaments @ a cost of \$53.51 & 4 plantings in the flowerpots @ a cost of \$8.88/ea. = total of \$35.52.
 - Discussion/Decision purchasing property @ 32 W. Market St.

Old Business

- Update – Council Member Reduction; Mayor Quairolì & Justin Shuey
- Grant for buying an AED – J. Shuey

Adjourn

Committee Assignments

Personnel – T. Charest, Shuey & Mayor Quairolì
Cost Reduction & Finances – Kline, Keefer & D. Quairolì
Codes/Code Enforcement – Mayor Quairolì, Keefer & T. Charest
Infrastructure Improvements – Keefer, Mayor Quairolì & Kline

Grants – D. Quairolì & Shuey
Ordinances – Schott, Shuey & Mayor Quairolì
Park, Recreation & Events – T. Charest

Council Member Assignments

Health and Safety – Mayor Quairolì
NLSD – D. Quairolì
Co. Planning/Commissioners - Kline
Legal Proceedings – Joan K.
DLCBA - Council & Mayor

Fire Company – Mayor Quairolì
Water and Sewer – Keefer
Website - Kline
Mediation – Schott

Information to Council Members: Upcoming Seminars, Meetings

Jonestown Borough Comcast Franchise Agreement Hearing; Tuesday December 5, 2023 @ 6:15 p.m.
 Jonestown Borough Council meeting; first Tuesday, monthly. Next meeting, Tuesday December 5, 2023 @ 6:30 p.m.
 Jonestown Borough Planning Workshop meeting; fourth Monday, monthly. Next meeting Tuesday, December 26, 2023 @ 6:30 p.m.
 Jonestown Borough Auditor meeting; Next meeting, Tuesday January 2, 2023 @ 6:00 p.m.
 Jonestown Borough Park, Recreation & Events meeting; Next meeting January 24, 2024 @ 7:00 p.m. - Jonestown Borough Bldg.