



Jonestown Borough Council Meeting Agenda

Tuesday, July 7, 2020

6:45 p.m.

www.jonestown-pa.com

295 South Mill Street, P.O. Box 446

Jonestown, PA 17038

717-861-5414

To address Council during the public comment period your issue should be on this agenda in advance. You should also 'sign in' on the sign in sheet. You will then be given 5 minutes to address council during the public comment period. If your issue is not on this agenda please briefly let us know your concern and it will be placed on the agenda for public comment at the next monthly meeting. After the public comment period, no public comments or outbursts during the meeting will be tolerated. If anyone wishes to comment on a topic during the meeting, he/she shall raise their hand and not speak unless called on by the Borough President. *Please note that this meeting is being audio-recorded.*

Public Hearing @ 6:45 p.m. regarding the Jonestown Borough Floodplain Ordinance & Map. The earliest Jonestown Borough Council may take formal action to adopt the proposed the revised Floodplain Ordinance and Map is Tuesday, July 7, 2020 at the regularly scheduled meeting beginning at 7:00 p.m. Ordinance # 2020-2

Call to Order

Roll Call – *Kline Longenecker Raiger Keefer Wolferd Quairoli Schott Price*

Approval of Minutes – June 2, 2020 Council Meeting

Approval of Amended Minutes – Request to approve the amended May 5, 2020 Council Meeting minutes. Council approved February 24, 2020 Planning Workshop meeting minutes at the May 5, 2020 Council meeting; but this approval was not typed in the May 5, 2020 Council meeting minutes. Please approve the amended May 5, 2020 Council Meeting minutes.

Reading & Approval of Treasurer's Reports – Month ending June 30, 2020

Special Guests

Public Comment

Reports

- ❖ **Borough Maintenance** – *Rick Kline* (includes monthly recorded budget expenses)
 - Monthly expenses for June - \$ 126.45
 - Council ratify the approval to place handicap seating in front of the concession stand in Jonestown Park; at a cost not to exceed \$80.00; paid from the Park Trails Grant Fund (or possibly Park Fund); depending how much it will cost for Woodland Contractors to re-seed grass along the trail.
 - Ratify purchase of dome lids for the trash cans in the park at a cost not to exceed \$600.00; paid from the Park Fund.
 - Request approval to rent a bush hog from J-town Ag, at a cost not to exceed \$200.00
 - Playground has been mulched, approved \$1,655.00; actual cost was \$1,224.00
 - Request approval to purchase paint for crosswalks at a cost not to exceed \$500.00
 - Crack sealing the roads
 - The guys have started working summer hours. 6 AM -2:30 PM (Mark Grumbine & Craig Carl) Glenn Kneasel is 7 AM-2:30 PM
 - Pavilion discussion
- ❖ **Borough Engineering Representative** – *Erik Harmon*
- ❖ **Mayor's Report** – *Mayor*
- ❖ **Solicitor** – *Colleen Gallo*
 - Pennsylvania Municipal Retirement System – Pension Ordinance Adoption Agreement. Ordinance # 2020-3
- ❖ **Secretary/Treasurer** – *Joan Keefer*
- ❖ **MS4**
- ❖ **Infrastructure Improvements** – *Keefer, Mayor Quairoli, & Kline*
- ❖ **Grants** – *Longenecker, Price & Schott*

This institution is an equal opportunity provider and employer

- Approval & submission of the application and resolution for the CDBG funding request to the County of Lebanon for the grant to pave and re-construct E. Blackberry St. from S. Lancaster St. to S. Mill St. President Robin Wolferd's signature is needed on the paperwork.
- Spring Court DGLVR - update

❖ **Parks, Recreation and Events** – Longenecker, Council Representative

- Approval - Future All-Star Tournaments start using the Spittle Field for weekend baseball tournaments, once Lebanon County moves into the green (COVID-19). A schedule will be worked out with the tournament coach & Chuck Fager.
- Approval - Food truck event in Jonestown Park on August 15, 2020 with 20% of the proceeds going to the parks and rec fund, contingent upon receiving all necessary insurance certificates & information needed from the vendors

❖ **Personnel** – Wolferd, Kline, Raiger & Mayor Quairolì

- Ratify the approval to pay the Crossing Guards an end of the year bonus; not to exceed \$400.00.

