



Jonestown Borough Planning Workshop

Meeting Agenda

January 24, 2022 @ 6:30 p.m.

www.jonestown-pa.com

295 South Mill Street, P.O. Box 446
Jonestown, PA 17038
717-861-5414

To address Council, during public comment period, your issue should be on agenda in advance. Also, sign the sign in sheet. Visitors given 5 minutes to address council during public comment period. If your issue is not on agenda, please briefly let us know your concern & it will be on agenda for public comment at next month's meeting. After public comment period, no public comments or outbursts tolerated during the meeting. Anyone wishing to comment on a topic during the meeting shall raise their hand & not speak unless called on by the Borough President.

Call to Order

Roll Call – Kline, Raiger, Keefer, Quairol, D. Querol, Schott & Shuey

Approve Planning Workshop Committee Meeting Minutes

Appointments/Assignments

- Appoint Council Member to fill vacant position – term appointed until next municipal election in two (2) years.
- Assign Parks & Recreation Council Representative
- Discussion/Appoint Vacancy Board Chairperson

Committee Reports/Project Updates:

- **Personnel – Kline**
 - Schedule next committee meeting date
 - Obtain office cell phone for text communications
- **Cost Reduction & Finances – Raiger**
 - General Reserve Year End Balance (Upcoming Projects)
 - Open discussion regarding PLGIT account - other means to purchase w/credit
 - American Rescue Plan Act – Projects allocated
 - Schedule next committee meeting date
- **Codes & Code Enforcement – Mayor Quairol**
 - Follow up regarding ticketing fines
 - Code Enforcement Software
 - Schedule next meeting date
- **Grants - Shott**
 - Schedule next meeting date
- **Ordinances -**
 - Review Ordinance changes to allow for ticketing
 - Follow up regarding Codifying Ordinances (Budgeted)
 - Updating Ordinances (Ongoing)
 - Schedule next meeting date
- **Infrastructure Improvements - Keefer**
 - Follow up regarding East Blackberry Repaving – Update
 - Update on Fisher St./Market St. water run-off Storm Drain -update (ARPF Funds)
 - Additional Storm water projects (ARPF Funds)
 - Twin Creeks Sealcoating – Spring 2022
 - Crack sealing Roads – Spring 2022
 - TASA Funding (Market St) - Update
 - State Rt 72 Bridge Closure – Progress Update
 - Sidewalk Inspection (Light Heigel) - Spring 2022
 - Apply Lebanon County Conservation CDBG Funding - W Chestnut St
 - Crosswalk Beacon Lights- Applied for Marcellus Shale Grant 10k
 - W. Blackberry St. Paving Update
 - Park Trails Paving Update
 - Schedule next meeting date
- **Parks, Recreation & Events**
 - Discussion/Continuation – Received playground equipment DCNR Grant funding for new playground
 - Volunteer Coordinator needed for Hershey Park- discussion; Person contacted borough & is interested
 - Schedule next meeting date
- **Miscellaneous**

This institution is an equal opportunity provider and employer

- Update/Discussion - File sharing
- IT Support (Budgeted)
- Update on new emails & web host provider. Move our email & web hosting from Evenlink
- Establish & document permitting guidelines (dumpster, green waste & streets & sidewalks)
- Cyber security (ARPF funds available)
- Laptop purchases (Council, Mayor & secretary's)
- **New Business**
 - Discussion regarding donating State Police Fines received two times a year, back to the State Police.
 - Discussion regarding N. Fisher St./W. Swatara Dr. heavy truck traffic taking fill to N. Fisher St. farm
 - Town Banner's
 - Large Town Project Idea's (Local Contributions)
 - Purchase new blades & shoes for V-Plow.
 - Quarterly Committee Meetings
 - Discussion regarding sale of used salt spreader
- **Old Business**

Adjournment

Committee Assignments:

Personnel – Raiger, Kline & Mayor Quairol
Cost Reduction & Finances – Raiger, Keefer & D. Quairol
Codes & Code Enforcement – Mayor Quairol, Keefer & Shuey
Grants – Schott, D. Quairol & Shuey

Ordinances – Schott, Mayor Quairol
Infrastructure Improvements – Keefer, Mayor Quairol & Kline
Park, Recreation & Events – Council Representative, Tracey Charest, Chairperson

Council Member Assignments:

Health and Safety – Mayor Quairol
NLSD - Raiger
Co. Planning/Commissioners - Kline
Legal Proceedings – Joan K.
DLCBA - Council & Mayor

Fire Company – Mayor Quairol
Water and Sewer – Keefer
Website - Raiger
Mediation – Schott

Information to Council Members: Upcoming Seminars, Meetings

- Jonestown Borough Council meeting; first Tuesday, monthly. Next meeting February 1, 2022 @ 6:30 p.m.
- Planning Workshop meeting is the fourth Monday, monthly. Next meeting February 28, 2022 @ 6:30 p.m.
- Jonestown Borough Park, Recreation & Events meeting February 26, 2022 @ 7:00 p.m.; Jonestown Borough Bldg.