



Jonestown Borough Council Meeting Agenda

Tuesday, May 5, 2020

7:00 p.m.

www.jonestown-pa.com

295 South Mill Street, P.O. Box 446

Jonestown, PA 17038

717-861-5414

To address Council during the public comment period your issue should be on this agenda in advance. You should also 'sign in' on the sign in sheet. You will then be given 5 minutes to address council during the public comment period. If your issue is not on this agenda please briefly let us know your concern and it will be placed on the agenda for public comment at the next monthly meeting. After the public comment period, no public comments or outbursts during the meeting will be tolerated. If anyone wishes to comment on a topic during the meeting, he/she shall raise their hand and not speak unless called on by the Borough President. *Please note that this meeting is being audio-recorded.*

Call to Order

Roll Call – *Kline Longenecker Raiger Keefer Wolferd Quairoli Schott Price*

Lord's Prayer, followed by the Pledge of Allegiance

Approval of Minutes – March 3, 2020 Council Meeting (April 7th meeting cancelled)

Approval of Minutes – February 24, 2020 Planning Workshop Committee Meeting (March 23rd/April 27th meetings cancelled)

Reading & Approval of Treasurer's Reports – ratify approval for month ending March 31, 2020; Contingent upon writing a check from the General Fund to the Park Fund for Yale Electric Supply costs for the green waste electrical supplies. (Previously approved to be paid from the General Fund.

- Approve month ending April 30, 2020

Special Guests – Kevin Ryan, Northern Lebanon Little League. Ratify email approval for use of the J-1 & J-2 fields and approval to maintain the J-1 & J-2 fields. (Certificate of Liability Insurance provided 4/22/2020)

Public Comment

Reports

- ❖ **Borough Maintenance** – *Rick Kline* (includes monthly recorded budget expenses)
 - Ratify approval for the Maintenance Employees/Supervisor to attend a flagger training class.
 - Monthly expenses for March - \$402.76
 - Monthly expenses for April - \$
 - Class postponed until fall.
 - Virtual class offered on 4/24 – Mark Grumbine & Rick Kline attended & passed exam. Craig Carl & Glenn Kneasel will attend classroom class when rescheduled.
 - New pick-up trucks were delivered. Dump truck is coming soon.
 - Rick Kline took, virtual online class, & passed exam on submitting PA1 calls.
 - West Chestnut St. pipe install complete. (on our project list)
 - New tennis court nets were installed.
 - Water was turned on in Park.
 - Street signs update: Wind took out 3 (one was gone before we could get it). One was taken out by a car.
 - On our horizon:
 - Playground mulch – Cost is \$55 more than council approved. \$827.50 per tri-axle load.
 - Street sweeping – need to reschedule
 - Road crack sealing
 - Approval request to grind waste yard material. Request to do this before yard gate/fence is installed.
 - Storm sewer repairs
 - Council discussion/guidance on re-opening the Park playground.
- ❖ **Borough Engineering Representative** – *Erik Harmon*
 - Maintenance Garage Repairs
 - DCNR Park Trails
 - South King Street Paving Project
 - East Swatara Drive Paving Project
 - City of Lebanon Authority Water Main Project – Pavement Restoration
 - CDBG Application – East Blackberry Street
 -
- ❖ **Mayor's Report** – *Mayor*

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- ❖ **Solicitor – Colleen Gallo**
 - Adoption of Pension Plan
 - Approval to move forward with resolution for disposal of Jonestown Borough records (listed in resolution) in accordance with the Municipal Records Manual.
 - Tax Resolution 2020; ratify email approval to have Colleen move forward and prepare resolution to extend the discount & penalty period for real estate taxes based on action taken by the County.
- ❖ **Secretary/Treasurer – Joan Keefer**
 - BRC-ACQ-9-105; PennDOT mitigation of 0.107-acre in the Park. Borough received \$2,000; deposited in Park Fund.
- ❖ **MS4**
- ❖ **Infrastructure Improvements – Keefer, Mayor Quairol, & Kline**
 - Spring Court DGLVR Application – Project Discussion
- ❖ **Grants – Longenecker, Price & Schott**
- ❖ **Parks, Recreation and Events – Longenecker, Council Representative**
 - Update - Re-organize Jonestown Borough Anniversaries & Recreation Group Committee
 - Jr. Legion Baseball cancelled in 2020. Coach Ollar request for council approval use of Spittle Field to play intermural games once ban is lifted - Tom Keefer
- ❖ **Personnel – Wolferd, Kline, Raiger & Mayor Quairol**
- ❖ **Cost Reduction & Finances – Raiger, Kline & Keefer**
 - Committee held a meeting, via telecommunications, to discuss upcoming expenses and Realty tax/EIT tax income
- ❖ **Codes & Code Enforcement – Mayor Quairol, Keefer**
- ❖ **Ordinance Committee – Schott, Mayor Quairol, Wolferd & Price**
 - Proposal for Codification Services from General Code – Don Raiger
 - Update - ADA Handicap Accessible Policy Ordinance
 - Update - Lock Box Ordinance

