



Jonestown Borough Council Meeting Agenda

Tuesday, July 6, 2021

6:30 p.m.

www.jonestown-pa.com

295 South Mill Street, P.O. Box 446

Jonestown, PA 17038

717-861-5414

To address Council during the public comment period your issue should be on this agenda in advance. You should also 'sign in' on the sign in sheet. You will then be given 5 minutes to address council during the public comment period. If your issue is not on this agenda please briefly let us know your concern and it will be placed on the agenda for public comment at the next monthly meeting. After the public comment period, no public comments or outbursts during the meeting will be tolerated. If anyone wishes to comment on a topic during the meeting, he/she shall raise their hand and not speak unless called on by the Borough President. *Please note that this meeting is being audio-recorded.*

Call to Order

Lord's Prayer, followed by the Pledge of Allegiance

Roll Call – Kline Becker Raiger Keefer Wolferd Quairolis Longenecker Schott

Bid Opening – Jonestown Park Trails (Paving)

Approval of Minutes – June 1, 2021 Council Meeting

Reading & Approval of Treasurer's Report Month ending June 30, 2021

Special Guests – Stacy Schott – Block Party 2022

Public Comment

Reports

❖ **Borough Maintenance – Rick Kline** (includes monthly recorded budget expenses)

- Monthly expenses for June = \$ 270.51
- Emergency Lighting – quote update
- Street & sidewalk permit application guidelines – Rick Kline working with Erik Harmon
- Infrastructure project guidelines - Rick Kline working w/ Erik Harmon

❖ **Borough Engineering Representative – Erik Harmon**

- Jonestown South Fisher Street Paving Project – NOI signed & submitted - Award Contract
- West Blackberry Bid Acceptance.
- Spring Court Sump Drain Project
- Highland Drive – Traffic Calming

❖ **Mayor's Report – Mayor**

- Council input after reviewing ordinance violation 'samples' given to council members.

❖ **Solicitor – Colleen Gallo**

- Approve modifying Resolution # 2021-07 – Nick Becker – fill appointed term through 12/31/2021

❖ **Secretary/Treasurer – Joan Keefer**

- Traffic Calming update - N. Highland Drive & W. Swatara Drive. Traffic Calming Measures will be covered by liability coverage; subject to the terms of your policy including the limits, exclusions, & conditions.
- Council ratify refund payment sent to LCCD on June 2, 2021/refund for Project Termination/Spring Ct. Drainage

- ❖ **Assistant Secretary/Treasurer – Kim Longenecker**
 - Update – Humane Society, requesting an adoption event in 2022
- ❖ **MS4**
- ❖ **Infrastructure Improvements – Keefer, Mayor Quairolì, & Kline**
- ❖ **Grants – Longenecker & Schott**
 - Playground Expansion Grant
 - Hotel Tax Grant – Kim Longenecker – to receive information from Erik Harmon for application
 - Martin Alley; CDBG Income Survey Grant (Lebanon County Redevelopment Authority)
- ❖ **Parks, Recreation and Events – Longenecker, Council Representative**
- ❖ **Personnel – Wolferd, Kline, Raiger & Mayor Quairolì**
 - Employee Handbook revision/approval
- ❖ **Cost Reduction & Finances – Raiger, Kline & Keefer**
- ❖ **Codes & Code Enforcement – Mayor Quairolì, Keefer, Becker**
- ❖ **Ordinance Committee – Schott, Mayor Quairolì & Becker**
- ❖ **New Business**
 - Ratify the email approval to purchase two (2) American Flags to mount at 49 W. Market St. lot, at a cost of \$76.00, purchased from Home Depot.
- ❖ **Old Business**
 - Trash Hauler – discussion/information
- ❖ **Adjournment**

Committee Assignments:

Personnel – Wolferd, Raiger, Kline & Mayor Quairolì
Cost Reduction & Finances – Raiger, Kline & Keefer
Codes & Code Enforcement – Mayor Quairolì, Keefer & Becker
Grants – Longenecker & Schott

Ordinances – Schott, Mayor Quairolì & Becker
Infrastructure Improvements – Keefer, Mayor Quairolì & Kline
Park, Recreation & Events – Longenecker, Council Representative

Council Member Assignments:

Health and Safety – Mayor Quairolì
Fire Company – Mayor Quairolì & Wolferd
NLSD - Raiger
Water and Sewer - Keefer

Co. Planning /Commissioners
 Kline
Web Site - Raiger
Legal Proceedings - J. Keefer & K. Longenecker

Mediation – Schott
DLCBA - Council Members & Mayor

Information to Council Members: Upcoming Seminars, Meetings

- Jonestown Borough Council; Next meeting Tuesday, August 3, 2021 @ 7:00 p.m.; Jonestown Borough Bldg.
- Planning Workshop meeting is the fourth Monday, monthly. Next meeting Monday, July 26, 2021 @ 6:30 p.m.
- Jonestown Borough Park, Recreation & Events meeting July 28, 2021 @ 7:00 p.m.
- DLCBA-Dauphin/Leb. County Borough's Assoc. mtg.; held quarterly – @ Perkins Family Restaurant & Bakery, 7833 Linglestown Rd., Harrisburg, PA; Social Time from 6 – 6:30 PM & dinner @ 6:30 PM - may change to a zoom meeting. Please RSVP to Keldeen Stambaugh at 717-564-4770 or Paxtangchief-manager@comcast.net