



Jonestown Borough Council Meeting Agenda  
Tuesday, November 1, 2022  
6:30 p.m.

[www.jonestown-pa.com](http://www.jonestown-pa.com)

295 South Mill Street, P.O. Box 446  
Jonestown, PA 17038  
717-861-5414

To address Council during the public comment period your issue should be on this agenda in advance. You should also 'sign in' on the sign in sheet. You will have 5 minutes to address council during the public comment period. If your issue is not on this agenda, please briefly let us know your concern which will be on the agenda for public comment at the next monthly meeting. After the public comment period, no public comments or outbursts permitted during the meeting. If anyone wishes to comment on a topic during the meeting, he/she shall raise their hand and not speak unless called on by the Borough President. Meetings are audio recorded.

**Roll Call – Kline Raiger Keefer J. Quairoli Shuey D. Quairoli Schott Charest**

**Lord's Prayer, followed by the Pledge of Allegiance**

**Approval of Minutes – October 4, 2022, Council Meeting**

**Reading & Approval of Treasurer's Report Month ending October 31, 2022, as presented to Council**

**Public Comment**

**Reports**

- ❖ **Borough Maintenance – Tom Keefer**
- ❖ **Borough Engineering Representative – Lee Strause**
- ❖ **Mayor's Report – Mayor**
- ❖ **Solicitor – Colleen Gallo**
  - Update - Jonestown Park Land Acquisition from NLSD (Northern Lebanon School District)
  - Update – Cable Franchise Agreement & Audit
- ❖ **Secretary/Treasurer – Joan Keefer**
  - Approve & act upon Second Reading of 2023 Budget
  - Approval to advertise 2023 budget ten (10) days prior to December 6th Council meeting for public review.
  - Discussion/Approval for the 2023 Council Meeting Dates as follows:

**JONESTOWN BOROUGH COUNCIL**

**2023 MEETING DATES\* @ 6:30 p.m. (Tuesdays; except as noted\*)**

- |  |   |
|--|---|
| <ul style="list-style-type: none"><li>• January 3, 2023</li><li>• January 4, 2023 - *Borough Auditors Mtg. (Wednesday)</li><li>• February 7, 2023</li><li>• March 7, 2023</li><li>• April 4, 2023</li><li>• May 2, 2023</li><li>• June 6, 2023</li></ul> | <ul style="list-style-type: none"><li>• <b>July 4, 2023?</b></li><li>• August 1, 2023</li><li>• September 5, 2023</li><li>• September 12, 2023 (Budget)</li><li>• October 3, 2023</li><li>• October 10, 2023 (Budget)</li><li>• November 7, 2023</li><li>• December 5, 2023</li></ul> |
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**JONESTOWN BOROUGH COUNCIL PLANNING WORKSHOP COMMITTEE**

**2023 MEETING DATES\* @ 6:30 p.m. (Mondays; except as noted\*)**

- |   |   |
|---|---|
| <ul style="list-style-type: none"><li>• January 23, 2023</li><li>• February 27, 2023</li><li>• March 27, 2023</li><li>• April 24, 2023</li><li>• May 22, 2023</li><li>• June 26, 2023</li></ul> | <ul style="list-style-type: none"><li>• July 24, 2023</li><li>• August 28, 2023</li><li>• September 25, 2023</li><li>• October 23, 2023</li><li>• November 27, 2023</li><li>• <b>December 25, 2023?</b></li></ul> |
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**JONESTOWN PARK, RECREATION & EVENTS COMMITTEE**

**2023 MEETING DATES @ 7:00 p.m. (Wednesdays)**

- |   |   |
|---|---|
| <ul style="list-style-type: none"><li>• January 25, 2023</li><li>• February 22, 2023</li><li>• March 22, 2023</li><li>• April 26, 2023</li><li>• May 24, 2023</li></ul> | <ul style="list-style-type: none"><li>• June 28, 2023</li><li>• July 26, 2023</li><li>• August 23, 2023</li><li>• September 27, 2023</li><li>• October 25, 2023</li></ul> |
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- **November 22, 2023**