New Business

- Ratify the approval for the Declaration of Emergency; COVID-19
- Accept resignation (4/15/2020) from Robert Menesis as Vacancy Board Chairman. Appoint a Vacancy Board Chairman to fill the vacancy.
- Appoint an additional substitute to the Zoning Hearing Board as per Colleen Gallo's recommendation

Old Business

- Floodplain Zoning Map – Planning Commission meeting (date extended?)
- Street Sweeping discussion

Adjournment

Committee Assignments:

Personnel – Wolferd, Raiger, Kline & Mayor Quairol
Cost Reduction & Finances – Raiger, Kline & Keefer
Codes & Code Enforcement – Mayor Quairol, Keefer
Grants – Longenecker, Price & Schott

Ordinances – Schott, Mayor Quairol, Wolferd & Price
Infrastructure Improvements – Keefer, Mayor Quairol & Kline
Park, Recreation & Events – Longenecker, Council Representative

Council Member Assignments:

Health and Safety – Mayor Quairol
Fire Company – Mayor Quairol & Wolferd
NLSD - Raiger
Water and Sewer - Keefer

Co. Planning /Commissioners - Kline
Web Site - Raiger
Legal Proceedings - J. Keefer & K. Longenecker
Mediation – Schott

DLCBA - Council Members & Mayor

Information to Council Members: Upcoming Seminars, Meetings

- Jonestown Borough Council meeting; first Tuesday, monthly. Next meeting Monday, June 2, 2020 @ 7:00 p.m.; Jonestown Borough Bldg.
- Planning Workshop meeting is the fourth Monday, monthly. Next meeting Tuesday, May 26, 2020 @ 6:30 p.m.
- Jonestown Borough Park, Recreation & Events meeting, May 27, 2020 @ 7:00 p.m.
- DLCBA-Dauphin/Leb. County Borough's Assoc. mtg.; held quarterly – @ Perkins Family Restaurant & Bakery, 7833 Linglestown Rd., Harrisburg, PA; Social Time from 6 – 6:30 PM & dinner @ 6:30 PM

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MAINTENANCE DEPARTMENT PROJECT LIST	Priority A /B / C	Boro / Bid / Other	Status	Scheduled Y/N	Expected Completion Date
Paint crosswalks and bump-outs	A	Bid			When COLA is finished with water main project
West Chestnut St. pipe install	C	Boro			
Crack sealing of roads	B	Boro	Hold		Summer
Pull storm drain grates and repair	B	Boro	Hold		Summer
Repair/replace street signs	A	Boro	In-progress	Y	On-going
Paint handicap lines in front of concession stand	A	Boro		Y	Spring
Re-paint curbing through-out town	A	Boro	Hold		Spring/Summer
Re-paint stop lines through-out town	B	Boro	Hold		Spring/Summer
GRANTS					
CDBG grant; Blackberry St.		Bid	In progress	N	2021/2022
Marcellus Shale Grant; application 2021		Bid/Other	In progress	N	2021
Hotel Tax Grant; application submitted 9/2019		Bid/Other	In progress	N	2021
DCNR Playground Grant (Fundraising)		Bid	Preliminary	N	2022
INFRASTRUCTURE IMPROVEMENT PROJECT LIST					
Maintenance Garage Repair	A	Bid	In-progress		
Brick walkway removal at Mulberry Street					
Spring Court Cul-De-Sac Storm Drain					
Repave Blackberry Street - West					
Repave Blackberry Street - East					
Strawberry Street Storm Drain					
Green Waste Yard Fence					