



Jonestown Borough Council
Meeting Agenda
Tuesday, February 6, 2024
6:30 p.m.

www.jonestown-pa.com
295 South Mill Street, P.O. Box 446
Jonestown, PA 17038
717-861-5414

To address Council during the public comment period your issue should be on this agenda in advance. You should also 'sign in' on the sign in sheet. You will have 5 minutes to address the council during the public comment period. If your issue is not on this agenda, please briefly let us know your concern which will be on the agenda for public comment at the next monthly meeting. After the public comment period, there will be no public comment or outburst allowed during the meeting. If anyone wishes to comment on a topic during the meeting, he/she shall raise their hand and not speak unless called on by the Borough President. Meetings are audio recorded.

Roll Call – Shuey M. Breiner Kline Keefer J. Quairoli Schott D. Quairoli J. Young

Lord's Prayer, followed by the Pledge of Allegiance

Approval of Council Meeting Minutes – January 2, 2024

Approval of Treasurer's Report Month of January 2024, as presented to Council.

Special Guests

- Angie Peirce – Summer Doubles Volleyball Grass League - request use of lower field in park.
- Tim Laubach – address council regarding traffic flow street signage near IU 13 building.
- Nikki Jernigan - Discussion/Decision regarding town banners/Met-Ed.
- Rissa Bortz -Bboard member - Northern Lebanon Little League in charge of field & maintenance to address council on necessary formalities.

Public Comment

Reports

❖ **Borough Maintenance – Tom Keefer**

- Request to ratify the expense to repair the borough bucket truck at a cost not to exceed \$_____.
- Discussion – Submit 2024-2025 Salt Contract – _____ tons.
- Discussion/Decision – Applying for County Aid/Liquid Fuels Project/Penn DOT (\$1,638) – General Road Maintenance.

❖ **Borough Engineering Representative – Lee Strause**

❖ **Mayor's Report – Mayor**

❖ **Solicitor – Colleen Gallo**

❖ **Secretary/Treasurer – Joan Keefer**

- Discussion/Decision to submit the Greater Lebanon Refuse Authority 904 Grant Application for the 2023 year.
- Decision to subscribe to the Borough News Magazine Subscriptions @ \$10.00 each.
- Request for Council to approve having Colleen Gallo prepare a resolution to dispose of borough records prior to dates set forth: Records to be destroyed include account payable files & ledgers prior to 2016, account receivable files & ledgers prior to 2016, annual audit & financial reports prior to 2017, bank statement & reconciliations prior to 2016, cancelled checks & check registers prior to 2016, non-certified financial statements prior to 2022, voucher files prior to 2016, insurance claims which final settlement was in excess of six years, insurance policies prior to 2017, liquid fuels tax records prior to 2016 & treasurer bond certifications prior to 2016.

❖ **Office Assistant – Jodi Swisher**

❖ **MS4**

- Waiver expires Nov 2024 (apply for waiver 6 months prior to expiration)

- ❖ **Infrastructure Improvements** – *Keefer, Mayor Quairolì & Kline*
- ❖ **Grants** – *D. Quairolì, Shuey & Schott* – Discussion/decision Community Heart & Soul Grant.
 - Discussion/Decision DCED Greenways Trail & Recreation Program Grant \$250,000/15% match - Feb 1, 2023 - May 31, 2024.
- ❖ **Parks, Recreation and Events**
 - Playground Relocation Project update. Kline.
 - Audrey Shutter - Parks, Recreation & Events Chairperson. Keefer
- ❖ **Personnel** – *Shuey & Mayor Quairolì*
- ❖ **Cost Reduction & Finances** – *Kline, D. Quairolì & Keefer* - Discussion/approval; mortgage payment & use of general fund monies.
- ❖ **Ordinance Committee** – *Schott, Mayor Quairolì & Shuey*
- ❖ **Codes & Code Enforcement** – *Mayor Quairolì & Keefer*
- ❖ **New Business**
 - Amend appointment for UCC Board of Appeals; 2024 as follows: Chairman; John R. Poff, Vice-Chairman; Pat Brewer, Secretary; Rick Horst & Alternate; Carrie Smeltzer.
 - Paul Wehrman - NL Soccer requests use of south field of Jonestown Park for U7 teams. Practices from 5:30P to dark (Monday-Thursday) starting week of March 7, 2024. Games on Saturday mornings (9:30AM-12PM) beginning April 6, 2024. Last game - May 25, 2024.
 - Approval/Discussion to participate in the Lebanon Tire Collection 2024; pledge by February 16, 2024.
 - Northern Lebanon Elementary School Project to plant a pollinator garden this spring. Map & letter requesting a donation.
 - Discussion - Ministries Clothing Closet
 - Discussion - LVRT/Jonestown Spur Trail added to LEBCO MPO long range transportation plan.
 - Discussion/Decision to adopt the Lebanon County Municipal Hazard Municipal Mitigation Resolution # _____.
- ❖ **Old Business**
 - Website update. Kline
 - Discussion/Decision regarding the school zone flashing lights.
- ❖ **Adjournment**

Committee Assignments:

Grants – D. Quairolì, Schott, Shuey

Personnel – Shuey, Breiner & Mayor Quairolì

Cost Reduction & Finances – Kline, D. Quairolì & Keefer

Codes & Code Enforcement – Mayor Quairolì, Young & Keefer

Council Member Reduction – Shuey, Mayor Quairolì, D. Quairolì

Ordinances – Schott, Mayor Quairolì & Shuey

Infrastructure Improvements – Keefer, Mayor Quairolì & Kline
Park, Recreation & Events – Breiner

Council Member Assignments:

Health and Safety – Mayor Quairolì

Fire Company – Mayor Quairolì

NLSD – Donnette Quairolì

Water and Sewer - Keefer

Co. Planning /Commissioners - Kline

Technology & Web Site - Kline

Legal Proceedings - J. Keefer & J. Swisher

Mediation – Schott

DLCBA - Council Members & Mayor

Information to Council Members: Upcoming Seminars, Meetings

- Jonestown Borough Council next meeting; Tuesday, March 5, 2024 @ 6:30 p.m.; Jonestown Borough Bldg.
- Jonestown Borough Planning Workshop next mtg; Monday, February 26, 2024 @ 6:30 p.m.; Jonestown Borough Bldg.
- Jonestown Borough Park, Recreation & Events next meeting, February 28, 2024 @ 7:00 p.m.