



# Jonestown Borough Council Meeting Agenda

Tuesday, March 3, 2020

7:00 p.m.

[www.jonestown-pa.com](http://www.jonestown-pa.com)

295 South Mill Street, P.O. Box 446

Jonestown, PA 17038

717-861-5414

To address Council during the public comment period your issue should be on this agenda in advance. You should also 'sign in' on the sign in sheet. You will then be given 5 minutes to address council during the public comment period. If your issue is not on this agenda please briefly let us know your concern and it will be placed on the agenda for public comment at the next monthly meeting. After the public comment period, no public comments or outbursts during the meeting will be tolerated. If anyone wishes to comment on a topic during the meeting, he/she shall raise their hand and not speak unless called on by the Borough President. *Please note that this meeting is being audio-recorded.*

## Call to Order

Roll Call – *Kline Longenecker Raiger Keefer Wolferd Quairoli Schott Price*

Lord's Prayer, followed by the Pledge of Allegiance

Approval of Minutes – February 4, 2020 Council Meeting

Reading & Approval of Treasurer's Report – month ending February 29, 2020

## Special Guests

## Public Comment

## Reports

- ❖ **Borough Maintenance** – *Rick Kline* (includes monthly recorded budget expenses)
  - Fire claim insurance update; mowers & content
  - Approval to order a lawn mower; fire claim replacement
  - Street Sweeping request/approval; have street sweeping scheduled in April of 2020. (Noted: each year clean out the catch basin on W. Chestnut St.)
- ❖ **Borough Engineering Representative** – *Erik Harmon*
  - Bid opening for repairs from maintenance garage fire damage
- ❖ **Mayor's Report** – *Mayor*
- ❖ **Solicitor** – *Colleen Gallo*
  - Approve authorizing Colleen Gallo to advertise ordinance # 2020-\_\_\_\_; amending the Employee Pension Plan
- ❖ **Secretary/Treasurer** – *Joan Keefer*
  - Approve allowing the NLHS Alumni Band to hold a concert in the Park Bandstand on Friday, August 14, 2020 beginning @ 7:00 PM
- ❖ **MS4**
- ❖ **Infrastructure Improvements** – *Keefer, Mayor Quairoli, & Kline*
  - Update - Storm drain; Strawberry Alley
  - Update – Green Waste Yard; Gate
- ❖ **Grants** – *Longenecker, Price & Schott*
  - Update - CDBG grant; Blackberry St.
  - Update - Marcellus Shale Grant; application 2021
  - Update - Hotel Tax Grant; application submitted 9/2019
- ❖ **Parks, Recreation and Events** – *Longenecker, Council Representative*
  - Update - DCNR – Playground Grant; fundraising
  - Approve purchase of playground mulch from Zimmerman Mulch for the playground not to exceed \$1,600 from the Park Fund
  - Approve repair of tennis court nets and poles not to exceed \$1,100 from the Park Fund

- ❖ **Personnel** – *Wolferd, Kline, Raiger & Mayor Quairoli*
- ❖ **Cost Reduction & Finances** – *Raiger, Kline & Keefer*
- ❖ **Codes & Code Enforcement** – *Mayor Quairoli, Keefer*
- ❖ **Ordinance Committee** – *Schott, Mayor Quairoli, Wolferd & Price*
  - Proposal for Codification Services from General Code – Don Raiger
  - Update - ADA Handicap Accessible Policy Ordinance
  - Update - Lock Box Ordinance

#### **New Business**

- Re-organize the Jonestown Borough Anniversaries & Recreation Group Committee; tabled from February 24, 2020 Planning Workshop Committee meeting.
- Markers at N. Broad St. parking lot

#### **Old Business**

#### **Adjournment**

##### **Committee Assignments:**

**Personnel** – Wolferd, Raiger, Kline & Mayor Quairoli  
**Cost Reduction & Finances** – Raiger, Kline & Keefer  
**Codes & Code Enforcement** – Mayor Quairoli, Keefer  
**Grants** – Longenecker, Price & Schott

**Ordinances** – Schott, Mayor Quairoli, Wolferd & Price  
**Infrastructure Improvements** – Keefer, Mayor Quairoli & Kline  
**Park, Recreation & Events** – Longenecker, Council Representative, Jamie Carl & Tracey Charest

##### **Council Member Assignments:**

**Health and Safety** – Mayor Quairoli  
**Fire Company** – Mayor Quairoli & Wolferd  
**NLSD** - Raiger  
**Water and Sewer** - Keefer

**Co. Planning /Commissioners** - Kline  
**Web Site** - Raiger  
**Legal Proceedings** - J. Keefer & K. Longenecker

**Mediation** – Schott  
**DLCBA** - Council Members & Mayor

##### **Information to Council Members: Upcoming Seminars, Meetings**

- Jonestown Borough Council meeting; first Tuesday, monthly. Next meeting Monday, April 7, 2020 @ 7:00 p.m.; Jonestown Borough Bldg.
- Planning Workshop meeting is the fourth Monday, monthly. Next meeting Monday, March 23, 2020 @ 6:30 p.m.
- Jonestown Borough Park, Recreation & Events meeting, March 25, 2020 @ 7:00 p.m.
- DLCBA-Dauphin/Leb. County Borough's Assoc. mtg.; held quarterly – @ Perkins Family Restaurant & Bakery, 7833 Linglestown Rd., Harrisburg, PA; Social Time from 6 – 6:30 PM & dinner @ 6:30 PM

<b>Maintenance Department Project List</b>	<b>Priority A /B / C</b>	<b>Boro / Bid / Other</b>	<b>Status</b>	<b>Scheduled Y/N</b>	<b>Expected Completion Date</b>
Paint crosswalks and bump-outs	A	Bid			When COLA is finished with water main project
West Chestnut St. pipe install	C	Boro			
Crack sealing of roads	B	Boro	Hold		Summer
Pull storm drain grates and repair	B	Boro	Hold		Summer
Repair/replace street signs	A	Boro	In-progress	Y	On-going
Paint handicap lines in front of concession stand	A	Boro		Y	Spring
Re-paint curbing through-out town	A	Boro	Hold		Spring/Summer
Re-paint stop lines through-out town	B	Boro	Hold		Spring/Summer
<b>Infrastructure Improvement Project List</b>					
Maintenance Garage Repair	A	Bid	In-progress		
Brick walkway removal at Mulberry Street					
Spring Court Cul-De-Sac Storm Drain					
Repave Blackberry Street - West					
Repave Blackberry Street - East					
Strawberry Street Drain					

Waste Yard Fence					