❖ **Cost Reduction & Finances** – Raiger, Kline & Keefer

❖ **Codes & Code Enforcement** – Mayor Quairolì, Keefer

❖ **Ordinance Committee** – Schott, Mayor Quairolì, Wolferd & Price

- Proposal for Codification Services/General Code – Don Raiger
- ADA Handicap Accessible Ordinance/Policy – Jeff Schott
- Lock Box Ordinance – Mayor Quairolì

New Business

- Incidents at the Boat Launch

Old Business

Adjournment

Committee Assignments:

Personnel – Wolferd, Raiger, Kline & Mayor Quairolì
Cost Reduction & Finances – Raiger, Kline & Keefer
Codes & Code Enforcement – Mayor Quairolì, Keefer
Grants – Longenecker, Price & Schott

Ordinances – Schott, Mayor Quairolì, Wolferd & Price
Infrastructure Improvements – Keefer, Mayor Quairolì & Kline
Park, Recreation & Events – Longenecker, Council Representative

Council Member Assignments:

Health and Safety – Mayor Quairolì
Fire Company – Mayor Quairolì & Wolferd
NLSD - Raiger
Water and Sewer - Keefer

Co. Planning /Commissioners - Kline
Web Site - Raiger
Legal Proceedings - J. Keefer & K. Longenecker

Mediation – Schott
DLCBA - Council Members & Mayor

Information to Council Members: Upcoming Seminars, Meetings

- Jonestown Borough Council meeting; first Tuesday, monthly. Next meeting Monday, August 4, 2020 @ 7:00 p.m.; Jonestown Borough Bldg.
- Planning Workshop meeting is the fourth Monday, monthly. Next meeting Monday, July 27, 2020 @ 6:30 p.m.
- Jonestown Borough Park, Recreation & Events meeting, July 22, 2020 @ 7:00 p.m.
- DLCBA-Dauphin/Leb. County Borough's Assoc. mtg.; held quarterly – @ Perkins Family Restaurant & Bakery, 7833 Linglestown Rd., Harrisburg, PA; Social Time from 6 – 6:30 PM & dinner @ 6:30 PM

MAINTENANCE DEPARTMENT PROJECT LIST	Priority A /B / C	Boro / Bid / Other	Status	Scheduled Y/N	Expected Completion Date
Paint crosswalks and bump-outs	A	Bid			When COLA is finished with water main project
West Chestnut St. pipe install	C	Boro	Completed	Y	Completed in Spring
Crack sealing of roads	B	Boro	Hold		Summer
Pull storm drain grates and repair	B	Boro	Hold		Summer
Repair/replace street signs	A	Boro	In-progress	Y	On-going
Paint handicap lines in front of concession stand	A	Boro	In-progress	Y	Spring
Re-paint curbing through-out town	A	Boro	Hold		Spring/Summer
Re-paint stop lines through-out town	B	Boro	Hold		Spring/Summer
GRANTS					
CDBG grant; Blackberry St.		Bid	In progress	N	2021/2022
Marcellus Shale Grant; application 2021		Bid/Other	In progress	N	2021
Hotel Tax Grant; application submitted 9/2019		Bid/Other	In progress	N	2021
DCNR Playground Grant (Fundraising)		Bid	Preliminary	N	2022
INFRASTRUCTURE IMPROVEMENT PROJECT LIST					
Maintenance Garage Repair	A	Bid	In-progress		
Brick walkway removal at Mulberry Street					
Spring Court Cul-De-Sac Storm Drain					
Repave Blackberry Street - West					
Repave Blackberry Street - East					
Strawberry Street Storm Drain					
Green Waste Yard Fence					