



## Jonestown Borough Council Meeting Amended Agenda

Tuesday, March 7, 2023

6:30 p.m.

[www.jonestown-pa.com](http://www.jonestown-pa.com)

295 South Mill Street, P.O. Box 446

Jonestown, PA 17038

717-861-5414

To address Council during the public comment period your issue should be on this agenda in advance. You should also 'sign in' on the sign in sheet. You will have 5 minutes to address council during the public comment period. If your issue is not on this agenda, please briefly let us know your concern which will be on the agenda for public comment at the next monthly meeting. After the public comment period, no public comments or outbursts permitted during the meeting. If anyone wishes to comment on a topic during the meeting, he/she shall raise their hand and not speak unless called on by the Borough President. Meetings are audio recorded.

**Roll Call – Shuey T. Charest Kline Keefer J. Quairoli Schott D. Quairoli D. Charest**

**Lord's Prayer, followed by the Pledge of Allegiance**

**Approval of Minutes – February 7, 2023**

**Approval of Treasurer's Report Month ending February 28, 2023, as presented to Council.**

### **Special Guest**

- Gary Verna: Lebanon County Emergency Management Agency, presentation to assume role as Borough Emergency Management Coordinator. (EMA is coordinator for 3 local municipalities)
- **AGENDA AMENDED** – Motion made by Jeff Schott, seconded by David Charest to approve amending the agenda to include approval for United Methodist Church to have the Easter Egg Hunt on April 8, 2023, and use the 49 W. Market St. lot.

### **Public Comment**

### **Reports**

- ❖ **Borough Maintenance – Tom Keefer**
- ❖ **Borough Engineering Representative – Lee Strause**
- ❖ **Mayor's Report – Mayor**
  - Discussion/Approval to submit Road Closure Special Event application TE-300 to Penn DOT for Block Party on May 27, 2023, 1:00 p.m. to 10:00 p.m.
  - Gerald Reardon officially resigned from the position of Emergency Management Coordinator/Jonestown Borough
- ❖ **Solicitor – Colleen Gallo**
- ❖ **Secretary/Treasurer – Joan Keefer**
  - Discussion/Approval to transfer \$17,595.15 from ARPA Fund to the General Fund. All Light-Heigel & Associates Inc. invoices for TASA (Transportation Alternatives Set-Aside) paid from the General Fund were to be paid from the ARPA (American Rescue Plan Act) Fund.
  - Approve eligibility for Northern Lebanon Fire & Emergency in using Federal Surplus Property Program application sent in by Jonestown Borough. Submit the application due March 16, 2023.
- ❖ **Office Assistant – Jodi Swisher**
- ❖ **MS4**
  - Waiver expires Nov 2024 (apply for waiver 6 months prior to expiration)

- ❖ **Infrastructure Improvements** – *Keefer, Mayor Quairolì & Kline*
  - Update – W. Blackberry stormwater drainage problem; Lee Strause (Light-Heigel & Associates, Inc.)
  - Road sealing (Rose Lane, W. Swatara & N Broad) - Week of April 24th
  - Crack Sealing - Week of September 11
- ❖ **Grants** – *D. Quairolì, Shuey & Schott*
- ❖ **Parks, Recreation and Events** – *Council Representative - Charest*
  - From NLFES: Please see the list below of events that we would like to be approved for the NLFES to hold/participate in:

3/4/23 Chicken Pot Pie Take Out	7/15/23 Ono Yard Sales
4/1/23 Chicken Pot Pie Supper	9/9/23 Chicken Pot Pie Take Out
4/2/23 Spring Raffle	10/14/23 Chicken Pot Pie Supper
4/8/23 Filling Sale	10/25/23 Hamboat Sale
5/6/23 Chicken Pot Pie Take Out	11/4/23 Ham & Turkey Supper
7/15/23 Chicken BBQ & Bake Sale	11/21/23 Filling Sale
  - Discussion/Approval to plant a tree in the park.
- ❖ **Personnel** – *T. Charest, Shuey & Mayor Quairolì*
- ❖ **Cost Reduction & Finances** – *Kline, D. Quairolì & Keefer*
  - Tracking committed funds financial statement.
- ❖ **Ordinance Committee** – *Schott, Mayor Quairolì & Shuey*
- ❖ **Codes & Code Enforcement** – *Mayor Quairolì, Keefer & Charest*
- ❖ **New Business**
  - Discussion/Decision - Proposal #230121 for Jonestown Borough; Cellular Communicator for Alarm System
  - Discussion/Decision on having EMA take over the role of Jonestown Borough Emergency Management Coordinator.
  - NLFES Board meeting scheduled (audit discussion)
  - Russ Diamond Open House March 16th 4-7pm - Plaque Presentation
- ❖ **Old Business**
- ❖ **Adjournment**

#### **Committee Assignments:**

**Grants** – D. Quairolì, Schott, Shuey  
**Personnel** – T. Charest, Shuey & Mayor Quairolì  
**Cost Reduction & Finances** – Kline, D. Quairolì & Keefer  
**Codes & Code Enforcement** – Mayor Quairolì, Keefer & Charest

**Council Member Reduction Committee** – Shuey, Mayor Quairolì, D. Quairolì  
**Ordinances** – Schott, Mayor Quairolì & Shuey  
**Infrastructure Improvements** – Keefer, Mayor Quairolì & Kline  
**Park, Recreation & Events** – Charest, Council Representative

#### **Council Member Assignments:**

**Health and Safety** – Mayor Quairolì  
**Fire Company** – Mayor Quairolì  
**NLSD** – Donnette Quairolì  
**Water and Sewer** - Keefer

**Co. Planning /Commissioners** - Kline  
**Technology & Web Site** - Kline  
**Legal Proceedings** - J. Keefer & J. Swisher

**Mediation** – Schott  
**DLCBA** - Council Members & Mayor

#### **Information to Council Members: Upcoming Seminars, Meetings**

- Jonestown Borough Council; Next meeting Tuesday, April 4, 2023 @ 6:30 p.m.; Jonestown Borough Bldg.
- Jonestown Borough Planning Workshop mtg; Next meeting Monday, March 27, 2023 @ 6:30 p.m.; Jonestown Borough Bldg.

- Jonestown Borough Park, Recreation & Events meeting, March 22, 2023 @ 7:00 p.m.
- DLCBA-Dauphin/Leb. County Borough's Assoc. mtg.; held quarterly – January, April, July & October; @ 6:30 PM.  
Treasurer Tyler Thatcher at [milkermankc@hotmail.com](mailto:milkermankc@hotmail.com)