*\*All above scheduled meetings held @ the Jonestown Borough Building & open to the public*

- ❖ **Office Assistant – Jodi Swisher**
- ❖ **MS4**
- ❖ **Infrastructure Improvements – Keefer, Mayor Quairolì & Kline**
  - Discussion/Approval to adopt Resolution # \_\_\_\_\_; apply for Multimodal Transportation Grant.
  - Discussion regarding email received from business owner encouraging council to rethink the Market St. Project.
- ❖ **Grants – D. Quairolì, Shuey & Schott**
- ❖ **Parks, Recreation and Events – Council Representative - Charest**
  - Thank you card for Members 1<sup>st</sup> for donation of food & drinks at Halloween Dance
  - Discussion/Ratify approval to purchase Snowflake Lights; Ordered 150 bulbs from Jono. Order of 1000 Bulbs on backorder. NLHS “Volunteer Club” helping change bulbs at 2:45pm Nov 8th. Discussion/Approval to purchase two pizzas for kids as a “thank you.”
  - Decorate town tree Nov 21st. NLHS “Volunteer Club” will be helping at 2:45pm.
  - Discussion/Approval to purchase bin shelf (holds 12 Rubbermaid bins) for craft events; cost \$250.00. Where to place shelf?
  - “Ducks in the Playground” fundraiser. Run from Nov 2022; Tree Lighting event table set up through June 2023. No cost to borough. Sell ducks from Borough Hall & possibly area businesses and set up stand now & then. Day of event – place all sold ducks throughout existing playground; three kids run out & pick a winner duck. Need amount for duck sales.
- ❖ **Personnel – Kline, Raiger & Mayor Quairolì – Discussion/Approval for employee pay increases in 2023.**
- ❖ **Cost Reduction & Finances – Raiger, D. Quairolì & Keefer**
  - Discussion/Decision to sign 2022–2023 Stray Housing Agreement, Humane Society Agreement
- ❖ **Ordinance Committee – Schott, Mayor Quairolì & Shuey**
- ❖ **Codes & Code Enforcement – Mayor Quairolì, Keefer & Charest**
- ❖ **New Business – Discussion/Approval – Year End Employee Bonuses**
- ❖ **Old Business**
- ❖ **Executive Session – Personnel Committee**
- ❖ **Adjournment**

#### **Committee Assignments:**

**Personnel** – Kline, Raiger & Mayor Quairolì

**Cost Reduction & Finances** – Raiger, D. Quairolì & Keefer

**Codes & Code Enforcement** – Mayor Quairolì, Keefer & Charest

**Grants** – D. Quairolì, Schott, Shuey

**Ordinances** – Schott, Mayor Quairolì & Shuey

**Infrastructure Improvements** – Keefer, Mayor Quairolì & Kline

**Park, Recreation & Events** – Charest, Council Representative

#### **Council Member Assignments:**

**Health and Safety** – Mayor Quairolì

**Fire Company** – Mayor Quairolì

**NLSD** - Raiger

**Water and Sewer** - Keefer

**Co. Planning /Commissioners** - Kline

**Technology & Web Site** - Raiger

**Legal Proceedings** - J. Keefer & J. Swisher

**Mediation** – Schott

**DLCBA** - Council Members & Mayor

#### **Information to Council Members: Upcoming Seminars, Meetings**

- Jonestown Borough Council; Next meeting Tuesday, December 6, 2022 @ 6:30 p.m.; Jonestown Borough Bldg.
- Jonestown Borough Park, Recreation & Events meeting, November 23, 2022 @ 7:00 p.m.
- DLCBA-Dauphin/Leb. County Borough’s Assoc. mtg.; held quarterly – January, April, July & October; @ 6:30 PM. Treasurer Tyler Thatcher by October 22, 2022, at [milkermankc@hotmail.com](mailto:milkermankc@hotmail.com)