



# Jonestown Borough Council Meeting Agenda

Tuesday, June 2, 2020

7:00 p.m.

[www.jonestown-pa.com](http://www.jonestown-pa.com)

295 South Mill Street, P.O. Box 446

Jonestown, PA 17038

717-861-5414

To address Council during the public comment period your issue should be on this agenda in advance. You should also 'sign in' on the sign in sheet. You will then be given 5 minutes to address council during the public comment period. If your issue is not on this agenda please briefly let us know your concern and it will be placed on the agenda for public comment at the next monthly meeting. After the public comment period, no public comments or outbursts during the meeting will be tolerated. If anyone wishes to comment on a topic during the meeting, he/she shall raise their hand and not speak unless called on by the Borough President. *Please note that this meeting is being audio-recorded.*

## Call to Order

Roll Call – *Kline Longenecker Raiger Keefer Wolferd Quairolì Schott Price*

Lord's Prayer, followed by the Pledge of Allegiance

Approval of Minutes – May 5, 2020 Council Meeting

Reading & Approval of Treasurer's Reports – Month ending May 31, 2020

Special Guests

Public Comment

## Reports

- ❖ **Borough Maintenance** – *Rick Kline* (includes monthly recorded budget expenses)
  - Ratify the approval to spend \$400.00 to have the weeds sprayed in the park playground area to get the mulch delivered and spread; paid from the Park Fund. – Tom Keefer
  - Monthly expenses for May - \$
- ❖ **Borough Engineering Representative** – *Erik Harmon*
- ❖ **Mayor's Report** – *Mayor*
- ❖ **Solicitor** – *Colleen Gallo*
  - Pennsylvania Municipal Retirement System – Pension Ordinance
  - Motion authorizing Colleen Gallo to properly advertise hearing & adoption of the Floodplain Ordinance on July 7, 2020.
- ❖ **Secretary/Treasurer** – *Joan Keefer*
  - JBT – Request from Stacy Schott - Borough consider accepting alternative forms of payment such as debit/credit cards. Program specifically designed for small offices of local government that may be beneficial.
  - Pat Patteson requested permission from council for River of Life Church of God to hold the annual pig roast and picnic on Sunday, September 6, 2020; allowing a few members to stay in the Park overnight on September 5<sup>th</sup> to roast the pig.
  - FIRM mapping update. Need to reply to Jamie George's email questions.
- ❖ **MS4**
- ❖ **Infrastructure Improvements** – *Keefer, Mayor Quairolì, & Kline*
  - Spring Court DGLVR
- ❖ **Grants** – *Longenecker, Price & Schott*
- ❖ **Parks, Recreation and Events** – *Longenecker, Council Representative*
  - Request to approve allowing a food truck event in Jonestown Park on June 6<sup>th</sup>, 2020 with 20% of the proceeds going to the parks and rec fund, contingent upon receiving all necessary insurance certificates and information needed from the vendors. – Tyler Longenecker

- ❖ **Personnel** – *Wolferd, Kline, Raiger & Mayor Quairoli*
- ❖ **Cost Reduction & Finances** – *Raiger, Kline & Keefer*
  - Ratify email approval for the purchase of the 2020 Graduation Banner. General Fund expense = \$75.00.
- ❖ **Codes & Code Enforcement** – *Mayor Quairoli, Keefer*
- ❖ **Ordinance Committee** – *Schott, Mayor Quairoli, Wolferd & Price*
  - Proposal for Codification Services/General Code – Don Raiger
  - ADA Handicap Accessible Ordinance/Policy – Jeff Schott sent Hamburg clause to Council
  - Lock Box Ordinance

#### **New Business**

- Appoint a Tracy Charest as Vacancy Board Chairman. Robert Meneses resigned April 15<sup>th</sup>, 2020.
- Appoint David Charest as second alternate to the Zoning Hearing Board.

#### **Old Business**

- Floodplain - Zoning Map/Ordinance – Planning Commission met Tues., 5/12/2020 to review the Floodplain Ordinance.

#### **Adjournment**

##### **Committee Assignments:**

**Personnel** – Wolferd, Raiger, Kline & Mayor Quairoli  
**Cost Reduction & Finances** – Raiger, Kline & Keefer  
**Codes & Code Enforcement** – Mayor Quairoli, Keefer  
**Grants** – Longenecker, Price & Schott

**Ordinances** – Schott, Mayor Quairoli, Wolferd & Price  
**Infrastructure Improvements** – Keefer, Mayor Quairoli & Kline  
**Park, Recreation & Events** – Longenecker, Council Representative

##### **Council Member Assignments:**

**Health and Safety** – Mayor Quairoli  
**Fire Company** – Mayor Quairoli & Wolferd  
**NLSD** - Raiger  
**Water and Sewer** - Keefer

**Co. Planning /Commissioners** - Kline  
**Web Site** - Raiger  
**Legal Proceedings** - J. Keefer & K. Longenecker

**Mediation** – Schott  
**DLCBA** - Council Members & Mayor

##### **Information to Council Members: Upcoming Seminars, Meetings**

- Jonestown Borough Council meeting; first Tuesday, monthly. Next meeting Monday, July 7, 2020 @ 7:00 p.m.; Jonestown Borough Bldg.
- Planning Workshop meeting is the fourth Monday, monthly. Next meeting Tuesday, June 22, 2020 @ 6:30 p.m.
- Jonestown Borough Park, Recreation & Events meeting, June 24, 2020 @ 7:00 p.m.
- DLCBA-Dauphin/Leb. County Borough's Assoc. mtg.; held quarterly – @ Perkins Family Restaurant & Bakery, 7833 Linglestown Rd., Harrisburg, PA; Social Time from 6 – 6:30 PM & dinner @ 6:30 PM

<b>MAINTENANCE DEPARTMENT PROJECT LIST</b>	<b>Priority A /B / C</b>	<b>Boro / Bid / Other</b>	<b>Status</b>	<b>Scheduled Y/N</b>	<b>Expected Completion Date</b>
Paint crosswalks and bump-outs	A	Bid			When COLA is finished with water main project
West Chestnut St. pipe install	C	Boro	Completed	Y	Completed in Spring
Crack sealing of roads	B	Boro	Hold		Summer
Pull storm drain grates and repair	B	Boro	Hold		Summer
Repair/replace street signs	A	Boro	In-progress	Y	On-going
Paint handicap lines in front of concession stand	A	Boro		Y	Spring
Re-paint curbing through-out town	A	Boro	Hold		Spring/Summer
Re-paint stop lines through-out town	B	Boro	Hold		Spring/Summer
<b>GRANTS</b>					
CDBG grant; Blackberry St.		Bid	In progress	N	2021/2022
Marcellus Shale Grant; application 2021		Bid/Other	In progress	N	2021
Hotel Tax Grant; application submitted 9/2019		Bid/Other	In progress	N	2021
DCNR Playground Grant (Fundraising)		Bid	Preliminary	N	2022
<b>INFRASTRUCTURE IMPROVEMENT PROJECT LIST</b>					
Maintenance Garage Repair	A	Bid	In-progress		
Brick walkway removal at Mulberry Street					
Spring Court Cul-De-Sac Storm Drain					
Repave Blackberry Street - West					
Repave Blackberry Street - East					
Strawberry Street Storm Drain					
Green Waste Yard Fence					