



## Jonestown Borough Planning Workshop

### Meeting Agenda

March 28, 2022 @ 6:30 p.m.

[www.jonestown-pa.com](http://www.jonestown-pa.com)

295 South Mill Street, P.O. Box 446

Jonestown, PA 17038

717-861-5414

To address Council, during public comment period, your issue should be on agenda in advance. Also, sign the sign in sheet. Visitors given 5 minutes to address council during public comment period. If your issue is not on agenda, please briefly let us know your concern & it will be on agenda for public comment at next month's meeting. After public comment period, no public comments or outbursts tolerated during the meeting. Anyone wishing to comment on a topic during the meeting shall raise their hand & not speak unless called on by the Borough President.

#### Call to Order

**Roll Call** – Kline, Raiger, Keefer, Quairol, D. Quairol, Schott & Shuey

**Approve Planning Workshop Committee Meeting Minutes from January 24, 2022 (February PW Mtg cancelled).**

**Special Guests** – Stacy Schott & Kathy Price – Discussion/Pre-approval for 2022 Block Party Budget (added 3/11/22)

#### Committee Reports/Project Updates:

- **Personnel – Kline**
- **Cost Reduction & Finances – Raiger**
  - Open discussion regarding PLGIT account - other means to purchase w/credit
  - American Rescue Plan Act – Projects allocated
- **Codes & Code Enforcement – Mayor Quairol**
  - Code Enforcement Software
  - Schedule next meeting date
  - Discussion/Decision regarding some properties in Jonestown ( Market Street, E Queen Street, N Lancaster Street)-
  - Discussion/Decision regarding the authorization for Colleen to send last chance letters to discussed properties in Jonestown (both located on W. Market Street)
- **Grants – D. Quairol**
  - Update – Applied for \$25,000 on 3/13/22 through the Lebanon County Gaming Local Share Assessment Grant Program
- **Ordinances -**
  - Review/approve Ordinance changes to allow for ticketing (fines)
  - Discussion/approval regarding Codifying Ordinances (Budgeted)
  - Dumpsters included in an ordinance – Discussion regarding trash dumpsters
  - Possible Rental Ordinance - discussion
  - Updating Ordinances (Ongoing)
- **Infrastructure Improvements – Keefer**
  - 25 MPH Road Lettering on main streets in borough – discussion
  - Street sweeping will be taking place the last week of May 2022.
  - Paving section of South Mulberry St. – discussion & approval for Light-Heigel & Associates to survey
  - Wall on East Blackberry
  - Fence placed at the Boat Launch area – discussion/approval
  - Follow up regarding East Blackberry Repaving – Update
  - Update on Fisher St./Market St. water run-off Storm Drain -update (ARPF Funds) (Sprecher agreement)
  - Additional Storm water projects (ARPF Funds)
  - Update on Twin Creeks Sealcoating – Spring 2022
  - Update on Crack sealing Roads – Spring 2022
  - TASA Funding (Market St) - Update
  - State Rt 72 Bridge Closure – Progress/Update
  - Update on Sidewalk Inspection (Light Heigel) – Scheduled the last week of April. (Week of 25<sup>th</sup>)
  - Update - Apply Lebanon County Conservation CDBG Funding - W Chestnut St
  - Update - Crosswalk Beacon Lights- Applied for Marcellus Shale Grant 10k
  - Roadway patch repairs – approval to spend \$500.00 per repair, paid from \_\_\_\_\_ fund.
- **Parks, Recreation & Events**
  - Rent spaces out to yard sale vendors @ 49 W. Market for the Community Yard Sales on May 7, 2022.

This institution is an equal opportunity provider and employer

- Update on DCNR Playground Grant
- Update - Volunteer Coordinator - Hershey Park; Person contacted borough & is interested
- Approval to purchase volleyball net and sand for the court.
- **Miscellaneous**
  - Landscape around the Borough office – discussion/approval
  - Discussion regarding keeping building door locks locked during meetings.
  - Update/Discussion - File sharing
  - IT Support (Budgeted)
  - Update on new emails & web host provider. Move our email & web hosting from Evenlink
  - Update on establishing & documenting permit guidelines (dumpster, green waste & streets & sidewalks)
  - Update - Cyber security (ARPF funds available)
  - Update - Laptop purchases (Council, Mayor & secretary's) – on hold until IT support is in place.
- **New Business**
  - Discussion regarding donating State Police Fines received two times a year, back to the State Police. Donnette Quairoli checking on.
  - Town Banner's
  - Large Town Project Idea's (Local Contributions)
  - Allow Mardelle Bouchette, a teacher at the elementary school, use of the pavilion and park on May 31, June 1 & June 2, 2022. The elementary school is doing this for students in lieu of field trips
  - Send a donation to the Swatara Sojourn as requested when council decided on a proclamation.
  - First Aid Kit purchases – Discussion/approval
  - Northern Lebanon High School girls' softball team requests permission, and a letter from the Borough, to go door to door in the borough to raise funds for the Spittle Field Lights. (They plan to turn this into a competition between teammates)
  - Review/discussion regarding the Life Lion EMS reports
- **Old Business**
  - Discussion from 3/1/22 Council meeting (Per Colleen Gallo) regarding acquiring land from the elementary school.
  - Child clearances and Criminal Background Checks - need full compliance

## **Adjournment**

### **Committee Assignments:**

**Personnel** – Kline, Raiger & Mayor Quairoli  
**Cost Reduction & Finances** – Raiger, Keefer & D. Quairoli  
**Codes & Code Enforcement** – Mayor Quairoli, Keefer & Shuey  
**Grants** – D. Quairoli, Schott, & Shuey

**Ordinances** – Schott & Mayor Quairoli  
**Infrastructure Improvements** – Keefer, Mayor Quairoli & Kline  
**Park, Recreation & Events** – Council Representative; T. Charest

### **Council Member Assignments:**

**Health and Safety** – Mayor Quairoli  
**NLSD** - Raiger  
**Co. Planning/Commissioners** - Kline  
**Legal Proceedings** – Joan K.  
**DLCBA** - Council & Mayor

**Fire Company** – Mayor Quairoli  
**Water and Sewer** – Keefer  
**Website** - Raiger  
**Mediation** – Schott

### **Information to Council Members: Upcoming Seminars, Meetings**

- Jonestown Borough Council meeting; first Tuesday, monthly. Next meeting April 5, 2022 @ 6:30 p.m.
- Planning Workshop meeting is the fourth Monday, monthly. Next meeting April 25, 2022 @ 6:30 p.m.
- Jonestown Borough Park, Recreation & Events meeting April 27, 2022 @ 7:00 p.m.; Jonestown Borough Bldg.