



## Jonestown Borough Planning Workshop

### Meeting Agenda

June 27, 2022 @ 6:30 p.m.

[www.jonestown-pa.com](http://www.jonestown-pa.com)

295 South Mill Street, P.O. Box 446

Jonestown, PA 17038

717-861-5414

To address Council, during public comment period, your issue should be on agenda in advance. Also, sign the sign in sheet. Visitors given 5 minutes to address council during public comment period. If your issue is not on agenda, please briefly let us know your concern & it will be on agenda for public comment at next month's meeting. After public comment period, no public comments or outbursts tolerated during the meeting. Anyone wishing to comment on a topic during the meeting shall raise their hand & not speak unless called on by the Borough President.

#### Call to Order

**Roll Call** – Kline, Raiger, Charest, Keefer, Quairol, D. Quairol, Schott & Shuey

**Approve Planning Workshop Committee Meeting Minutes from April 25, 2022.**

**May 23, 2022, meeting CANCELLED**

**Special Guests** – Gary Berry from Jonestown Bank & Trust request to place an ADA accessible parking space in front of the bank.

#### Committee Reports/Project Updates:

- **Maintenance – Keefer**
  - Discussion/Approval on quote - Dan Fahnestock from Swatara Twp. requests sharing expenses for line painting on N. & S. Mill St. (from Supervisor's Dr. to where municipalities meet on S. Mill St.)
  - Discussion/Approval to purchase stop signs.
  - Discussion regarding letters sent out to residents for trees hanging over the streets.
  - Discussion on spraying weeds along curbs in the borough.
- **Personnel – Kline**
- **Cost Reduction & Finances – Raiger**
  - Open discussion regarding purchasing w/credit – Donnette Q. /Don R.
  - Discussion/Approval to donate to the request from The Lebanon Valley Conservancy.
  - Approval to amend previous motion made to pay for motion sensors; pay from the Capital Improvements Fund.
  - Discussion/Decision as which fund pays for the Boat Dock signs.
  - Discussion regarding Zoning Hearing Board Petition expenses – Rick K.
  - Discussion/Approval for which fund pays invoice from North Lebanon Township for flusher truck, operator & GLRA disposal cost. Total cost is \$425.00. Stormwater Fund remaining balance = \$376.31.
- **Codes & Code Enforcement – Mayor Quairol**
- **Grants – D. Quairol**
  - Update – Applied for \$25,000 on 3/13/22 through the Lebanon County Gaming Local Share Assessment Grant Program
- **Ordinances – Schott**
  - Dumpsters included in an ordinance
  - Possible Rental Ordinance
  - Updating Ordinances (Ongoing)
- **Infrastructure Improvements – Keefer**
  - TASA Funding (Market St) - update
  - State Rt 72 Bridge Closure – Progress/Update – Mayor Quairol
  - Apply Lebanon County Conservation CDBG Funding - W Chestnut St - continuation
  - Crosswalk Beacon Lights- Marcellus Shale Grant 10k – update
  - Update on the W. Blackberry stormwater drainage issue. – Mayor Quairol
- **Parks, Recreation & Events**
  - Discussion/Approval for Huey's Amusements to hold a carnival in the park Sept. 5<sup>th</sup> through the 10<sup>th</sup> daily. Carnival set-up begins on Tuesday Sept. 5<sup>th</sup>. Open carnival is Sept. 8<sup>th</sup> through Sept. 10, 2022. – Tom K.
  - Discussion/Approval for hiring a band for Friday, 9/9/22 or Saturday 9/10/22 during the Carnival. – Tom K.
  - Update on DCNR Playground Grant – Rick K.
  - Request discussion/approval for a "Thursday Crafts in the Park" for kids ages 5+. Every Thursday in Summer from noon to 1:00 p.m. in the park pavilion. Allow Joan Keefer to leave on Thursdays early to volunteer.
  - Discussion/Approval to purchase Santa Suit – estimated cost is \$125.00 for full suit, beard, belt, etc.

- **Miscellaneous**
  - Update/Discussion - File sharing, IT Support, new emails, web host provider, move our email & web hosting from Evenlink, cyber security and Laptop/I-pad purchases (Council, Mayor & secretary's)
  - Update; establishing & documenting permit guidelines (dumpster, green waste & streets & sidewalks) – Rick K.
  - Approve Resolution # 2022-07; stating Borough may charge three- & one-half percent (3 ½ %) interest for any outstanding fees or costs not paid within thirty (30) days.
  - Discussion/Approval to remove Jonestown Borough Facebook page.
- **New Business**
  - ARPA Funds Report – Donation sent to N.L.F.E.S. in the amount of \$25,000.
  - Town Banner's
  - Pole removed in the boat launch area. – Tom K.
- **Old Business**

## Ajournement

### Committee Assignments :

**Personnel** – Kline, Raiger & Mayor Quairolì

**Cost Reduction & Finances** – Raiger, Keefer & D. Quairolì

**Codes & Code Enforcement** – Mayor Quairolì, Keefer & Charest

**Grants** – D. Quairolì, Schott, & Shuey

### Council Member Assignments:

**Health and Safety** – Mayor Quairolì

**NLSD** - Raiger

**Co. Planning/Commissioners** - Kline

**Legal Proceedings** – Joan K.

**DLCBA** - Council & Mayor

**Ordinances** – Schott, Shuey & Mayor Quairolì

**Infrastructure Improvements** – Keefer, Mayor Quairolì & Kline

**Park, Recreation & Events** – Council Representative; T. Charest

**Fire Company** – Mayor Quairolì

**Water and Sewer** – Keefer

**Website** - Raiger

**Mediation** – Schott

### Information to Council Members: Upcoming Seminars, Meetings

- Jonestown Borough Council meeting; first Tuesday, monthly. Next meeting July 5, 2022 @ 6:30 p.m.
- Planning Workshop meeting is the fourth Monday, monthly. Next meeting July 25, 2022 @ 6:30 p.m.
- Jonestown Borough Park, Recreation & Events meeting July 17, 2022 @ 7:00 p.m.; Jonestown Borough Bldg.